City of San Pablo

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Legislation Text

File #: #19-046, **Version:** 1

PREPARED BY: MATT RODRIGUEZ   **DATE OF MEETING:** 02/04/19

SUBJECT:
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO REALLOCATE $5,000 FROM MAPLE HALL/CITY FACILITY FEE WAIVERS TO AUGMENT CITY COUNCIL EVENT SPONSORSHIPS (100-1110-44050) FOR ELIGIBLE EXPENDITURES FOR PERIOD ENDING JUNE 30, 2019

CITY MANAGER RECOMMENDATION
Adopt Resolution

COMPLIANCE STATEMENTS
Fiscal Sustainability - Budgetary Spending Controls; Spending Cap & Facility Use Policy for Maple Hall Waivers; and Spending Cap & Special Event Sponsorships (Discretionary Spending) are adopted policy items under the FY2018-21 Council Priority Workplan, effective November 1, 2017.

CEQA Compliance Statement
This is not a project as defined by CEQA

BACKGROUND
For FY2018/19 within the Adopted City Council Departmental Budget allocation for Community Affairs -Citywide Facility Waivers (100-1110-44050), a total budget allocation of $15,000 is earmarked for Maple Hall Waivers for discretionary one-time requests from local community services organizations, and a total of $30,000 budget allocation is earmarked for City Council discretionary Special Event Annual Sponsorships requests from local community service organizations.

To maintain current fiscal sustainability and budget spending control policies, and following City Council discretionary approvals during FY2018/19 to date, the Maple Hall Waivers budget allocation has a remaining balance of $7,208 as of December 31, 2018 available for processing discretionary Maple Hall Waivers requests for City Council consideration and approval through June 30, 2019. Conversely, the FY2018/19 Special Event Sponsorships budget allocation has a remaining balance of $2,775 as of January 22, 2019 due to the most recent City Council action which leaves limited budgeted expenses under this program for the reminder of FY2018/19 (see Attachment).

For the remainder of FY2018/19, additional event sponsorship requests have been received from local community service organizations, which cannot be processed for City Council discretionary approval at this time. Note: Fee Waivers for City Facilities and Event Sponsorships are processed for City Council approval on a first-come, first-served basis by adopted Resolution until all budgeted funds have been exhausted for that fiscal year period.

Rather than transfer additional budget from an outside funding source (i.e. FY2018/19 City Manager

Contingency Account), the City Manager is recommending a re-allocation of the existing adopted budget within the current FY2018/198 City Council Departmental Budget which has been previously approved by the City Council via adopted Resolution, with recommendation from the Budget, Fiscal & Legislative Standing Committee.

Budget, Fiscal & Legislative Standing Committee
This item was presented to the Budget, Fiscal & Legislative Standing Community during its meeting of January 28, 2019 for consideration and direction. The Standing Committee recommended that the City Council formally approve the budget reallocation for FY2018/19.

FISCAL IMPACT
Since sufficient funding exists in the FY2018/19 City Council Departmental Budget for Maple Hall Waivers (100-1110-44050), the City Manager recommends reallocating $5,000 from the Maple Hall Waivers budget to the Special Events Sponsorships budget to cover additional discretionary Special Event sponsorship requests from local community service groups/organizations through June 30, 2019. This would result in a remaining balance of $2,208 for discretionary requests to be processed for approval by the City Council for Maple Hall fee waiver requests through June 30, 2019, and augment the budget allocation for Special Events Sponsorships by $5,000 for a new total of $7,775 remaining through June 30, 2019.

Attachment:
1.   FY2018/19 City Council Approved Expenses under City Council Departmental Budget/Maple Hall Waivers and Event Sponsorships (Fund #100-1110-44050)