



## Legislation Text

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**PREPARED BY:** ROD SIMPSON      **DATE OF MEETING:** 06/20/16

**SUBJECT:**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO A CONSULTANT SERVICES AGREEMENT WITH 4LEAF, INC. FOR FY 2015/16 IN AN AMOUNT NOT TO EXCEED \$80,000 FOR ADDITIONAL BUILDING OFFICIAL, INSPECTION, AND PLAN CHECK SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$223,000

**CITY MANAGER RECOMMENDATION**

Adopt Resolution

**COMPLIANCE STATEMENTS**

*Policy Area: Fiscal Sustainability, Policy Item: A) Budget Spending Controls* is an adopted policy item under the FY 2015-17 Council Priority Workplan, effective July 1, 2015.

**CEQA Compliance Statement**

The execution of the agreement is not considered a project as defined by the California Environmental Quality Act (CEQA). It will not result in a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and is therefore exempt.

**BACKGROUND**

In June 2015, after a Request for Proposals, interviews, and reference checks, 4LEAF, Inc. was selected to provide Building Official, Inspection, and Plan Check services for the City.

The authorized agreement was executed on July 6, 2015 between the City and 4LEAF, Inc. for FY 2015/16 in the amount of \$143,000. Staff is requesting an amendment to the agreement to increase the amount by \$80,000, for a total agreement amount of \$223,000. The agreement is being revised to cover an increase in costs due to an escalation in workload and projects in the Development Services-Building Division to be completed this fiscal year.

**FISCAL IMPACT**

The proposed increase amount is \$80,000 for a total agreement amount of \$223,000. These costs will be paid from the FY 2015/16 Development Services Professional Services line item (212-1755-43600). The additional contract expense will be partially offset by Council-approved permit and inspection fees of approximately \$60,000 to be paid by the users of the services.

**Attachments**

- A. Resolution
- B. Amendment No. 1
- C. Agreement