

Legislation Text

File #: #18-083, Version: 1

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DATE OF MEETING: 03/05/18

SUBJECT:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DIRECTING THE CITY ENGINEER TO PREPARE AND FILE REPORTS FOR THE LEVY OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2018/19 FOR SAN PABLO STREET LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 1982-1, AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THESE SERVICES WITH LCC ENGINEERING AND SURVEYING, INC. IN THE AMOUNT OF \$18,183.

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

The Street Lighting and Landscape Assessment District provides funding for *Infrastructure: Park and Median Island Maintenance*, which is an adopted policy item under the FY 2018-21 City Council Adopted Priority Workplan effective November 1, 2017.

CEQA Compliance Statement

The creation of funding mechanisms is typically not defined as projects under the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code of Regulations section 15378(b)(4) and further the work to be done pursuant to this funding mechanism is categorically exempt under CEQA pursuant to section 15301 for the operation and maintenance and repair of existing facilities and structures, including landscaping and street infrastructure.

BACKGROUND

Street Lighting and Landscape Assessment District No. 1982-1 provides funding for servicing and maintenance of street lighting, landscaping, parks and public facilities including City Hall and the Senior Center. Each year, the City is required to have an Engineer's Report prepared and filed with the County in order to collect the assessments. The engineering firm of LCC Engineering & Surveying, Inc. (LCC) has provided these services since the formation of the assessment district in 1982. This resolution initiates the preparation of the Engineer's Report for Fiscal Year 2018/19.

In FY 2017/18, planned new improvements or substantial changes included:

- Davis Park Restroom Construction
- Lighting Enhancements
 - Upgrade exterior lighting for all City facilities
 - Enhance lighting on El Portal Drive (West)
 - Retrofit City street lights to LED
- Installation of flashing beacon at Rumrill Sports Park
- Median Island Improvements

- Street tree maintenance/trimming

In FY 2018/19, new improvements or substantial changes include:

- Wildcat Creek restoration behind Plaza San Pablo
- Wildcat Creek Greenway Trail development behind Plaza San Pablo
- City Archway Signage
- Irrigation installation for Urban Forestry Project at Wanlass Park
- Replacement of picnic tables at Rumrill Park
- Renovation of interior Senior Center reception area
- Exterior paint maintenance of the Senior Center
- Median Island Improvements.
- Street tree maintenance/trimming

LCC has submitted a proposal to perform engineering services necessary to prepare an Engineer's Report pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIID of the State Constitution (Proposition 218), for continuation of the existing San Pablo Street Lighting and Landscaping Assessment District No. 1982-1 for Fiscal Year 2018/19. The cost of these engineering services is on a time and materials basis, with a total fee not to exceed \$18,183.

LCC has provided excellent service to the City since the formation of the assessment district in 1982. It is because of the firm's familiarity with this assessment district and the particular services required and their unique expertise that staff recommends continued use of their services without seeking proposals from other firms. Staff is confident that the quoted price is reasonable and the costs would be significantly higher for another firm to familiarize itself with this Assessment District, given LCC involvement since it was formed in 1982. Thus, staff believes that it is not in the City's best interest to solicit proposals for this work and not necessary to guard against favoritism, improvidence, extravagance, fraud, corruption, or the waste of public funds. Thus, staff is recommending that a contract be approved and that the Assessment District Engineer be directed to proceed with the preparation of the Engineer's Report for San Pablo Street Lighting and Landscaping Assessment District No. 1982-1.

FISCAL IMPACT

The cost of this service contract is based on time and materials with a total fee not to exceed \$18,183. Funding for the cost of the contract with LCC is budgeted within the FY 2018/19 City of San Pablo Street Lighting and Landscape Assessment District budget (237-3610-43600).

Attachments:

LCC Proposal dated February 23, 2018