

Legislation Text

File #: #21-322, Version: 1

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DATE OF MEETING: 09/07/21

SUBJECT:

BOARDS AND COMMISSIONS: PLANNING COMMISSION - NOTICE OF VACANCY

CITY MANAGER RECOMMENDATION

Authorize by Minute Order to post Notice of Vacancy for a minimum of 20 days.

CEQA Compliance Statement

This is not a project as defined by CEQA

BACKGROUND

The term of current member Paul Morris expires September 2021, thus creating a vacancy. Mr. Morris was appointed in January 2019 to fulfill the remaining term of former Planning Commissioner Rita Xavier who was elected to City Council in the November 2018 election.

For compliance, a Notice of Vacancy will be posted for a minimum of 20 days, which would allow time for the City Clerk's Office to receive applications from interested individuals. The deadline to receive applications would be September 27, 2021 by 6:00 pm by the City Clerk's office. The Notice will be posted at City Hall, the Senior Center, the Community Center, the Library, eNews, and the Local Access Channel 26. Applications must be transmitted electronically by the deadline by emailing them to CityClerk@SanPabloCA.gov <<mailto:CityClerk@SanPabloCA.gov>>.

Virtual interviews of all applicants will be conducted sometime during the week of October 4, 2021. The applicant selected to serve on the Planning Commission will be required to attend a mandatory orientation on a date convenient to the appointee.

FISCAL IMPACT

None associated with this item