



## Legislation Details (With Text)

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**Title:** CITY COUNCIL PRESENTATION - FY 2018/19 SAN PABLO COMMUNITY FOUNDATION ANNUAL COMMUNITY GRANT PROGRAM RECIPIENT FINANCIAL REPORTS AND PRESENTATION TO CITY COUNCIL

**Sponsors:**

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**Attachments:** 1. FORM - Recipient list 2018-19 040818, 2. Financial Report LETTER - 2018-19, 3. Financial Report FORM - 2018-19, 4. 4-18 Reasons, 5. 4-California Symphony, 6. 4-Cancer Support Community, 7. 4-Contra Costa Family Justice Alliance, 8. 4-Earth Team, 9. 4-HL McLeod Memorial Foundation, 10. 4-Los Cenzontles Mexican Arts Ctr., 11. 4-Meals on Wheels Diablo Region, 12. 4-Mindful Life Project, 13. 4-Read Aloud, 14. 4-San Pablo Baseball, 15. 4-San Pablo Cowboys Youth Assn., 16. 4-Strategic Energy Innovations, 17. 4-Watershed Project, 18. 4-Wayfinder Family Services (Formally Hatlen Ctr.), 19. 4-Weigh of Life, 20. 4-West County First 5 Ctr., 21. 4-West County READS

Date	Ver.	Action By	Action	Result
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**PREPARED BY:** LATANYA FISHER

**DATE OF MEETING:** 04/08/19

**SUBJECT:**

CITY COUNCIL PRESENTATION - FY 2018/19 SAN PABLO COMMUNITY FOUNDATION ANNUAL COMMUNITY GRANT PROGRAM RECIPIENT FINANCIAL REPORTS AND PRESENTATION TO CITY COUNCIL

**CITY MANAGER RECOMMENDATION**

For Informational Purposes Only

**COMPLIANCE STATEMENTS**

*Build a Healthy Community - Build Opportunity to Participate in the Local Economy (100.1) and Enhance Community Resilience - Civic Engagement* are adopted policy items under the FY2018-21 Priority Workplan, effective March 1, 2019

**CEQA Compliance Statement**

This is not a project as defined by CEQA

**BACKGROUND**

The financial reporting requirement under the adopted FY 2018/19 San Pablo Community (SPCF) Grant program guidelines requires all grant recipients to provide both a written and verbal financial summary report to the City Council on the disbursement of the grant award approved by the City Council on June 20, 2018.

Attached is a list of FY 2018/19 San Pablo Community Foundation Grant Program recipients that were notified on March 4, 2019 to submit financial reports to the City Manager's Office by April 1, 2019, and to provide the City Council a final financial verbal summary report. (See Attachment).

A total of 19 organizations were notified via US Mail (March 4, 2019) and as a courtesy were also sent individual emails (March 6, 2019) to submit their financial reports to the City Manager's Office. A total of 18 organizations submitted their required financial reports by the required deadline of April 1, 2019. A compilation of the financial reports is attached.

The special meeting format has been scheduled to accommodate all presentations from the FY 2018-19 grant award recipients who complied with the City's grant program financial reporting requirements. All verbal presentations should be limited up to 5 minutes in duration for each recipient in attendance.

Per the adopted City Council policy, failure of grant award recipients to provide written and verbal financial reports to the City Council will make current recipients ineligible for subsequent FY2019-20 SPCF Grant program consideration.

### **FISCAL IMPACT**

None associated with this reporting from the FY2018/19 grantees.

### **Attachments:**

- 1) List of FY 2018-19 Annual San Pablo Community Foundation Grant Recipients
- 2) Notification Letter dated March 4, 2019
- 3) Financial Reporting Forms from 18 organizations