

## Legislation Text

---

File #: #20-019, Version: 1

---

**PREPARED BY:** MATT RODRIGUEZ

**DATE OF MEETING:** 01/21/20

**SUBJECT:**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AFFIRMING RECOMMENDED APPOINTMENTS BY MAYOR ARTURO CRUZ OF INDIVIDUAL CITY COUNCIL STANDING COMMITTEE AND REGIONAL/LOCAL ASSIGNMENTS; AND ESTABLISHING NEW TEMPORARY, LIMITED TERM AD-HOC SUBCOMMITTEES DURING CALENDAR YEAR 2020

**CITY MANAGER RECOMMENDATION**

Adopt Resolution

**COMPLIANCE STATEMENTS**

**FY 2019-21 Council Priority Workplan Compliance Statement**

*City Council Annual Assignments and Standing Committees* are contained in the FY 2019-21 Council Adopted Workplan, effective March 1, 2019.

**CEQA Compliance Statement**

This is not a project as defined by CEQA

**BACKGROUND**

The City Council maintains a list for each calendar year of City Council Member assignments to City Council Ad Hoc and Standing Committees and representation to local and regional bodies, organizations, and committees, Joint Powers Authority Board of Directors (in which case the City is an official member), and other quasi-public agencies involving a number of public policy areas, including representation on the San Pablo Economic Development Corporation (SPEDC) in accordance with SPEDC adopted by-laws. Per San Pablo Municipal Code (SPMC) section 2.16.070 and State law, the Mayor makes Council Member assignments subject to majority approval by the City Council. In the case of SPEDC Board representation, the City Council approves a nomination by majority vote; the ultimate appointment is made by majority vote of the SPEDC Board.

**League of CA Cities Policy Committee Appointments**

For Calendar Year (CY) 2020, there are no Council assignments to League of California Cities ("League") Policy Committees subject to requirements of SPMC 2.16.070. Individual Councilmembers may seek individual appointments to League Policy Committees on their own accord without prior City Council consent or approval. For Calendar Year 2020, Councilmember Xavier has been appointed to the League of CA Cities' Policy Committee on *Transportation, Communications and Public Works* as of December 13, 2019 per League of CA Cities' President John Dunbar. No other City elected officials have received League of CA Cities' Policy Committee assignments for Calendar Year 2020.

**SPEDC Board of Director Appointments**

Currently, Councilmember Kinney is serving a 2-year term on the SPEDC Board of Directors (BOD) which expires on January 31, 2021. On January 15, 2020, SPEDC Executive Director Leslay Choy notified the City Manager that one (1) vacancy on the SPEDC BOD will materialize for future City appointment consideration for the current term of SPEDC BOD Genoveva Calloway which expires on January 31, 2020. SPEDC BOD Calloway is not eligible for reappointment per adopted SPEC by-laws. A separate process for filling this SPEDC BOD vacancy by City Council appointment will be discussed separately at the next regular City Council meeting on February 3, 2020, and then submitted to the SPEDC by the February 19, 2020 deadline for SPEDC BOD approval.

### **Council Standing Committees for CY 2020**

On December 21, 2015, the City Council adopted Resolution 2015-204 creating four new City Council Standing Committees subject to requirements of the Ralph M. Brown Act on proper public review and transparency, as follows:

- Budget, Fiscal and Legislative Standing Committee
- Community Services Standing Committee
- Economic Development & Project Management Standing Committee
- Public Safety Standing Committee

For consideration in CY 2020, the City Manager will be recommending a minor title change to the following Standing Committee, as follows:

- *Economic Development, **Housing** and Project Management Standing Committee*

Due to the City's new policy development on housing activities and programs to be undertaken beginning in 2020, the existing scope of this Standing Committee will include regulatory compliance with new state housing law regulations being imposed on local cities, and future housing policy or project discussions by the City Council.

### **Council Temporary Ad-Hoc Subcommittees for CY 2020**

During Calendar Year 2020, Temporary Ad-Hoc Subcommittees may be established by City Council Resolution. Typically, Ad-Hoc Subcommittees are operationally recommended by the City Manager during the course of the year for a specific project or purpose, are temporary in-nature, and meet infrequently. These Ad-Hoc Subcommittees are not subject to requirements under the Ralph M. Brown Act.

Annually, as City operational or policy needs arise, the City Council may establish by official City Council action the following temporary Ad-Hoc Subcommittee to designate the Mayor and Vice Mayor to represent the City Council with Casino San Pablo/Lytton Tribe representatives under the Municipal Services Agreement, as needed, as follows:

- Casino San Pablo/Lytton Tribe Ad-Hoc Subcommittee (Mayor/Vice Mayor)

### **Temporary Ad-Hoc Subcommittees Proposed for CY 2020**

The City Manager is recommending the following temporary Ad-Hoc Subcommittees be established for a limited, duration of time for policy/program development, as follows:

- New Police Department Headquarters/Regional Law Enforcement Training Center Project Planning and Development (Expires: 12/31/20): *For purposes of conceptual project development prior to any formal development actions by the City.*
- Smart City Initiative (5G Technology Programs/Projects) (Expires: 12/31/20): *For purposes of conceptual policy and project development prior to any formal development actions by the City.*

Individual Councilmember assignments to new, temporary ad-hoc subcommittees are being recommended by Mayor Cruz per SPMC 2.16.070. The City Council by formal motion and affirmed by majority vote may establish temporary ad-hoc subcommittees, and include them in the final adopted Resolution.

### **Proposed Council Assignments for CY 2020 - Mayor Recommendations**

Pursuant to SPMC 2.16.070, the new Mayor makes recommendations on all new City Council assignments to be affirmed by majority vote of the City Council to become effective via adopted Resolution.

Listed below is the formal procedure and proposed timeline summarized by the City Manager during December 2019 in accordance with SPMC 2.16.070 requirements to facilitate recommendations by Mayor Cruz on all City Council assignments proposed for CY 2020, as follows:

<b><u>Date:</u></b>	<b><u>Recommended Procedure(s):</u></b>
<b>December 9, 2019</b>	City Manager Issues City Council Assignment Procedural Guidelines Memorandum for CY 2020 to Mayor and City Council for review
<b>Dec. 9, 2019 - January 9, 2020</b>	Mayor Formulates Recommendations for City Council Consideration per SPMC 2.16.070
<b>Week of January 13, 2020</b>	Mayor meets with City Manager to review Mayor's recommendations for agenda preparation
<b>Tuesday, January 21, 2020</b> <i>(Due to MLK Holiday Observance)</i>	Scheduled City Council Meeting to affirm Mayor's recommendations for all City Council Assignments for approval by the City Council per SPMC 2.16.070 by adopted Resolution.

### **FISCAL IMPACT**

None associated with this action.

### **ATTACHMENTS:**

Exhibit A - New City Council Ad-Hoc Temporary and Standing Committees for CY 2020

Exhibit B - Mayor & City Council - New Individual City Council, Local & Regional Assignments for CY 2020