

Legislation Text

File #: #19-123, **Version:** 1

PREPARED BY: LATANYA FISHER

DATE OF MEETING: 03/18/19

SUBJECT:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A MAPLE HALL FEE WAIVER IN THE AMOUNT OF \$770 AND TABLE SPONSORSHIP IN THE AMOUNT OF \$360 FOR THE SAN PABLO ROTARY CLUB FOR THEIR ANNUAL *NIGHT IN TUSCANY* FUNDRAISER EVENT ON FRIDAY, APRIL 26, 2019.

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

The requested waiver and sponsorship for this event will help support the Major Policy Goals of *Enhance Community Resilience & Build a Healthy Community* which are included in the adopted FY2019-21 Council Priority Workplan, effective March 1, 2019.

CEQA Compliance Statement

This is not a project as defined by CEQA

BACKGROUND

On March 7, 2019 the City Manager's office received an email from Ms. Carol Robinson, Fundraising Co-chairwoman of the San Pablo Rotary Club, requesting City Council to consider a fee waiver in the amount of \$770 for the use of Maple Hall for their annual "Night in Tuscany" fundraiser event on Friday, April 26, 2019.

The San Pablo Rotary Club is a non-profit (501(c)(4)) corporation with all proceeds to be contributed to local community organizations, including services to youth and seniors.

The annual dinner and fundraiser event would be open to the public. Upon approval by the City Council, City staff will coordinate with San Pablo Rotary Club for event details and planned facility uses as specified under existing City policies and regulations for use of Maple Hall for charity events planned by a community services organization.

Also, it is customary for the San Pablo City Council to support the Rotary Club by participating and attending their annual event. Table sponsorship includes eight (8) tickets to be used by Elected Officials including City Council, City Treasurer and City Clerk or designated staff if all are not available to attend.

San Pablo City Council is requested to authorize a fee waiver in the amount of \$770 and a table sponsorship in the amount of \$360 that includes eight tickets for the San Pablo Rotary Club's annual *Night in Tuscany* fundraising event on Friday, April 26, 2019.

FISCAL IMPACT

A total of \$15,000 has been budgeted and earmarked for Maple Hall Fee Waivers under the adopted FY 2018-21 Quadrennial Operating Budget - City Council Department (100-1110-44050). The authorized fee waiver in the amount of \$770 will be deducted from this account leaving a remaining balance of \$1,438. A total of \$35,000 has been budgeted and earmarked for Annual Event Sponsorships in the FY2018/19 Operating Budget - City Council Department (100-1110-44050). The authorized table sponsorship in the amount of \$360 will be deducted from this account leaving a remaining balance of \$3,915 for the remainder of the FY 2018/19 period for future waiver and sponsorship authorizations by Council.

Effective August 3, 2015, City Council approved Recreation Division Facility and Field Fees that now requires deposits for facility and field rentals to be paid in full and are no longer eligible for fee waiver. San Pablo Rotary Club provided adequate liability insurance associated with the use of the facility.

Item	Rate/hour	# of hour	Cost
Application Fee	Flat fee		\$ 15 *
Rental Fee	(Base Fee)		\$630*
Alcohol Fee	Flat fee		\$50*
Addt'l Personnel	Flat Fee		\$375
Liability Insurance	Flat fee (provided by SP Rotary)		\$0
PA Equipment Fee	Flat fee		\$75*
Security Deposit			\$250
Total Amount Waived			\$770