



## **Minutes of the Regular Meeting of the San Pablo City Council of the City of San Pablo**

**Monday, June 20, 2016**

### **ROLL CALL**

The regular session reconvened in the Council Chambers at 6:00 pm. Present were Mayor Rich Kinney, Vice Mayor Cecilia Valdez and Councilmembers Kathy Chao Rothberg, Genoveva Garcia Calloway and Paul Morris. Also present were City Manager Matt Rodriguez, Assistant City Manager Reina Schwartz, City Attorney Lynn Tracy Nerland, Finance Director Kelly Sessions, Police Chief Lisa Rosales, City Engineer Barbara Hawkins, Executive Assistant LaTanya Fisher and Administrative Clerk Christine Maki.

### **ORAL COMMUNICATIONS**

Rita Xavier spoke on behalf of West County Senior Coalition – Senior Scam Stopper workshop sponsored by Assembly member Tony Thurmond.

Tito Guerrero of Four Word Consulting spoke on behalf of homelessness in Contra Costa County.

### **CEREMONIAL MATTERS**

1. Police Chief Rosales introduced Police Services Technician Courtney Byrne and Police Administrative Clerk Moriah Vaesau. At City Council's also request, the Police Chief introduced Interim Police Commander J.P. Badel. Development Services Manager Michele Rodriguez introduced Assistant Planner Elizabeth Dunn. (#16-0247)

### **CITY MANAGER REMARKS**

City Manager Rodriguez mentioned San Pablo Recreation Department's Movies in the Park event on Friday, June 24, 2016 at Davis Park. He also reminded City Council about the City's 4<sup>th</sup> of July celebration on Monday, July 4, 2016 between 4:00pm – 9:00pm at 2600 Moraga Road and that Public Works Department is hosting Dumpster Day on Saturday, July 16, 2016 at 2600 Moraga Road between 7:00am – 12:00pm.

### **CONSENT CALENDAR**

It was moved by Councilwoman Chao Rothberg, seconded by Vice Mayor Valdez, and unanimously passed to adopt all items on the Consent Calendar.

### **MINUTES**

2. By adoption of the Consent Calendar the Minutes of June 6, 2016 and June 8, 2016 were approved. (#16-0274)

### **PERIODIC REPORTS**

3. By adoption of the Consent Calendar, the City Council approved the Vendor Check Register Report for the Month of May 2016. (#16-0250)
4. By adoption of the Consent Calendar, the City Council approved the Investment Report / Treasurer's Report for the month of May 2016. (#16-0254)

5. By adoption of the Consent Calendar, the City Council received and accepted the independent Citizens' Oversight Committee Reports for Period Ending June 30, 2015 for Measure Q and Measure K Transaction & Use Sales Tax. (#16-0234)

### **MISCELLANEOUS**

6. By adoption of the Consent Calendar, **Resolution 2016-202** was adopted, a Resolution of the City Council of the City of San Pablo authorizing a transfer of \$107,000 for pre-development work on the former El Portal site located at 2600 Moraga Road from the Economic Development Budget (100-1320-43600-EPS-000) to the CIP Budget (320-3200-44000-EPS-000). (#16-0278)
7. By adoption of the Consent Calendar, **Resolution 2016-203** was adopted, a Resolution of the City Council of the City of San Pablo, Contra Costa County, California (1) Preliminarily approving the Engineer's Report, (2) Declaring intention to levy and collect assessments within the San Pablo Lighting and Landscape Assessment District No. 1982-1 for Fiscal Year 2016/17, (3) Transferring \$357,787 from the General Fund and (4) setting a Public Hearing for July 5, 2016. (#16-0214)
8. By adoption of the Consent Calendar, **Resolution 2016-204** was adopted, a Resolution of the City Council of the City of San Pablo authorizing deferral of the Public Art requirement, until January 31, 2017, for Commercial and Industrial Projects as set forth in Chapter 17.63, "Art in Public Places", of the San Pablo Municipal Code. (#16-0219)
9. By adoption of the Consent Calendar, **Resolution 2016-205** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to enter into a professional services agreement with Alta Planning + Design Consulting Firm for a cost not to exceed \$102,500 in order to prepare a citywide bicycle and pedestrian master plan/feasibility study. (#16-0220)
10. By adoption of the Consent Calendar, **Resolution 2016-206** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute an agreement with Critical Solutions, Inc. in the amount of \$231,374 for construction management services for the library renovation project (LIB-PSP) and to appropriate \$254,511 from the General Fund Designated Reserve/Infrastructure (Circle S & Master Plan) to fund the contract and a 10% contingency. (#16-0248)
11. By adoption of the Consent Calendar, **Resolution 2016-207** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to (1) execute a professional services agreement with Maze & Associates in an amount not-to-exceed \$75,825 for audit services in FY 2016/17; (2) include an optional one-year contract extension through FY 2017/18 for a total agreement amount not-to-exceed \$155,441; and, (3) waive normal bidding requirements as in the city's best interest. (#16-0249)
12. By adoption of the Consent Calendar, **Resolution 2016-208** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute an amendment to a consultant services agreement with 4LEAF, Inc for FY 2015/16 in an additional amount not to exceed \$80,000 for additional Building Official, Inspection, and Plan Check Services for a total contract amount not to exceed \$223,000. (#16-0251)

13. By adoption of the Consent Calendar, **Resolution 2016-209** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute a professional services agreement with Voler Strategic Advisors (formally Ford & Bonilla) in the amount of \$45,000 for one year for social media management services with the City Manager authorized to execute up to four one-year options at the City's sole discretion for a total contract cost of \$225,000. (#16-0252)
14. By adoption of the Consent Calendar, **Resolution 2016-210** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute a consulting services agreement with Moore Iacofano Goltsman (MIG) for FY 2015/16 in the amount of \$15,000 for planning services for a total contract amount not to exceed \$65,000. (#16-0253)
15. By adoption of the Consent Calendar, **Resolution 2016-211** was adopted, a Resolution of the City Council of the City of San Pablo (1) rejecting the low bid of Valley Truck and Tractor; (2) authorize the purchase of a John Deere Z930M commercial mower for the Public Works Maintenance Division from RDO Equipment in the amount of \$9,901; (3) declaring a 2000 John Deere F680 front mower as surplus property; and (4) approving the disposal of surplus property. (#16-0259)
16. By adoption of the Consent Calendar, **Resolution 2016-212** was adopted, a Resolution of the City Council of the City of San Pablo amending the City's Classification and Compensation Plan to align with the adopted mid-cycle budget for FY 2016/17 and approving: (1) amended salary range schedules effective July 1, 2016; (2) a revised Organizational Chart; (3) a revised position allocation list; and (4) new job descriptions. (#16-0260)
17. By adoption of the Consent Calendar, **Resolution 2016-213** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute an agreement with Bajan Security to provide security services at Rumrill Sports Park for an amount not to exceed \$80,000. (#16-0265)
18. By adoption of the Consent Calendar, **Resolution 2016-214** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to enter into contracts and/or purchase orders for forensic and jail access services on an annual basis subject to the availability of City Council approved funding in the applicable fiscal year, with the current cost estimated to be \$227,519 for forensic services and \$57,600 for jail access fees. (#16-0268)
19. By adoption of the Consent Calendar, **Resolution 2016-215** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to enter into a contract with SST Shotspotter for a gunfire detection system for one year at an annual estimated cost of \$64,772 with four one-year options subject to funding availability authorized by the City Council for a total estimated cost of \$323,860. (#16-0269)
20. By adoption of the Consent Calendar, **Resolution 2016-216** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to extend the current contracts with the City of Richmond and New World Systems for Computer-Aided Dispatch (CAD) services and a Records Management System (RMS)

for Fiscal Year 2016/17 in the amount not to exceed \$1,051,347. (#16-0270)

21. By adoption of the Consent Calendar, **Resolution 2016-217** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to enter into an agreement with the State of California Department of Justice CLETS Services on an annual basis subject to the availability of City-Council approved funding in the applicable fiscal year with the current annual cost estimated to be \$50,000. (#16-0271)

\* \* \* \* **END OF CONSENT CALENDAR** \* \* \* \*

### **RESOLUTIONS**

22. City Manager Rodriguez introduced the item. Finance Director Sessions gave a PowerPoint presentation on Fiscal Resiliency Reserve Policy. It was moved by Councilman Morris, seconded by Councilwoman Calloway, and unanimously passed to adopt **Resolution 2016-218**, a Resolution of the City Council of the City of San Pablo amending the Fiscal Resiliency Reserve Policy to establish the Casino Revenue Sustainability Reserve. (#16-0255)
23. City Manager Rodriguez introduced the item. Community Services Manager Dwyer introduced Food Access Manager Molly Jones of Fresh Approach who presented a PowerPoint presentation on their Freshest Cargo Mobile Farmers' Market. It was moved by Councilwoman Calloway, seconded by Councilwoman Chao Rothberg and unanimously passed to adopt **Resolution 2016-219**, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to execute an agreement with Fresh Approach to provide their Freshest Cargo Mobile Farmers' Market in the City of San Pablo for an amount not to exceed \$21,000. (#16-0272)

### **MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

The City Council reported on their recent activities.

### **ADJOURNMENT**

The meeting adjourned at 7:45 pm to Tuesday, July 5, 2016 at 6:00 pm, in memory of Mr. Darrell Colbert, former Public Works employee and Jerry Manning, former Building Inspector employee.

Respectfully submitted,

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LaTanya Fisher, Executive Assistant

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Rich Kinney, Mayor