



Minutes of the Regular Meeting of the San Pablo City Council

Monday, September 17, 2018

ROLL CALL

The meeting convened in the Council Chambers at 6:01 pm. Present were Mayor Genoveva Garcia Calloway and Councilmembers Rich Kinney and Arturo Cruz. Absent were Vice Mayor Paul Morris and Councilmember Cecilia Valdez. Also present were City Manager Matt Rodriguez, City Attorney Lynn Tracy Nerland, Assistant City Manager Reina Schwartz, Police Chief Ron Raman, Administrative Services Director Kelly Sessions, Public Works Director Jill Mercurio, City Treasurer Viviana Toledo, City Clerk Elizabeth Pabon-Alvarado, and Deputy City Clerk Lehny Corbin.

City Attorney Nerland reported that Councilmember Cecilia Valdez was not present and is not available for teleconference.

City Manager Rodriguez spoke and asked the City Council to consider adding an agenda item as an urgency item to be discussed after the last agenda item #11 regarding a West Contra Costa Transportation Authority Committee (WCCTAC) Board alternate representative. City Attorney Nerland stated that WCCTAC is a public agency guiding transportation programs in West Contra Costa County in which Councilmember Valdez and Councilmember Cruz are primary and alternate representatives, respectively. She further stated that after the agenda for the present Council meeting was posted, it came to the City's attention that there is a possibility that both Councilmembers Valdez and Cruz would be unable to attend the upcoming board meeting. As the City would like to have representation at this WCCTAC meeting, the City Council could determine under the Brown Act that an immediate need for the City Council to take action had arisen since the agenda had been posted. By motion of Mayor Calloway, seconded by Councilmember Cruz, and unanimous vote of all present that since the agenda was posted, an urgency exists regarding representation at the WCCTAC meeting and to place the item for consideration as the last discussion on the agenda.

ORAL COMMUNICATIONS

There were no speakers.

CITY MANAGER REMARKS

City Manager Rodriguez announced the September 19, 2018 Candidate Information Session being held in the Wildcat Creek Room of the San Pablo Library, from 4:00-6:00pm, presented by the Executive Leadership Group. He reiterated that this is not a candidate or campaigning forum, but an opportunity for executive City staff to provide information about the City to candidates for elected office in a consistent manner.

CONSENT CALENDAR

It was moved by Councilmember Kinney, seconded by Councilmember Cruz, and passed by vote of those present to adopt all items in the Consent Calendar. The motion passed as follows:

AYES: Calloway, Kinney and Cruz
NOES: None
ABSENT: Morris and Valdez
ABSTAIN: None

MINUTES

1. By adoption of the Consent Calendar, the Minutes of the meeting of September 4, 2018 was approved. (#18-301)

PERIODIC REPORTS

2. By adoption of the Consent Calendar, the Investment Report / Treasurer's Report for the month of August 2018 was received and filed. (#18-316)
3. By adoption of the Consent Calendar, the Vendor Check Register Report for the month of August 2018 was approved. (#18-324)
4. By adoption of the Consent Calendar, the City Council Authorization to ratify letters from Mayor Calloway dated September 6, 2018 transmitted to California Public Utilities Commission was approved by Minute Order. (#18-327)

MISCELLANEOUS

5. By adoption of the Consent Calendar, **Resolution 2018-122** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to (1) purchase one Police Prisoner Transport Van with extended warranty and maintenance plan for \$41,978; (2) authorize the City Manager to execute a contract with Public Safety Equipment to fully outfit the vehicle with emergency equipment for \$24,555; (3) authorize an additional \$3,326 (approximately 5%) for contingency for a total purchase authorization of \$69,859; and (4) authorize the City Manager to forego the formal bid process pursuant to San Pablo Municipal Code Section 3.16.110 (D) (3)(4)&(5) (#18-314)
6. By adoption of the Consent Calendar, **Resolution 2018-123** was adopted, a Resolution of the City Council of the City of San Pablo authorizing an event sponsorship of \$5,000 for the Annual 2018 Lytton Casino Golf Tournament and Fundraiser to Benefit Lifelong Brookside Health and Urgent Care on Monday, October 29, 2018 (#18-314)
7. By adoption of the Consent Calendar, **Resolution 2018-124** was adopted, a Resolution of the City Council of the City of San Pablo (1) approving staff recommendations for Childhood Obesity Prevention Programs for Fiscal Year 2018/19; and (2) authorizing the City Manager to execute grant agreements/contracts with eligible agency providers for childhood obesity prevention programs for a total amount not to exceed \$300,000 for Fiscal Year 2018/19 (#18-300)

8. By adoption of the Consent Calendar, the 2018 Local Agency Biennial Notice regarding the review of the City of San Pablo's Conflict of Interest Code was received and filed. (#18-313)
9. By adoption of the Consent Calendar, **Resolution 2018-125** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute a Second Amendment to Agreement with MACK5 for Construction Management Services for construction of a Women Infants and Children (WIC) Building, increasing total compensation by \$17,500, for a total contract amount of \$190,750 to cover additional costs due to the extended construction duration (#18-322)

ORDINANCES

10. By adoption of the Consent Calendar, the second reading was waived and **Ordinance 2018-004** was adopted, an Ordinance of the City Council of the City of San Pablo amending Chapter 2.40 of the San Pablo Municipal Code to increase the salaries of elected officials. (#18-318)

******END OF CONSENT CALENDAR******

CITY COUNCIL DISCUSSION

11. City Manager Rodriguez introduced the agenda item concerning the Subregional Transportation Mitigation Program (STMP) fees and reported that the West Contra Costa Transportation Authority Committee (WCCTAC) initiated a study to look at increasing STMP fees which would subsequently need to be adopted by all West Contra Costa County cities. Public Works Director Mercurio gave a PowerPoint presentation giving an overview of the STMP fees, use of the fees, and the 19 city projects affected by the fees. Also included in the presentation were current STMP fees based on land use, fees if a cost-escalation index had been applied since 2005, maximum fees that could be charged based on land use, and the proposed maximum fees, as well as the proposed recommended fees. It was further reported that the proposed fees are being presented to the WCCTAC Board on September 28, 2018, with adoption of the ordinance by each jurisdiction to occur in early 2019. City Manager Rodriguez stated the City has four major transportation projects funded in part with the fees: the San Pablo Complete Streets Project, the 23rd Street Transit Corridor Project, the San Pablo Avenue Intersection Realignment at 23rd Street and Road 20 Project and the I-80/San Pablo Dam Road Interchange Improvements Project (Phase 2). Ms. Mercurio and City Manager Rodriguez addressed Council's questions and input regarding STMP fees and remaining funding, and funding for affordable housing, and senior housing projects. It was moved by Councilmember Kinney, seconded by Councilmember Cruz, and passed by vote of those present to acknowledge receipt of the report and no major objection to the calculation being formulated by WCCTAC and recommended fee levels. The motion passed as follows: (#18-328)

AYES: Calloway, Kinney and Cruz

NOES: None

ABSENT: Morris and Valdez

ABSTAIN: None

12. Item #12 was added as discussed above regarding representation on the West Contra Costa Transportation Authority Committee (WCCTAC). City Manager Rodriguez remarked on San Pablo representation on the WCCTAC Board and due to the unavailability of Councilmembers Valdez and Cruz, a representative is needed to represent San Pablo at the upcoming meeting. Mayor Calloway volunteered to be the second alternate. It was moved by Councilmember Cruz, seconded by Councilmember Kinney, and passed by vote of those present to appoint Mayor Calloway as an additional alternate board member, if needed. The motion passed as follows:

AYES: Calloway, Kinney and Cruz

NOES: None

ABSENT: Morris and Valdez

ABSTAIN: None

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

The City Council reported on their recent activities.

It was moved by Mayor Calloway, seconded by Councilmember Kinney, and passed by those present, to bring for consideration on a future agenda to amend the previously-adopted resolution to strike out the criteria for the new Childhood Obesity Prevention Advisory Group requiring general members from the public to have an affiliation with the former Childhood Obesity Prevention Task Force. City Manager Rodriguez clarified that Resolution 2018-100 is the resolution proposed to be amended. Councilmember Kinney made an additional clarification that the proposed amendment is to make two general public appointments without needing to have been affiliated with the former COPTF. The motion passed as follows:

AYES: Calloway, Kinney and Cruz

NOES: None

ABSENT: Morris and Valdez

ABSTAIN: None

It was moved by Council Member Kinney, seconded by Mayor Calloway, and passed by those present, to bring for consideration on a future agenda to proclaim November as Homeless Month. The motion passed as follows:

AYES: Calloway, Kinney and Cruz

NOES: None

ABSENT: Morris and Valdez

ABSTAIN: None

ADJOURNMENT

The meeting adjourned at 6:33 pm to Monday, October 1, 2018 at 6:00 pm, in memory of Retired San Pablo Police Sergeant Cletus Talbert.

Respectfully submitted,

Elizabeth Pabon-Alvarado, City Clerk

Genoveva Garcia Calloway, Mayor