

## Legislation Details (With Text)

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**Title:** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AFFIRMING RECOMMENDED APPOINTMENTS BY MAYOR ELIZABETH PABON-ALVARADO OF INDIVIDUAL CITY COUNCIL STANDING COMMITTEE AND REGIONAL/LOCAL ASSIGNMENTS FOR CALENDAR YEAR 2021; AND ESTABLISHING NEW TEMPORARY, LIMITED TERM AD-HOC SUBCOMMITTEES DURING CALENDAR YEAR 2021

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. RESO 2021-008 City Council Assignments CY 2021 011921, 2. SPEDC Board Nominee Request for February 2021 - 110320, 3. NEW CY 2021 Exhibit A City Council Assignments Committees MAYOR REC 011921, 4. NEW Exhibit B - Local and Regional Assignments CY 2021 011921

Date	Ver.	Action By	Action	Result
1/19/2021	1	City Council	adopted	

**PREPARED BY:** MATT RODRIGUEZ

**DATE OF MEETING:** 01/19/21

**SUBJECT:**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AFFIRMING RECOMMENDED APPOINTMENTS BY MAYOR ELIZABETH PABON-ALVARADO OF INDIVIDUAL CITY COUNCIL STANDING COMMITTEE AND REGIONAL/LOCAL ASSIGNMENTS FOR CALENDAR YEAR 2021; AND ESTABLISHING NEW TEMPORARY, LIMITED TERM AD-HOC SUBCOMMITTEES DURING CALENDAR YEAR 2021

Adopt Resolution for all City Council assignments for Calendar Year 2021

**COMPLIANCE STATEMENTS**

**FY 2019-20 Council Priority Workplan Compliance Statement**

*City Council Standing Committees* are contained in the FY 2019-21 Council Priority Workplan, effective March 1, 2019 and last amended on November 2, 2020

**CEQA Compliance Statement**

This is not a project as defined by CEQA

**BACKGROUND**

The City Council maintains a listing of active City Council member assignments to City Council Ad Hoc and Standing Committees and representation to local and regional bodies, organizations, and committees, Joint Powers Authority Board of Directors (in which case the City is an official member), and other quasi-public agencies involving a number of public policy areas, including representation on the San Pablo Economic Development Corporation (SPEDC) in accordance with SPEDC adopted by-laws.

Per San Pablo Municipal Code (SPMC) section 2.16.070 and State law, the Mayor makes assignments subject to majority approval by the City Council. In the case of the San Pablo Economic Development Corporation (SPEDC) Board representation, the City Council approves a nomination by majority vote; the ultimate appointment is made by majority vote of the SPEDC Board.

### **League of CA Cities Policy Committee Appointments**

For Calendar Year (CY) 2021, there are no Council assignments to League of California Cities ("League") Policy Committees subject to requirements of SPMC 2.16.070. Individual Councilmembers may seek individual appointments to League Policy Committees on their own accord without prior City Council consent or approval. However, other public officials such as Planning Commissioners require Council approval. Currently, Vice-Mayor Rita Xavier is the only Councilmember to date who has secured a League of CA Cities (LCC) Policy Committee Assignment on the LCC's Transportation, Communications and Public Works Policy Committee for CY 2021.

### **SPEDC Board of Director Appointments**

On November 3, 2020, SPEDC Executive Director Leslay Choy notified the City Manager that *"...a SPEDC board seat is up for nomination and election in 2021, as former Councilmember Rich Kinney is completing his first term as a city nominee. The City may choose to nominate someone qualified for board service according to the protocol in the following paragraph, or may choose to waive nomination, which would open the seat up for general board recruitment and nomination."* (See Attachment).

A separate process for filling this SPEDC Board vacancy by City Council appointment will be discussed separately at the next regular City Council meeting on February 1, 2021 and then submitted to the SPEDC by the February 17, 2021 deadline for approval by the SPEDC Board of Directors.

### **Council Standing Committees for CY 2021**

On December 21, 2015, the City Council adopted Resolution No. #2015-204 creating four new City Council Standing Committees subject to requirements of the Ralph M. Brown Act on proper public review and transparency, as follows:

- Budget, Fiscal and Legislative Standing Committee
- Community Services Standing Committee
- Economic Development, Housing & Project Management Standing Committee
- Public Safety Standing Committee

### **Council Temporary Ad-Hoc Subcommittees for CY 2021**

During Calendar Year 2021, Temporary Ad-Hoc Subcommittees may be established by City Council Resolution. Typically, Ad-Hoc Subcommittees are operationally recommended by the City Manager during the course of the year for a specific project or purpose, are temporary in-nature, and meet infrequently. These Ad-Hoc Subcommittees are not subject to requirements under the Ralph M. Brown Act.

Annually, as City operational or policy needs arise, the City Council may establish by official City Council action the following temporary Ad-Hoc Subcommittee to designate the Mayor and Vice Mayor

to represent the City Council with Casino San Pablo/Lytton Tribe representatives under the Municipal Services Agreement, as needed:

- Casino San Pablo/Lytton Tribe Ad-Hoc Subcommittee (Mayor/Vice Mayor)

### **Temporary Ad-Hoc Subcommittees Proposed for CY 2021**

The City Manager is recommending the following temporary Ad-Hoc Subcommittees be established for a limited, duration of time for operational and policy/program development, as follows:

**1). Community-wide Public Health Temporary Ad-Hoc Subcommittee:**

To address all community-wide public health related matters between the City and Contra Costa County Health Officials.

**2). Wireless Technology / (S.P.E.E.D.) Projects Temporary Ad-Hoc Subcommittee:**

To address all wireless and fiber optic projects addressed under the adopted San Pablo Environment for Everything Digital or S.P.E.E.D) policy framework (public or private projects) for pre-development, advance planning.

Individual Councilmember assignments to new, temporary ad-hoc subcommittees are being recommended by Mayor Pabon-Alvarado per SPMC section 2.16.070. The City Council by formal motion and affirmed by majority vote may establish temporary ad-hoc subcommittees, and include them in the final adopted Resolution. All temporary ad-hoc subcommittees, once formally established by the City Council, are temporary in nature and will expire on December 31, 2021.

### **Proposed Council Assignments for CY 2021 - Mayor Recommendations**

Pursuant to SPMC section 2.16.070, the new Mayor makes recommendations on all new City Council assignments to be affirmed by majority vote of the City Council to become effective via adopted Resolution. Listed below is the formal procedure and proposed timeline summarized by the City Manager with official correspondence on December 14, 2020 in accordance with SPMC section 2.16.070 requirements to facilitate recommendations by Mayor Pabon-Alvarado on all City Council assignments proposed for CY 2021, as follows:

**Date:**

**December 14, 2020**

**Recommended Procedure(s):**

City Manager Issues City Council Assignment  
Procedural Guidelines Memorandum for CY 2021 to  
Mayor and City Council for review

**Dec. 14, 2020 - January 8, 2021**

Mayor Formulates Recommendations for City Council  
Consideration per SPMC section 2.16.070

**Week of January 11, 2021**

Mayor meets with City Manager to review Mayor's  
recommendations for agenda preparation

**Tuesday, January 19, 2021** *(Due to  
MLK Holiday Observance)*

Scheduled City Council Meeting to affirm Mayor's  
recommendations for all City Council Assignments for  
approval by the City Council per SPMC section  
2.16.070 by adopted Resolution.

### **FISCAL IMPACT**

None associated with this action.

**ATTACHMENT:**

1. Exhibit A - New City Council Ad- Hoc Temporary and Standing Committees for CY 2021 (Mayor Recommendations)
2. Exhibit B - Mayor & City Council - New Individual City Council, Local & Regional Assignments for CY 2021 (Mayor Recommendations)
3. Proposed Resolution - Amended City Council Assignments for CY 2021
4. Letter dated 11/03/20 from SPEDC Executive Director re: Request for City Council nominee to the San Pablo EDC Board of Directors