



Minutes of the Regular Meeting of the San Pablo City

Monday, April 17, 2017

ROLL CALL

The meeting convened in the Council Chambers at 6:01 pm. Present during roll call were Mayor Cecilia Valdez and Vice Mayor Genoveva Calloway and Councilmembers Rich Kinney and Arturo Cruz; Councilmember Paul Morris arrived at 6:10 pm. Also present were City Manager Matt Rodriguez, Assistant City Manager Reina Schwartz, City Attorney Lynn Tracy Nerland, Interim Police Chief Walt Schuld, Public Works Director/City Engineer Barbara Hawkins, Finance Director Kelly Sessions, City Clerk Ted Denney, and Deputy City Clerk Lehny Corbin.

ORAL COMMUNICATIONS

Clifford Hodge complained of cars speeding and driving in circles in front of his house on Clare Street and asked for assistance and perhaps installation of speed bumps.

PRESENTATIONS

1. San Pablo Economic Development Corporation Leslay Choy provided some background information on the selection process and announced that Rockin' Crawfish is the winner of the 2017 Small Business of the Year Award. Owners Hai Truong and Zach Ho spoke briefly and expressed their gratitude for the support of the community. Mayor Valdez presented the owners with a Certificate of Special Recognition. (#17-0134)
2. Community Services Director Greg Dwyer gave some background information on the Contra Costa County Board of Supervisors' 24th Annual Cesar E. Chavez Commemorative Celebration Youth Hall of Fame held on March 28, 2017 and introduced Vicente Mancia who was honored under the Creative Leader category, as well as nominees Elham Esquivel-Cruz and Bryant Rodriguez. The honoree and nominees each spoke and thanked the City Council for their support, in particular the support of the Youth Commission, and the support of the community. Mayor Valdez presented each with Certificate of Special Recognition. (#17-0136)

Resident Roger Modjeski was allowed to speak under Oral Communications, and expressed his concerns regarding the amount of the permit to build a garage. He explained that the new fees had increased considerably since he first inquired about it a few months prior. Mr. Modjeski was referred to staff for follow-up.

CITY MANAGER REMARKS

City Manager Rodriguez announced the following upcoming events: (1) deadline for the FY2016/17 San Pablo Community Grant Fund of April 17, 2017; (2) second workshop for the Bicycle and Pedestrian Master Plan on April 27, 2017 from 7:00pm to 9:00pm at the Community Center; and (3) the Small Business of the Year reception on April 27, 2017 from 5:30pm to 7:30pm.

CONSENT CALENDAR

It was moved by Councilmember Morris, seconded by Vice Mayor Calloway, unanimously passed, to adopt all items in the Consent Calendar, with the exception of agenda item 13 (Sister City Committee)

MINUTES

3. By adoption of the Consent Calendar, the Minutes of the meeting of April 3, 2017 were approved. (#17-0128)

PERIODIC REPORTS

4. By adoption of the Consent Calendar, the Vendor Check Register Report for the month of March 2017 was approved. (#17-0142)
5. By adoption of the Consent Calendar, the Investment Report / Treasurer's Report for the month of March 2017 was received and filed. (#17-0147)
6. By adoption of the Consent Calendar, the City Council authorized by Minute Order the authorization to amend FY 2015-17 Council Priority Workplan to address proposed expansion of the West County Detention Facility (WCDF). (#17-0145)
7. By adoption of the Consent Calendar, the Community Schools Collaborative 2015-16 Evaluation Report was received and filed. (#17-0146)

LIABILITY CLAIMS

8. By adoption of the Consent Calendar, the liability claim of Ricardo Valdivia, Jr. (DOL 09/07/16 and 02/04/17) was denied. (#17-0135)

PROCLAMATIONS

9. By adoption of the Consent Calendar, the issuance of Proclamation recognizing April 2017 as National Sexual Assault Awareness Month was approved. (#17-0153)
10. By adoption of the Consent Calendar, the City Council approved ratified the issuance of the Proclamation in memory of Chaosarn S. Chao, Co-Founder and President/CEO of Lao Family Community Development, Inc. (#17-0155)

MISCELLANEOUS

11. By adoption of the Consent Calendar, **Resolution 2017-059** was adopted, a Resolution of the City Council of the City of San Pablo to comply with Assembly Bill 2135, Surplus Land Act. (#17-0118)
12. By adoption of the Consent Calendar, **Resolution 2017-060** Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute an agreement with Bajan Security to provide security services at Rumrill Sports Park for an amount not to exceed \$80,000. (#17-0122)

13. This agenda item was pulled from the consent Calendar and voted upon separately. Additional information was provided on the dais to the Council that Mayor Valdez had resigned from the Board of the San Pablo-Manzanillo Sister City Committee. Vice Mayor Calloway stated her recusal from discussion of this item as she is a board member of the San Pablo-Manzanillo Sister City Committee. It was moved by Councilmember Morris, seconded by Councilmember Cruz, and passed by vote, to adopt **Resolution 2017-061**, a Resolution of the City Council of the City of San Pablo authorizing (1) the temporary closure of streets for the 2017 Cinco de Mayo Parade and Celebration; (2) waiver of traffic control fees; (3) provision of Police, Recreation and Public Works staff to support event; (4) provision of a \$7,000 event sponsorship; and (5) designation of the City of San Pablo Manzanillo-Sister City Committee as Fiscal Agent. The motion passed as follows: (#17-0124)
- AYES: Cruz, Morris, Kinney and Valdez
NOES: None
ABSENT: None
Recusal: Calloway
14. By adoption of the Consent Calendar, **Resolution 2017-062** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute an agreement with Fresh Approach to provide their Freshest Cargo Mobile Farmers' Market in the City of San Pablo for an amount not to exceed \$22,000. (#17-0125)
15. By adoption of the Consent Calendar, **Resolution 2017-063** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute the First Amendment to the existing Joint Use Agreement between the City of San Pablo and the West Contra Costa Unified School District for use of District Recreational Facilities at Helms Middle School. (#17-0126)
16. By adoption of the Consent Calendar, **Resolution 2017-064** was adopted, a Resolution of the City Council of the City of San Pablo approving an application for \$2.5 million in grant funds for California Climate Investments Urban Greening Program. (#17-0129)
17. By adoption of the Consent Calendar, **Resolution 2017-065** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute contracts and agreements relative to the City's Computer Aided Dispatch (CAD)/Records Management (RMS) System build-out as follows: (1) accept all Master Purchasing Agreements and California Participation Amendments related to Hewlett Packard and Computer Discount Warehouse (CDWG) products; (2) purchase CAD/RMS servers and their related equipment, support and maintenance from CDWG; (3) enter into an agreement with Strategic Products and Services (SPS) for the purchase of equipment and professional services; and (4) enter into an agreement with Shared Service Provider Data (SSP) for the purchase of equipment, support and installation in an amount totaling \$302,000 with a 15% contingency for total authorization of \$347,000 using existing budget resources from the FY2016/17 Police Department Special Department Expense Line Item (100-2110-44000). (#17-0131)

18. By adoption of the Consent Calendar, **Resolution 2017-066** was adopted, a Resolution of the City Council of the City of San Pablo declaring that the emergency under Public Contract Code Section 22050 regarding the immediate rehabilitation of the Hillcrest Road Storm Drain is continuing and ratifying the actions taken. (#17-0140)
19. By adoption of the Consent Calendar, **Resolution 2017-067** was adopted, a Resolution of the City Council of the City of San Pablo to: (1) authorize the purchase of one fully equipped maintenance pick-up truck for the Public Works Maintenance Division; one unequipped Ford Transit Van for the Community Services Recreation Division; one Ford Fusion Hybrid vehicle for Development Services; two Ford Fusion Hybrids; one Ford Focus electric, and one pick-up truck for Public Works Engineering Division; (2) declare certain vehicles as surplus property to be sold or disposed of; and (3) appropriate \$205,633 from General Fund Designated Reserve/Vehicle Replacement to the Vehicle Replacement Fund to pay for the purchases. (#17-0143)
20. By adoption of the Consent Calendar, **Resolution 2017-068** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to amend an existing agreement with Bellecci & Associates for the El Portal West Rule 20A Underground District Project (POR-20A) to add \$24,800 for additional construction support for a total contract award of \$124,310. (#17-0149)
21. By adoption of the Consent Calendar, **Resolution 2017-069** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to apply for the Fiscal Year 2017/18 Kaiser Permanente East Bay Community Benefit Program to fund additional programs and services that are outlined in the Childhood Obesity Prevention Task Force Community Action Plan (CAP) or programs and services offered through the Community Services Department that would align with the grant guidelines. (#17-0154)

******END OF CONSENT CALENDAR*****

RESOLUTIONS

22. Community Services Director Greg Dwyer and Youth Service Program Coordinator Bertha Romo gave a PowerPoint presentation of the structure of the TFY Grant Program, including the lead agency model, Community Schools Initiative Roll-Out Plan, the proposed funding allocation, revisions to the Request for Proposal 2071-21 Grant Program, and recommended actions. City Manager Rodriguez explained that the \$647,000 funding allocation is contingent upon budget adoption in June 2017.

It was moved by Councilmember Kinney, seconded by Vice Mayor Calloway, and unanimously passed to adopt **Resolution 2017-070**, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to (1) approve the Accelerated Roll-Out Plan and 2017/18 Funding Allocation for the San Pablo Community Schools Initiative, and (2) approve and release the Team for Youth Grant Program request for proposals for a total amount not to exceed \$647,000 in 2017/18. (#17-0144)

PUBLIC HEARINGS

23. Elizabeth Dunn gave a PowerPoint presentation on the proposed Conditional Use Permit application by Ocotes Grill located at 1439 23rd Street, which included the location and site characteristics, background on previous approvals, project description and the restrictions on the service of meals and alcohol, state requirements, public convenience or necessity, business plan for the business, conditions of approval, analysis for Conditional Use Permit for on-site beer and wine sales and PCN (Public Convenience or Necessity) findings, and the Planning Commission recommendations.

The public hearing was opened at 7:04pm. Property owners Raul Ledesma and Griselda Ledesma stated the primary purpose for the site is being a restaurant and service of beer and wine are to complement meals, good service and atmosphere. City Council also made comments on the proposed restaurant. The public hearing closed at 7:10pm.

It was moved by Councilmember Morris, seconded by Vice Mayor Calloway, and unanimously passed to adopt **Resolution 2017-071**, a Resolution of the City Council of the City of San Pablo approving Plan1702-0016, a conditional use permit for an on-sale alcohol license for beer and wine as part of a new full-service restaurant with a limited outdoor dining area, and a determination of public convenience or necessity for Ocotes GRILL, 1439 23rd Street, San Pablo, CA 94806 (Commercial Mixed Use Zoning Designation and outside of the 23rd Street Specific Plan). (#17-0119)

24. City Manager Rodriguez provided a brief background on the Housing Element Progress Report. Assistant Planner Elizabeth Dunn gave a PowerPoint presentation of the purpose of Housing Element Review and required annual reporting on the City's progress on meeting the requirements of services offered. Police Chief Schuld addressed the Council's inquiry regarding handling of the abandoned vehicles.

The public hearing was opened at 7:15pm; no one spoke on the item. The public hearing was closed at 7:15pm.

It was moved by Vice Mayor Calloway, seconded by Councilmember Cruz, and unanimously passed to adopt **Resolution 2017-072**, a Resolution of the City Council of the City of San Pablo authorizing the submittal of the City of San Pablo Housing Element Annual Progress Report for Calendar Year 2016 to the California Department of Housing and Community Development and the Governor's Office of Planning and Research. (#17-0120)

******END OF CONSENT CALENDAR******

MAYOR AND CITY COUNCIL ASSIGNMENT REPORTS

City Council reported on their recent and upcoming activities.

Mayor Valdez commended Executive Assistant LaTanya Fisher on a "magnificent job" in preparing the proclamation for Mr. Chaosarn S. Chao.

ADJOURNMENT

By motion of Councilmember Morris, seconded by Councilmember Cruz, the meeting adjourned at 7:33pm to Monday, May 1, 2017 at 6:00 pm, in memory of Mr. Chaosarn S. Chao, father of former Councilmember Kathy Chao Rothberg.

Respectfully submitted,

Ted J. Denney, City Clerk

Cecilia Valdez, Mayor