



Legislation Text

File #: #18-200, Version: 1

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DATE OF MEETING: 06/04/18

SUBJECT:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A SUBLEASE SUPPLEMENT BY AND BETWEEN THE CITY OF SAN PABLO AND CONTRA COSTA COUNTY DETAILING HOURS OF OPERATION AND THE COST OF SERVICE FOR THE SAN PABLO LIBRARY FOR FY 2018/19

CITY MANAGER RECOMMENDATION

Adopt Resolution

COMPLIANCE STATEMENTS

Quality of Life Balanced with Core Service Levels is an adopted policy item under the FY 2018-21 City Council Priority Workplan Update, effective November 1, 2017.

CEQA Compliance Statement

The City's execution of the Sublease Supplement is not subject to environmental review under the California Environmental Quality Act because it would not result in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore is not considered a "project" subject to CEQA review. (Pub. Resources Code, § 21065; 14 Cal. Code Regs. § 15378.)

BACKGROUND

The City of San Pablo ("City") has long partnered with County of Contra Costa ("County") to provide its citizens with a local branch of the County library system. Generally, the City has been responsible for securing space for a local library branch and paying rent, maintenance and operational costs related to the space, while the County provides all library services at that location.

Operation of the San Pablo Library ("Library") is governed under a Library Sublease and Service Agreement ("Sublease") with the County. Under the Sublease, the County Librarian provides a Sublease Supplement ("Supplement") to the City by March 31 of each year which sets forth (i) the number of weekly baseline hours of library service the County will provide in the upcoming fiscal year; (ii) the number of "extra hours" of library service the City has requested the County to provide for the upcoming fiscal year; (iii) the resulting number of actual hours during which library services will be conducted at the Library for the upcoming fiscal year; and (iv) the cost of the extra hours to the City.

The last Supplement, dated May 24, 2017, outlined that the County would provide 35 base hours per week for the upcoming fiscal year plus eight extra hours per week at the City's expense, bringing the actual hours to 43 per week at a cost of \$57,101 annually. With the very successful opening of the new library and at City Council request, four additional extra hours were added, increasing the total

extra hours to 12 and increasing the annual cost to \$85,387 for fiscal year 2018/19.

The proposed resolution authorizes the City Manager to execute the Supplement.

FISCAL IMPACT

The Supplement will obligate the City to pay the County a total of \$85,387 for the extra hours of library operation for the upcoming fiscal year, and the City will be invoiced quarterly. The City budgeted \$57,000 in the City Council budget (100-1110-44050), leaving a budget gap of \$28,387 in FY 2018/19. However, due to changing circumstances, staff has identified additional funding available in the City Council budget to fund the gap for FY 2018/19-therefore, no additional appropriations are needed. At mid-cycle of the Quadrennial Budget, staff will propose permanent funding if necessary for FY 2019/20 going forward.