

Legislation Text

File #: #18-349, Version: 1

PREPARED BY: LATANYA FISHER

DATE OF MEETING: 10/15/18

SUBJECT:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A MAPLE HALL FEE WAIVER REQUEST IN THE AMOUNT OF \$272.40 FROM THE SAN PABLO COWBOYS YOUTH ASSOCIATION FOR THEIR FUNDRAISING EVENT SCHEDULED ON SATURDAY, NOVEMBER 3, 2018

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

Fiscal Resiliency Policies: Spending Cap & Facility Use Policy for Maple Hall Waivers and Spending Cap & Special Event Sponsorship (Discretionary Spending) and Civic Engagement & Community Outreach are adopted policy items under the FY 2018-21 Council Priority Workplan, effective November 1, 2017.

CEQA Compliance Statement

This is not a project as defined by CEQA.

BACKGROUND

The City Manager's Office received a request from Mr. Andre Williams of the San Pablo Cowboys Youth Association (SPCYA) requesting City Council to consider a fee waiver in the amount of \$272.40 for their fundraising event to be held in Maple Hall on Saturday, November 3, 2018. The event is scheduled to raise funds associated with hotel accommodations for the Pigskin Football Tournament held in Las Vegas, Nevada during Thanksgiving week 2018 (see attached information).

The San Pablo Cowboys Youth Association will be responsible for securing payment in the amount of \$450 for the cost of staff (Building Attendant fees) including a refundable security deposit of \$250 as required under revised facility & field rental of August 3, 2015.

FISCAL IMPACT

FY 2018-21 Four-Year Quadrennial Operating Budget - City Council Department (100-1110-44050). The authorized fee waiver in the amount of \$272.40 will be deducted from this expense balance leaving a remaining balance of \$7,768 for the remainder of the FY 2018/19 period for future waiver authorizations by Council.

Effective August 3, 2015, City Council approved Recreation Division Facility and Field Fees that now requires deposits for facility and field to be paid in full and are no longer eligible for fee waiver. If the SPCYA is not able to secure adequate liability insurance with the use of the facility, they will be required to pay an additional amount of \$107.40 under the City's umbrella insurance thereby

reducing the waiver amount to \$165.

Item	Rate/hour	Cost
Application Fee	Flat fee	\$ 15 *
Rental Fee	(Base Fee)	\$150*
Security Deposit	Flat fee	\$250
Building attendant & Set up	\$20/hour	200.00
Liability Insurance	Flat fee	\$107.40 *
Total Amount Waived		\$272.40*