

Legislation Text

File #: #17-0241, Version: 1

PREPARED BY: LATANYA FISHER

DATE OF MEETING: 06/05/17

SUBJECT:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A MAPLE HALL FEE WAIVER IN THE AMOUNT OF \$365 FROM ANIMAL REFUGEE RESPONSE FOR THEIR ANNUAL BENEFIT DINNER ON SATURDAY, JUNE 17, 2017

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

Fiscal Resiliency Policies: Spending Cap & Facility Use Policy for Maple Hall Waivers and Spending Cap & Special Events Sponsorship (Discretionary Spending) are adopted policy items under the FY 2015-17 Council Priority Workplan, effective October 1, 2016. Although the City Council does not have a specific Workplan item related to sheltering animals, having a local nonprofit shelter can provide greater and more convenient services than the County Animal Control Services, thus the expenditure supports the public health, safety and welfare of the community.

CEQA Compliance Statement

This is not a project as defined by CEQA

BACKGROUND

On May 18, 2017, the City Manager's Office received a facility application from Community Services Recreation Division on behalf of Ms. Blythe Lucero, Founder and President of the Animal Refugee Response (ARR) requesting a fee waiver for the use of Maple Hall for their Annual Benefit Fundraising Dinner on Saturday, June 17, 2017.

Animal Refugee Response is a 501 (c)3 non-profit organization located on San Pablo Dam Road in San Pablo and is dedicated to animals in need. They are responsible for sheltering and caring for the community's homeless, injured and sick cats and dogs. Animal Refugee Response also shelters animals in immediate danger of being euthanized due to injury or illness and also pride themselves on being a no-kill shelter.

Animal Refugee Response actively and compassionately responds to animals in unfortunate and dire circumstance by taking responsible action with the underlying conviction that every life is a precious gift. ARR also provides community education and outreach programs by providing classroom and neighborhood presentations as well as offering a pet adoption program.

The Annual Fundraising Benefit Dinner is a major fundraising event that help cover costs associated with running the shelter.

Effective August 3, 2015, the City Council approved Recreation Division Facility and Field Fees Policy that now requires deposits for facilities and fields to be paid in full and are no longer eligible for fee waiver. ARR will be responsible for payment of \$703.04 which includes a \$350 refundable deposit.

Although it is indicated that ARR will provide a copy of liability insurance, Recreation did not receive a copy of said certificate in time to submit with the request. If ARR provides evidence of liability insurance, said Resolution authorizes fee waiver to be adjusted to \$493.04 thereby reducing their portion to \$575. Staff will be required to notify the City Manager's Office and Finance for bookkeeping purposes.

FISCAL IMPACT

A total of \$20,000 has been budgeted and earmarked for Maple Hall Fee Waivers under the adopted FY 2015-17 Two-Year Biennial Operating Budget - City Council Department (100-1110-44050). The authorized fee waiver in the amount of \$365 will be deducted from this expense balance leaving a remaining balance of \$6,753 the remainder of FY 2016-17 for future waivers authorized by Council.

Item	Rate/hour	Cost
Application Fee	Flat fee	\$ 15 *
Rental Fee	(Base Fee)	\$300*
Alcohol Fee	Flat fee	\$50*
Building attendant & Set up	\$20/hour	\$225
Liability Insurance	Flat fee	\$128.04
Security Deposit		\$350