



Legislation Text

File #: 26-029, Version: 1

PREPARED BY: RAYMOND MAR

DATE OF MEETING: 02/02/2026

SUBJECT:

CONSIDER RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO PROCEED WITH A PROPOSED IT PROJECT PLAN; (2) AUTHORIZING A ONE-TIME FUNDING ALLOCATION FROM FY 2025-26 GFDR FUND 110 OPERATING RESERVE IN THE AMOUNT OF \$1,041,124 FOR IT PROJECT PLAN EXPENSES UNDER THE CITY MANAGER'S BUDGET AUTHORITY OR FORMAL BIDDING UNDER THE PUBLIC CONTRACT CODE, IF REQUIRED; (3) REALLOCATING AND APPROPRIATING \$1,041,124 FROM GFDR FUND 110 FOR TO MULTI-DEPARTMENT GENERAL FUND OPERATING FUND 100-1430; AND (4) AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE YEAR PROFESSIONAL SERVICES AGREEMENT WITH APEX TECHNOLOGY MANAGEMENT, LLC, FOR REMEDIATION PROJECTS IN AN AMOUNT NOT TO EXCEED \$431,165

CEQA: This proposed action is not a project as defined by CEQA.

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

FY 2025-2027 Council Priority Workplan Compliance Statements:

Strengthen Existing and New Technology Programs, Public Facility/Infrastructure Projects, and Future Workplace Development Programs/Services to Enhance SPPD Crime-Reduction Goals, Community Policing, Mental Health, and Training Programs is an adopted policy item under the FY 2025-27 City Council Priority Workplan, adopted April 7, 2025.

BACKGROUND

Apex Technology performed an IT needs assessment in November 2025 and developed an IT project plan that will help keep City systems modern and secure.

Staff is requesting authorization to execute a three (3) year professional services agreement with Apex Technology beginning FY 2025-26 through FY 2027-28 to implement the remediation projects outlined in their 2025 Technology Assessment. These projects will address current and critical needs.

City Council Standing Committee Review

On January 28, 2026, the Public Safety Standing Committee Standing Committee (Mayor Elizabeth Pabon-Alvarado and Vice Mayor Rita Xavier) received the presentation, and they agreed that the proposed IT project plan should be presented to the City Council for formal review and approval.

PURCHASING

This agreement is in accordance with City of San Pablo Municipal Code Chapter 3.16, pursuant to the professional services exemption in Section 3.16.110(D), which allows the City to contract for

professional, technical, and specialized services without formal bidding requirements when such services require specialized training, experience, or facilities not generally available.

Apex Technology has demonstrated specialized expertise in supporting municipal IT environments. With their recently completed evaluation of City IT systems, their familiarity with the City's specific infrastructure and environment makes them uniquely qualified to implement the remediation projects that they recommended.

FISCAL IMPACT

This \$1,041,124 appropriation for a three (3) year period from FY 2025-26 to FY 2027-28, aims to cover all costs associated with implementing the IT project plan and fund the estimated costs of professional services from Apex Technology, software licensing, and hardware equipment.

The fiscal impact is outlined in the table below:

ACTION	FROM: Account Code	TO: Account Code	Amount
Transfer Funds	110-0000-49999 (GFDR)	100-1430-39999 (Program Costs & Supplies)	\$1,041,124
Appropriate		100-1430-43600	
TOTAL			\$1,041,124

ATTACHMENTS:

Att. A - Resolution

Att. B - Agreement for Consulting Services with Apex Technology