

August 25, 2020



Shannon Ladner-Beasley, Contra Costa Public Health Department
(via email: Shannon.Ladner-Beasley@cchealth.org)

Dear Ms. Ladner-Beasley,

As previously discussed with the City Manager, Matt Rodriguez, the City of San Pablo desires to support the County's efforts with the COVID-19 Youth/Young Adult Ambassadors. This is an excellent approach to educating and engaging this important demographic about limiting the spread of COVID-19.

https://813dcad3-2b07-4f3f-a25e-23c48c566922.filesusr.com/ugd/84606e_29e569c1cae64cda9dfadcb367935ac9.pdf

Thus, the City agrees to:

- Provide up to \$5,250 in FY 2020/21 City Council Events Sponsorship/Special Activity Funds to cover the \$525 per Ambassador (for 35 hours minimum for Ambassador work). Contra Costa Regional Healthcare Foundation will serve as the fiscal agent to provide Ambassador stipends for the period of September - December 2020 (or up to the period of six months, depending on scheduled program activities specific to the San Pablo cohort.)
- The funding will be used to pay up to 10 youth/young adults residing within the City of San Pablo boundaries first, and then youth/young adults residing in the 94806 zip code. These new youth hires will form a San Pablo cohort, that will enhance the COVID-19 Youth/Young Adult Ambassador Program that the County initiated in August.
- Payment will be made upon presentation of an invoice from the County. The payment will be distributed to the County through the Contra Costa Regional Health Foundation, which will serve as a fiscal sponsor for this project. At the conclusion of the program, the County will provide a list of the verified program participants, showing their address eligibility (San Pablo youth and/or 94808 residents).
- City Staff will provide general support in the areas of marketing, outreach, and relationship building between County Staff and San Pablo Youth; City Staff is committed to marketing to San Pablo San Pablo Youth Commissioners, San Pablo Youth Commission Alumni, San Pablo Summer Intern Alumni, community partners serving West Contra Costa County schools, and other social media outlets.

The County agrees to:

- Allow for a new cohort of up to ten (10) San Pablo/94806 applicants, to begin recruitment in early to mid-September 2020, who meet the program criteria.
- Provide the training and supervision outlined in the Program flyer (link above); and provide any additional training specific to the San Pablo cohort.
- Provide an invoice (emailed to joraw@sanpabloca.gov and gregd@sanpabloca.gov) to the City for an up-front payment once this agreement is approved by the City Council; and
- Make the City aware of any generally available report, memo, or case study about the program (e.g. if information is provided to the Board of Supervisors, please provide a copy/link for the City as well).

The following individuals will serve as staff contacts for their respective agencies:

- City of San Pablo: Elise Veliz & Jora Atienza Washington
- Contra Costa Health Services: Rynn Schumacher & Cedrita Claiborne
- Contra County Public Health Department (fiscal): Shannon Ladner-Beasley

We welcome the opportunity to work together with County Public Health on this critical effort. Please let me know if you have any questions. Otherwise, please sign below to signify your agreement with the provisions of this letter.

Sincerely,

Greg Dwyer
Community Services Director

Acceptance:

Signature: Shannon Ladner-Beasley

Date: 8/26/2020

Name and Title: Shannon Ladner-Beasley - Public Health Program Specialist