

Legislation Text

File #: #19-006, **Version:** 1

PREPARED BY: MATT RODRIGUEZ

DATE OF MEETING: 01/14/19

SUBJECT:

A) BOARDS AND COMMISSIONS INTERVIEWS AND APPOINTMENT: SAN PABLO PLANNING COMMISSION: CONDUCT INTERVIEWS AND APPOINT COMMISSIONER TO FILL ONE VACANCY BY RESOLUTION

B) ADMINISTER OATH OF OFFICE OF NEWLY APPOINTED COMMISSIONER

RECOMMENDATION

Conduct interview of applicant and adopt Resolution

COMPLIANCE STATEMENTS

FY 2018-21 Council Priority Workplan Compliance Statement

This action is consistent with the Strategic Initiative areas of: Civic Engagement & Community Outreach, Economic Development, Neighborhood Improvements, and Strategic Planning in the FY 2018-21 Council Priority Workplan, effective November 1, 2017.

CEQA Compliance Statement

This is not a project as defined by CEQA.

BACKGROUND

A vacancy occurred in December 2018 as a result of the resignation of Rita Xavier, who is now a member of the City Council.

One application has been received for City Council consideration:

1). Paul V. Morris

Applicant is a San Pablo resident. Attached to this staff report is the completed application for City Council review and consideration this evening (See Attachment).

The City Manager is developing a list of questions for interviewing the candidate. Staff intends to provide these questions to the City Council at the Council meeting to ensure fairness and impartiality; as such the questions are not included at this time.

It is recommended that prior to starting the interview, the Council should receive any public comments. The City Manager then recommends that the candidate be given one minute to introduce themselves and share why they are interested in the Planning Commission vacancy. Council can then proceed to ask the designated questions of the candidate (one question per Councilmember). At the conclusion of Council's questions, each applicant would have 1-2 minutes to provide closing

comments for their candidacy.

Following the interview, the Council will deliberate and select a candidate by formal motion and majority vote. The official appointment would be approved by Resolution and the new Planning Commissioner sworn in

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FISCAL IMPACT

There is no financial impact associated with this item.