



Minutes of the Regular Meeting of the San Pablo City Council

Monday, May 20, 2019

ROLL CALL

The meeting convened in the Council Chambers at 6:03 pm. Present in the Council Chambers were Mayor Rich Kinney and Councilmembers Elizabeth Pabon-Alvarado and Rita Xavier. Absent was Councilmember Abel Pineda. It was confirmed that Vice Mayor Arturo Cruz was participating via teleconference and that the notice was posted at his location a minimum of 72 hours prior to the meeting. No members of the public desired to participate from the teleconference location. Also present were City Manager Matt Rodriguez, City Attorney Lynn Tracy Nerland, Assistant City Manager Reina Schwartz, Police Chief Ron Raman, Administrative Services Director Kelly Sessions, Public Works Director/City Engineer Jill Mercurio, City Treasurer Viviana Toledo City Clerk Patricia Ponce, and Deputy City Clerk Lehny Corbin.

ORAL COMMUNICATIONS

Cordell Hindler asked the City Council to place on the June 3 or June 17, 2019 agenda for Andy Katz to make a presentation regarding keeping Alta Bates Hospital from closing, as well as a representative from EBMUD to give an update on the rate increase. He also asked for the Minutes to reflect that it was his idea to bring Marcus Walton of the West Contra Costa County School District to the City Council meeting to report on the schools.

PRESENTATIONS

1. *Annual update from San Pablo Youth Commission (SPYC) (#19-201)*
City Manager Rodriguez introduced Community Services Coordinator Elise Veliz who gave a PowerPoint presentation of Youth Commission activities. The following members of the Youth Commission reported on the following:
Valentino Cooper – Senior Thanksgiving, Meals-on-Wheels Holiday Cards, Holiday donations, San Pablo Police Department Toy Drive, Senior Center Aloha Night, SPYC 2.0 Goals on the San Pablo Summer Intern Program, By-Law revisions, San Pablo Community Meeting and the San Pablo Youth Commission Newsletter
Marlen Munoz – current and alumni social, UC Santa Cruz College Tour, College Planning Workshop, WCCUSD Application Day, “Get Involved” Event, and upcoming events.
Ruby Gallegos – City Hall Career Day, Youth Hall of Fame, San Pablo Unity Day
Tyree Hopkins – SPYC-led Back-to-School Closet Event; Youth Summit
Dana Reyes – National Night Out, City Hall-O-Ween, Holiday Tree Lighting Event, Peace and Unity Day Parade

Ms. Veliz thanked all the graduating high school seniors and congratulated them on their acceptance at colleges. City Manager Rodriguez also commended Ms. Veliz for her work with the Youth Commissioners. The City Council also expressed their appreciation to the Youth Commissioners for their involvement in the many events. Questioned by Councilmember Pabon-Alvarado, it was explained that potential members are recruited by distributing the Youth Commission Newsletter and through word of mouth to their friends. Vice Mayor also commented on the youth

and stated he looked forward to seeing the youth run for City Council in the future. Cordell Hindler expressed his appreciation for the youth.

CITY MANAGER REMARKS

City Manager Rodriguez reported on the following events:

May 16 – Police Department’s GREAT Dinner

May 18 – Public Works Community Event

May 18 – El Portal Recreation Field

May 21 – Meeting at San Pablo Community Center for public input

May 27 – Closure of City Hall in observation of Memorial Day Holiday

CONSENT CALENDAR

It was moved by Councilmember Pabon-Alvarado, seconded by Councilmember Xavier, and passed by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

AYES: Xavier, Pabon-Alvarado, Cruz and Kinney

NOES: None

ABSENT: Pineda

ABSTAIN: None

MINUTES

2. By adoption of the Consent Calendar, the Minutes of the meetings of April 15, April 22 and May 6, 2019 were approved. (#19-194)

PERIODIC REPORTS

3. By adoption of the Consent Calendar, the Investment Report/Treasurer’s Report for the month of April 2019 was received and filed. (#19-197)
4. By adoption of the Consent Calendar, the Vendor Check Register Report for the month of April 2019 was approved. (#19-200)

MISCELLANEOUS

5. By adoption of the Consent Calendar, **Resolution 2019-069** was adopted, a Resolution of the City Council of the City of San Pablo formalizing San Pablo Youth Commission (SPYC) appointments. (#19-056)
6. By adoption of the Consent Calendar, **Resolution 2019-070** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the First Amendment to the Towing Services Agreements awarded in 2015 to Oliver’s Tow, Inc., Freeman’s Tow, Certified Tow, Checkers Group, Inc., and Civic Center Towing for additional compensation for the towing of recreational vehicles, on a rotational basis, and authorizing the City Manager to execute the First Amendment with these companies for the remainder of the term of the contracts. (#19-150)
7. By adoption of the Consent Calendar, **Resolution 2019-071** was adopted a Resolution of the City Council of the City of San Pablo authorizing the City Manager to (1) appropriate \$50,000 from FY 2018/19 General Fund Designated Reserve Vehicle and Large Equipment Replacement Fund to the Police Department Account

in the Vehicle Replacement Fund (102-2110-46300) and (2) purchase two hybrid Ford Fusions from Downtown Ford Sales for \$47,454 utilizing State of California Contract 1-18-23-10A. (#19-167)

8. By adoption of the Consent Calendar, **Resolution 2019-072** was adopted, a Resolution of the City Council of the City of San Pablo (1) authorizing the City Manager to execute this and future Indemnification Agreements related to disbursement of funds from the West Contra Costa Integrated Waste Management Authority, and (2) authorizing the Administrative Services Director to record the disbursement as special revenue in Fund 209 expressly for programs that further the purpose of the authority. (#19-191)
9. By adoption of the Consent Calendar, **Resolution 2019-073** was adopted, a Resolution of the City Council of the City of San Pablo, Contra Costa County, California (1) preliminarily approve the Engineer's Report, (2) declaring intention to levy and collect assessments within the San Pablo Street Lighting and Landscape Assessment District No. 1982-1 for Fiscal Year 2019/20, and (3) setting public hearing for June 17, 2019. (#19-193)
10. By adoption of the Consent Calendar, **Resolution 2019-074** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the adoption of Caltrans' Local Assistance Procedures Manual Chapter 10 (Consultant Selection) in the procurement of architectural & engineering services for State and Federally Funded Projects. (#19-202)
11. By adoption of the Consent Calendar, **Resolution 2019-075** was adopted, a Request to schedule a formal presentation for the June 3, 2019 regular City Council meeting for recognition of public service for former San Pablo Mayors/Councilmembers Genoveva Garcia Calloway, Paul V. Morris and Cecilia Valdez. (#19-227)

****END OF CONSENT CALENDAR****

PUBLIC HEARINGS

12. Police Chief Raman gave a PowerPoint presentation of the 2017 JAG grant, along with the grant program background and the proposed use of funds to purchase "Gray Key", a digital forensic tool that would aid the Police Department in their investigations. The public hearing was opened and closed at 6:39 pm as there was no one from the audience who wished to speak on the item. It was moved by Councilmember Xavier, seconded by Vice Mayor Cruz, and passed by vote of those present to adopt **Resolution 2019-075**, a Resolution of the City Council of the City of San Pablo authorizing the acceptance and appropriation of \$17,150 of funds anticipated to be received from the 2017 Justice Assistance Grant Program (JAG) and authorizing the purchase of investigative equipment. The motion passed as follows: (#19-195)
AYES: Xavier, Pabon-Alvarado, Cruz and Kinney
NOES: None
ABSENT: Pineda
ABSTAIN: None

13. Police Chief Raman gave a PowerPoint presentation of the 2018 JAG grant and reported the anticipated funds would be used to purchase a new Radar Traffic Trailer. The public hearing was opened and closed at 6:44 pm as there was no one from the audience who wished to speak on the item. It was moved by Mayor Kinney, seconded by Vice Mayor Cruz, and passed by vote of those present to adopt **Resolution 2019-076**, a Resolution of the City Council of the City of San Pablo to: (1) declare certain Police Department equipment as surplus property to be disposed of pursuant to San Pablo Municipal Code Section 3.16.120; (2) authorize the acceptance and appropriation of \$17,046 in funds anticipated to be received from the 2018 Justice Assistance Grant Program (JAG); and (3) authorize the purchase of a new traffic message trailer to assist the Traffic Division in speed enforcement. The motion passed as follows: (#19-196)
AYES: Xavier, Pabon-Alvarado, Cruz and Kinney
NOES: None
ABSENT: Pineda
ABSTAIN: None
14. City Manager Rodriguez introduced the item. Administrative Services Director Sessions gave a PowerPoint presentation on the mid-cycle update to the quadrennial budget which included revenues from the Casino, property and sales taxes, utility user tax, as well as the proposed FY2020 proposed revenue budget, FY2021 proposed revenue budget, the expenditures that included, among other things, Memoranda of Understanding labor increases, PERS smoothing increases, and the \$1 million general fund committed to the Capital Improvement Projects. City Manager Rodriguez announced the City will be looking at the City's appropriations limit calculation as the City will be very close to its limit in the coming year. Mr. Sessions also presented the FY2019/20 and FY2020/21 expenditure budgets by departments, highlighted some of the major changes by department and the total budget adjustments for FY2019/20 and FY2020/21 year of the Quadrennial Budget. City Manager Rodriguez stated the City is able to keep the budget balanced for the next two years. Police Chief Raman responded to the question about the Emergency Preparedness Plan and Training budgeted amount and the need to acquire a consultant to prepare the Plan. Also clarified was the move of Code Enforcement to the office space currently occupied by the San Pablo Economic Development Corporation when the new City Hall is completed.

The public hearing was opened at 7:26 pm. Cordell Hindler stated he agreed with the proposed amendments. There were no other public speakers on the budget item. The public hearing was closed at 7:27 pm. It was moved by Mayor Kinney, seconded by Councilmember Pabon-Alvarado, and passed by vote of those present, to place adoption of the mid-cycle budget adjustments to the Quadrennial Budget for Fiscal Years 2019/20 and 2020/21, under the Consent Calendar of the June 3, 2019 City Council meeting. The motion passed as follows: (#19-226)
AYES: Xavier, Pabon-Alvarado, Cruz and Kinney
NOES: None
ABSENT: Pineda
ABSTAIN: None

Public Works Director/City Engineer Mercurio gave a PowerPoint presentation of the proposed 2019-21 proposed Capital Improvements Budget (CIP), including the ADA improvements, buildings projects, creeks and bridge repair projects, drainage projects, geotechnical projects, lighting/landscape/beautification projects, streets (paving) projects, general transportation improvement projects, plans and studies, and miscellaneous other projects such as the municipal fiber/5G project and the I-80 Smart Corridor, technology relocation, GIS implementation, Fire Station #70 land acquisition/cost share, etc.

Councilmember Pabon-Alvarado brought up about possible conflicts due to the Council's residence location. City Attorney Nerland advised that if Councilmember Pabon-Alvarado feels she may have a conflict that she should not participate in the discussion of the matter.

Also discussed was the 2023 Vale Road HVAC Project and the Rollingwood/Wilart Recreation Center.

The public hearing was opened and closed at 7:49 pm as there were no comments from the public. City Attorney Nerland suggested that if any conflicts were determined, multiple actions may be done at the June 3rd City Council meeting. It was moved by Mayor Kinney, seconded by Councilmember Xavier, and passed by vote of those present as follows:

AYES: Xavier, Pabon-Alvarado, Cruz and Kinney

NOES: None

ABSENT: Pineda

ABSTAIN: None

CITY COUNCIL DISCUSSION/CONSIDERATION

15. Senior Environmental Program Analyst Amanda Booth gave a PowerPoint presentation of an overview of the history of the required Municipal Regional Stormwater Permit process. Environmental Program Analyst Sarah Kolarik explained what green infrastructure means, its benefits, the impact of local private developments, the impact on city developments, requirements of the Green Infrastructure Plan, Public Project Prioritization, and updates to Planning documents including funding for the projects. It was moved by Mayor Kinney, seconded by Councilmember Pabon-Alvarado, and passed by vote of those present to adopt **Resolution 2019-077**, Resolution of the City Council of the City of San Pablo approving the Green Infrastructure Plan as required by the Regional Water Quality Control Board NPDES Permit CAS612008 Section C.3.J.I. The motion passed as follows: (#19-190)

AYES: Xavier, Pabon-Alvarado, Cruz and Kinney

NOES: None

ABSENT: Pineda

ABSTAIN: None

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

Mayor and City Council reported on their recent activities.

ADJOURNMENT

The meeting adjourned at 8:25 pm, to Monday, June 3, 2019 at 6:00 pm.

Respectfully submitted,

Patricia Ponce, City Clerk

Rich Kinney, Mayor