

## Legislation Text

---

File #: #20-090, Version: 1

---

**PREPARED BY:** LATANYA FISHER

**DATE OF MEETING:** 03/02/20

**SUBJECT:**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A MAPLE HALL FEE WAIVER IN THE AMOUNT OF \$440 FOR THE SAN PABLO HISTORICAL AND MUSEUM SOCIETY CLUB'S BAY AREA HISTORICAL MEETING ON MONDAY, APRIL 13, 2020

**CITY MANAGER RECOMMENDATION**

Adopt Resolution

**COMPLIANCE STATEMENTS**

*Build a Healthy Community:* is an adopted policy item under the FY 2019-21 City Council Priority Workplan, effective March 1, 2019.

**CEQA Compliance Statement**

This is not a project as defined by CEQA

**BACKGROUND**

On February 18, 2020 the City Manager's office received a facility application and fee waiver request from Janet Pottier of the San Pablo Historical and Museum Society. The San Pablo Historical and Museum Society will host the Bay Area Historic House Museum Association's quarterly meeting on Monday, April 13, 2020 in Maple Hall. During the meeting, the Historical Society will showcase their documentary film about Governor Juan Bautista Alvarado and provide tours of the Alvarado Adobe and Blume House.

The San Pablo Historical and Museum Society is a 501(c)(3) non-profit organization that is staffed by community volunteers and provides tours of the City's museums while helping educate the community on the City's evolution. The San Pablo Historical and Museum Society maintains an archive of historical photos and documents chronicling the history of San Pablo.

The San Pablo Historical and Museum Society was also a \$10,000 recipient of the FY 2019/20 San Pablo Community Foundation Grant program. San Pablo City Council is requested to authorize a fee waiver in the amount of \$440 for the San Pablo Museum and Historical Society to host the quarterly meeting on Monday, April 13, 2020.

**FISCAL IMPACT**

Effective August 3, 2015, City Council approved Recreation Division Facility and Field Fees that now requires deposits for facility and field rentals to be paid in full and are no longer eligible for fee waiver; therefore, the San Pablo Museum and Historical Society's initial request to waive \$490 is reduced to \$440. San Pablo Museum and Historical Society has provided adequate liability insurance

associated with the use of the facility.

A total of \$15,000 has been budgeted and earmarked for Maple Hall Fee Waivers under the adopted FY 2018-21 Quadrennial Operating Budget - City Council Department (100-1110-44050). The authorized fee waiver in the amount of \$440 will be deducted from this account leaving a remaining balance of \$14,560 for the remainder of the FY 2019/20 period for future waiver and sponsorship authorizations by Council.

Item	Rate/hour	# of hour	Cost
Application Fee	Flat fee		\$ 15 *
Rental Fee	(Base Fee)		\$350*
Alcohol Fee	Flat fee		\$0
Addt'l Personnel	Flat Fee		\$200
Liability Insurance	Flat fee (provided by San Pablo Museum/Historical Society)		\$0
PA Equipment Fee	Flat fee		\$75*
Security Deposit			\$50
*Total Amount Waived			\$440*