

Legislation Text

File #: #18-099, Version: 1

PREPARED BY: LYNN TRACY NERLAND

DATE OF MEETING: 03/05/18

SUBJECT:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING SECTIONS 3.16.070(B)(3) AND 3.16.110(A) OF THE SAN PABLO MUNICIPAL CODE TO MAKE CONSISTENT THE PROVISIONS REGARDING THE CITY MANAGER'S CONTRACTING AUTHORITY

CITY MANAGER RECOMMENDATION

Waive first reading; introduce Ordinance

COMPLIANCE STATEMENTS

Develop/Update City Financial Policies is an adopted policy item under the FY 2018-21 City Council Priority Workplan, effective November 1, 2017.

CEQA Compliance Statement

This Ordinance is not a project under CEQA pursuant to Guidelines Section 15378(b)(5): Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. If a project, then the Ordinance is exempt from the provisions of the California Environmental Quality Act, (CEQA), under CEQA Guidelines § 15061(b)(3), in that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

BACKGROUND

Last year, following an analysis of the increasing costs of services, equipment and supplies and the contracting limits in other cities, the City Council increased the City Manager's contracting authority from \$25,000 to \$50,000, pursuant to Ordinance 2017-01. Although the change was made in the first section of the Purchasing Ordinance, it has come to my attention that other provisions need to be amended to be consistent with the City Council's action last year. Specifically, sections 3.16.070(B) (3) AND 3.16.110(A) of the San Pablo Municipal Code also need to be amended to reflect the increase in the City Manager's contracting authority from \$25,000 to \$50,000 (see attached redline ordinance).

If the City Council approves the first reading of the proposed ordinance, then a non-redlined version would be placed on the consent calendar at a subsequent City Council meeting for the second reading/adoption.

FISCAL IMPACT

The proposed Ordinance will not create additional expenditures, but will allow staff to operate more efficiently and consistently with Council's prior direction.