

Legislation Text

File #: 24-163, Version: 1

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DATE OF MEETING: 07/01/2024

SUBJECT:

CONSIDER ADOPTING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING AND ADOPTING THE PLANS AND SPECIFICATIONS FOR THE COMMUNITY CENTER ROOF REPLACEMENT PROJECT (0107); (2) AWARDING A CONTRACT TO CENTRAL ROOFING, INC.; (3) AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH CENTRAL ROOFING, INC. IN THE AMOUNT OF \$254,000 WITH A 15% CONTINGENCY FOR A TOTAL AUTHORIZATION OF \$292,100 FOR THE PROJECT; AND (4) APPROPRIATING FUNDS IN THE AMOUNT OF \$341,100 FROM FUND 130 - BUILDING & FACILITIES MAINTENANCE RESERVE FUND TO THE PROJECT.

CEQA: This Project is categorically exempt from environmental review pursuant to CEQA Guidelines Section 15301, Existing Facilities, as it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The CEQA Notice of Exemption will be filed following award.

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

Build a Healthy Community is a Major Policy Goal contained in the Fiscal Year 2023-25 City Council Priority Workplan effective May 1, 2023.

BACKGROUND

On June 10, 2024, City Council authorized the purchase of roofing materials related to the Community Center Roof Replacement Project (Project) in an amount not to exceed \$176,920 with a 15% contingency of \$26,580, for a total authorization of \$203,500 through Resolution 2024-082. In order to reduce time delays and overall project costs, staff bid the project with "owner supplied materials."

Solicitation for formal bids for the Project was advertised April 1, 2024. A pre-bid walkthrough was held on April 11, 2024 with eight firms attending. On April 25, 2024, five (5) sealed bids were received and the results of the bids are as follows:

1)	Central Roofing Inc.	South San Francisco, CA	\$ 254,000
2)	Solano County Roofing Inc.	Fairfield, CA	\$ 288,731
3)	San Francisco Roofing Services Inc.	San Francisco, CA	\$ 320,000
4)	Andy's Roofing Company Inc.	San Leandro, CA	\$ 358,650
5)	Stronger Building Services	San Leandro, CA	\$ 462,200

The Engineer's Estimate was \$275,500. After reviewing bids, Central Roofing Inc.'s bid was determined to be the lowest responsive and responsible bid.

Staff recommends awarding the Project contract to Central Roofing, Inc. of South San Francisco, CA.

Staff further recommends that Council authorize the City Manager to execute a contract with Central Roofing, Inc. for an amount not to exceed \$254,000 with an approximate 15% contingency of \$38,100, for a total authorization not to exceed \$292,100. A Project and Construction Manager will be engaged to assist City staff during construction.

The construction is scheduled to start on August 19, 2024. The Community Services Department has determined that this time, after the end of the summer sessions currently scheduled in the Community Center, to be the most convenient for programming purposes. Staff has not rented rooms to the public in the Community Center until mid-September, and full activity programming will resume after the end of September. In order to minimize disruption to City services provided from the Community Center, staff is allowing longer construction hours, pre-authorizing weekend and holiday work, and disallowing rentals and building use the week of Labor Day to allow the contractor to complete the work by mid-September.

FISCAL IMPACT

The estimated project expenditures are as follows:

Project Expenditures		
Project Management (during advertisement, bid, pre-con)	Consultant: Mercurio Enginee	\$10,000 (estimate)
Construction	Central Roofing, Inc.	\$254,000
Construction contingency (15%		\$38,100
Construction Management	(Consultant: to be determined	37,000 (estimate)
Miscellaneous (newspaper ad printing, permit)	(various vendors)	\$2,0000 (estimate)
	Total	\$341,100

The proposed resolution appropriates \$341,100 from Fund 130 - Building and Facilities Maintenance Reserve fund (130-0000-49999) to the project budget (320-0107-43600-IBF-425).

Attachments:

Att A - Resolution

Att B - Contract & Bonds