

Legislation Text

File #: #19-020, Version: 1

PREPARED BY: MATT RODRIGUEZ

DATE OF MEETING: 01/14/19

SUBJECT:

A) CITY COUNCIL INTERVIEWS AND APPOINTIVE PROCESS: INTERVIEW CANDIDATES AND APPOINT CITY COUNCILMEMBER TO FILL VACANCY BY ADOPTED RESOLUTION

B) ADMINISTER OATH OF OFFICE OF NEWLY APPOINTED COUNCILMEMBER

CITY MANAGER RECOMMENDATION

Conduct interviews to fill the vacant seat on the City Council and appoint by Resolution

COMPLIANCE STATEMENTS

This policy item is not listed under the FY 2018-21 Council Priority Workplan, effective November 1, 2017.

CEQA Compliance Statement

This agenda item is not subject to CEQA.

BACKGROUND

At a Special City Council meeting on December 20, 2018, the City Council adopted Resolution No. #2018-166 initiating an appointive process to fill the vacant office of City Councilmember Cecilia Valdez who tendered her resignation to the City Clerk's Office on December 18, 2018, with an effective date of January 2, 2019. Per adopted Resolution No. #2018-166, the City Council voted to establish an appointive process to fill the Council vacancy, and proceed with an application period for interested and qualified applicants, with an application deadline of Thursday, January 10, 2019. Furthermore, by adopted Resolution, the Council voted to proceed with scheduling an interview process to fill the vacancy at a Special City Council meeting on Monday, January 14, 2019.

At the close of the application period, a total of five (5) completed applications were received by the City Clerk's Office. Four (4) applications were deemed eligible for City Council appointment.* The eligible candidates for City Council appointive consideration are the following:

1. Paul V. Morris
2. Abel Pineda
3. Milyn Sanchez
4. Brett Thomas Ryland

***Note:** One (1) application received was deemed ineligible for City Council appointive consideration as the current address listed on the application is not within the incorporated city limits:

1. Abdulfateh M. Dabwan

Attached to this staff report are the four (4) eligible and one (1) ineligible completed applications for City Council review and consideration this evening (See Attachments).

The City Manager is developing a list of questions that can be used for interviewing the candidates and will provide the questions to the City Council at the Council meeting to ensure fairness and impartiality; as such, the questions are not included in the staff report. Staff's questions are categorized into four (4) main City Council adopted policy areas/categories: *City Council Priorities; Economic Development, Public Safety, and Quality of Life.*

The City Manager recommends the Council begin the process by allowing any public comment on the item/candidates. After that, each candidate can be given approximately one minute to introduce themselves and share why they are interested in the Council position. Council can then proceed to ask the designated questions of the candidate (one question per Councilmember). At the conclusion of Council's questions, each applicant would have 1-2 minutes to provide closing comments for their candidacy.

Following the interview process, the Council can deliberate and select a candidate by formal motion and majority vote. The official appointment would be approved by adopted Resolution (See Attachment). Following formal City Council appointment by adopted Resolution, the new Council appointee will be sworn-in with the Oath of Office administered by the City Clerk, and assume their seat on the Council dais to complete the rest of the Council official agenda business.

FISCAL IMPACT

None associated with this report.

ATTACHMENTS

1. Resolution 2018-166
2. Proposed Resolution
3. Applications:
 - a. Eligible: *Paul V. Morris; Abel Pineda, Milyn Sanchez, Brett Thomas Ryland*
 - b. Ineligible: *Abdulfateh M. Dabwan*