

Legislation Text

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DATE OF MEETING: 06/21/17

SUBJECT:

RESOLUTIONS OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING FY 2017/18 FINAL GRANT AWARDS FOR THE ANNUAL SAN PABLO COMMUNITY FOUNDATION GRANT PROGRAM

CITY MANAGER RECOMMENDATION

Adopt Resolutions

COMPLIANCE STATEMENTS

The Community Grant Program 501(c)(3) - Special Event Funding is an adopted policy item under the FY 2015-17 Council Priority Workplan, effective October 1, 2016.

CEQA Compliance Statement

Not a project defined by CEQA

BACKGROUND

On March 20, 2017, the City Council adopted Resolution 2017-055 which authorized the FY 2017/18 San Pablo Community Foundation (SPCF) grant application guidelines, program criteria and policy changes as recommended by the City Manager. Following City Council approval, the City Manager finalized all SPCF grant application guidelines and officially announced the availability of the FY 2017/18 SPCF Grant Program application guidelines to the public on March 21, 2017, with a grant submittal deadline of April 18, 2017.

San Pablo Community Foundation Grant Review Committee

On May 22, 2017, per adopted Council Policy by Resolution 2017-055, the San Pablo Community Foundation Grant Review Committee reviewed all 27 applications totaling \$227,893 in grant funding requests received by the City for the FY 2017/18 SPCF Annual Grant Program following the grant application deadline of April 18, 2017.

SPCF Grant Review Committee - Grant Award Recommendations

Following review by the SPCF Grant Review Committee, a total of 17 applicants are being recommended for FY 2017/18 SPCF grant funding awards totaling \$100,000 of available program funding and are being submitted to the City Council for final approval.

Conflict of Interest Issues for City Council or City Staff

As has been the prior practice, it is anticipated that City Councilmembers who presently sit on the Boards for any non-profit that has applied for these grants recuse (or disqualify) themselves from any discussions, recommendations, or votes for those non-profits to avoid any conflicts of interests or even the appearance of a conflict. Thus the Council action will be segmented in a Group A and a

Group B to allow these recusals to occur. With recusals or disqualifications for conflicts of interest, the Council Members are not counted towards the quorum. There may be occasions when a City Councilmember or City Staff member are members of a potential grant recipient but are not serving on the board. In those instances, if the Councilmembers and staff members indicate that they can be impartial in determining the grant awards, they do not have to recuse themselves from the vote or process.

Appeals Received

The City Manager's Office reports that there are four (4) applicants, Close Up Washington DC, Golden State Tigers Club, Multicultural Institute, and San Pablo Cowboys Youth Association, who have appealed in writing by the required deadline to be reconsidered for a FY 2017/18 SPCF grant award by the City Council. (See Attachments 3-6).

The City Council may hear all appeals from all four (4) appellants, and render an appropriate decision after Council deliberation. As per the Council's adopted policy, the City Council may or may not change the grant recipients and amount of awards being recommended by the SPCF Grant Committee by majority vote via resolution.

Below are the grant award recommendations for FY 2017/18 from the SPCF Grant Committee submitted for City Council approval:

GROUP A - (BY SEPARATE RESOLUTION DUE TO CONFLICT OF INTEREST)

<u>Organization: (General Fund Category)</u>	<u>Amount:</u>
1. Weigh of Life	\$5,000

GROUP B (BY RESOLUTION)

<u>Organization: (General Fund Category)</u>	<u>Amount:</u>
1. California Symphony	\$ 8,333
2. Girls Inc. West Contra Costa County	\$ 8,333
3. Los Cenzontles Mexican Arts Center	\$ 8,333
4. Animal Refugee Response	\$ 5,000
5. Cancer Support Center	\$ 5,000
6. Contra Costa Family Justice Alliance	\$ 5,000
7. East Bay Center for the Performing Arts	\$ 5,000
8. HL McLeod Memorial Foundation	\$ 5,000
9. Junior Blind (The Hatlen Center)	\$ 5,000
10. Meals on Wheels/Sr. Outreach	\$ 5,000
11. Meals on Wheels of Contra Costa	\$ 5,000
12. Read Aloud	\$ 5,000
13. Mindful Life Project	\$ 5,000
14. San Pablo Rotary	\$ 5,000

<u>Organization: (AB 939/Environmental Category)</u>	<u>Amount:</u>
1. Earth Team	\$7,500
2. Strategic Energy Innovations	\$7,500

Conflict of Interest Declarations

A conflict of interest exists for Councilmember Calloway as she sits currently on the Board of Directors for the Weigh of Life, a non-profit organization, and she intends to recuse/disqualify herself.

Mayor Cecilia Valdez and City Manager Matt Rodriguez are members of the San Pablo Rotary Club, but do not need to recuse themselves as they are not currently serving on the Board of Directors for that organization and have indicated that they can be impartial in determining the grant awards.

A PowerPoint presentation which summarizes the FY 2017/18 SPCF Grant Award process will be presented by the City Manager.

Procedure for Grant Award Considerations

The City Manager, in consultation with the City Attorney, has determined the following procedure for City Council funding consideration and grant award:

- Staff report/presentation
- Any City Council questions to staff
- Council Member Calloway recuses herself
- Public comments regarding Weigh of Life
- Deliberation by the remaining City Council Members on the resolution for the applications of Weigh of Life; vote
- Public comments related to all other nonprofits, including comments from the applicants and the appeals from the four non-recommended applicants
- Close the public comment period
- Deliberations by the City Council on the resolution for all applications except Weigh of Life ; vote

Separate Resolutions for Group A and Group B grant awards are included for City Council review and consideration (See Attachments), as follows:

- **Group A** will be voted on by the entire City Council **without Councilmember Calloway** due to a Conflict of Interest.
- **Group B** will be voted on by the **entire City Council** as there are no conflicts of interest.

FISCAL IMPACT

Sufficient funds are already budgeted in the FY2018-21 City Council departmental budget (100-1110-44050) for these grants. SPCF grant award recipients will receive funding no later than June 30, 2017 upon City Council approval.

ATTACHMENTS

- #1. Group A Resolution for FY 2017-18 SPCF Grant Awards
- #2. Group B Resolution for FY 2017-18 SPCF Grant Awards
- #3. Appeal 1 Received by CMO (Close Up Washington DC)
- #4. Appeal 2 Received by CMO (Golden State Tigers Club)
- #5. Appeal 3 Received by CMO (Multicultural Institute)
- #6. Appeal 4 Received by CMO (San Pablo Cowboys Youth Association)