

## Legislation Text

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File #: #20-104, Version: 1

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**PREPARED BY:** VICKY VOICEHOWSKY

**DATE OF MEETING:** 03/16/20

**SUBJECT:**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ORDERING THE ENGINEER TO PREPARE AND FILE REPORTS FOR THE LEVY OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2020/21 FOR SAN PABLO STREET LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 1982-1, AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THESE SERVICES WITH LCC ENGINEERING & SURVEYING, INC. IN AN AMOUNT NOT TO EXCEED \$18,691

**CITY MANAGER RECOMMENDATION**

Adopt Resolution

**COMPLIANCE STATEMENTS**

*Build a Healthy Community: Priority 100.11 - Develop Public Facilities for Active Living (Parks, Open Space, Sidewalks, Trails, Bike Lanes, Etc.)* is an adopted policy item under the FY 2019-21 City Council Priority Workplan, adopted on March 1, 2019.

**CEQA Compliance Statement**

CEQA does not apply to this item.

**BACKGROUND**

Street Lighting and Landscape Assessment District No. 1982-1 provides funding for servicing and maintenance of street lighting, landscaping, parks and public facilities, including City Hall and the Senior Center. Each year, the City is required to have an Engineer's Report prepared and filed with the County in order to collect the assessments. The engineering firm of LCC Engineering & Surveying, Inc. (LCC) has provided these services since the formation of the assessment district in 1982. This resolution initiates the preparation of the Engineer's Report for Fiscal Year 2020/21.

In FY 2020/21, new improvements or substantial changes include:

- Streetlight improvements (additional illumination in various areas)
- Concept design and community input for 1701 Bush Ave Pocket Park
- Wanlass Park playground replacement
- Hydration stations at Davis and Wanlass Parks
- Landscape improvements at Davis Park, Rumrill Sports Park, Wanlass Park and the San Pablo Community Center

LCC has submitted a proposal to perform engineering services necessary to provide an Engineer's Report pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIID of the State Constitution (Proposition 218), for continuation of the existing San Pablo Street Lighting and

Landscaping Assessment District No. 1982-1 for fiscal year 2020/21. The cost of these engineering services is on a time and materials basis, with a total proposed fee not to exceed \$18,691.

LCC has provided excellent service to the City since the formation of the assessment district in 1982. It is because of the firm's familiarity with this assessment district and the particular services required and their unique expertise that staff recommends continued use of their services without engaging in a competitive proposal process. Staff is recommending that a contract be approved and that the Assessment District Engineer be directed to proceed with the preparation of the Engineer's Report for San Pablo Street Lighting and Landscaping Assessment District No. 1982-1.

### **FISCAL IMPACT**

The cost of this service contract is based on time and materials with a total fee not to exceed \$18,691. Funds needed to cover the cost of the contract with LCC are already budgeted within the FY 2019/20 Street Lighting and Landscape Assessment District fund budget (236-3710-43600).

### **Attachments:**

1. LCC proposal dated January 22, 2020
2. Draft agreement with LCC