



## Minutes of the Special Meeting of the San Pablo City Council

Monday, October 28, 2019

### **ROLL CALL**

The meeting convened in the Council Chambers at 6:02 pm. Present were Mayor Rich Kinney and Vice Mayor Arturo Cruz, and Councilmembers Elizabeth Pabon-Alvarado and Rita Xavier and Abel Pineda. Also present were City Manager Matt Rodriguez, City Attorney Lynn Tracy Nerland, Assistant City Manager Reina Schwartz, Public Works Director/City Engineer Jill Mercurio, Police Captain Brian Bubar, Administrative Services Director Kelly Sessions, City Treasurer Viviana Toledo, City Clerk Patricia Ponce, and Deputy City Clerk Lehny Corbin.

### **ORAL COMMUNICATIONS**

Cordell Hindler invited the City Council to attend the pasta dinner event at Salesian High School scheduled for November 2, 2019. He further requested presentations at one of the upcoming Council meetings for Andy Katz to report on the closure of Alta Bates Hospital and the need for more civic engagement for the youth. He also commented on the prices of commercial space in San Pablo.

Carol Robinson spoke on behalf of the San Pablo Rotary Club and stated changes to Rotary's request for event sponsorship now scheduled for December 21, 2019 and the venue of the event (consent calendar item 5).

### **PRESENTATIONS**

1. Presentation to the City Council of the City of San Pablo regarding the US Census 2020 Update. (#19-452)

This agenda item was discussed after the Fire District Update. Assistant Planner Sandra Marquez introduced Partnership Specialist for the US Census Bureau Darlene Rios Drapkin and Matthew Lardner, Census Outreach Coordinator with Contra Costa County, who gave a PowerPoint presentation on the Census 2020 "Complete Count", including its importance, the outreach strategy goals, funding, and efforts to increase participation.

Ms. Marquez reported that the City has been awarded a \$6,000 grant to assist with Census 2020 outreach and she described the City's planned efforts to reach out to the community through social media, circulars, newsletters, and visiting schools. She also thanked Sarah Kolarik of Public Works, as well as Vivian Wong of San Pablo Economic Development Corporation for their assistance.

A five-minute break was taken at 7:19 pm.

2. Contra Costa County Fire Protection District Update (Assistant Chief Lon Goetsch) (#19-441)

This agenda item was presented prior to the Census 2020 item. Assistant Fire Chief Lon Goetsch gave an update through a PowerPoint presentation that included structure of the agency, its fleet and the status of the construction of Station 70 in San Pablo. He further reported on the 2018/19 accomplishments, the 2018 Fire and EMS incidents, and the recent wildfires in the surrounding areas.

3. Update on Year Five Results of the Municipal Solar Project (PW 611). (#19-453)  
Senior Environmental Program Analyst Amanda Booth and CivicSpark Fellow Becky Howard gave a PowerPoint presentation on the update on the Municipal Solar Project, the 2012-2013 and 2018-2019 electricity usage and costs for the Senior Center, Police Department and City Hall, as well as the projected savings and expected payback for the project.

### **CITY MANAGER REMARKS**

City Manager Rodriguez commended all City departments on the City Hall-O-Ween event held on October 24, 2019. He also commented on the recent Public Safety Power Shutoff (PSPS) events and praised Public Works and Police Department staff for their diligence in responding to situations. He also remarked on the unhealthy air quality and reported on the reduction of city operations to limit the amount of time staff spent in outdoor activities during the timeframe of poor air quality.

### **CONSENT CALENDAR**

Mayor Kinney stated his recusal on agenda item #5 as an incoming Officer of the San Pablo Rotary Club. It was moved by Councilmember Xavier, seconded by Councilmember Pineda, and unanimously passed to adopt the remaining items (#4 and #6) in the Consent Calendar.

### **PROCLAMATIONS**

4. By adoption of the Consent Calendar, the request for issuance of Proclamation recognizing November 2019 as *Homelessness Awareness Month* was approved. (#19-464)

### **MISCELLANEOUS**

5. By adoption of the Consent Calendar, **Resolution 2019-154** was adopted, a Resolution of the City Council of the City of San Pablo authorizing an event sponsorship in the amount of \$1,000 for the Rotary Club of San Pablo's 13<sup>th</sup> Annual Holiday event on Saturday, December 21, 2019. The motion passed as follows: (#19-444)

AYES: Pineda, Xavier, Pabon-Alvarado and Cruz  
NOES: None  
ABSENT: None  
ABSTAIN: None  
RECUSED: Kinney

6. By adoption of the Consent Calendar, **Resolution 2019-155** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to reallocate \$20,000 in FY 2018/19 General Fund Designated Reserves (Hillside & Geotech Studies / Improvements) from the San Pablo Dam Road Hillside Stabilization Project to the Princeton Plaza Project. (#19-456)

\*\*\*\***END OF CONSENT CALENDAR**\*\*\*\*

### **MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

City Council reported on their recent activities.

It was moved by Mayor Kinney, seconded by Councilmember Pabon-Alvarado, and passed by majority vote, to place on a future agenda a discussion item amending the Council Priority Workplan to include creating a policy for use of City flag poles. At the Mayor's request, City Attorney Nerland remarked on the importance of standard policies for the use of City facilities, including websites and flagpoles. The motion passed as follows:

AYES: Pineda, Pabon-Alvarado, Cruz and Kinney

NOES: Xavier

ABSENT: None

ABSTAIN: None

### **ADJOURNMENT**

The meeting adjourned at 8:06 pm, to Monday, November 18, 2019, at 6:00 pm.

Respectfully submitted,

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Patricia Ponce, City Clerk

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Rich Kinney, Mayor/Chair