

## **RESOLUTION 2020-###**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE SAN PABLO POLICE DEPARTMENT TO ACCEPT AND APPROPRIATE \$28,398 IN GRANT FUNDING FROM THE OFFICE OF TRAFFIC SAFETY TO PARTICIPATE IN THE TRAFFIC RECORDS IMPROVEMENT PROJECT GRANT PROGRAM TO UPGRADE EXISTING ELECTRONIC CRASH REPORTING AND IMPLEMENT A COMPLETE ELECTRONIC CITATION SOLUTION**

WHEREAS, Traffic Safety Program and Strengthen Technological Infrastructure are adopted policy items under the FY 2019-21 Council Priority Work Plan, effective March 1, 2019 and most recently amended on May 18, 2020;

WHEREAS, the Office of Traffic Safety (OTS) Traffic Records Improvement grant provides traffic safety stakeholders with the ability to plan and initiate traffic records improvement projects such as the purchase and implementation of traffic crash reporting systems as well as electronic citation equipment and software;

WHEREAS, this is not a project as defined by CEQA;

WHEREAS, the Patrol Division currently handwrites all citations, which has proven to be vulnerable to error in data entry and accountability of submissions;

WHEREAS, currently collision reporting is manually entered into a records management system with hard copy reports mailed for inclusion into the California Highway Patrol's Statewide Integrated Traffic Records System;

WHEREAS, the San Pablo Police Department was selected by OTS for funding and to participate in the "Traffic Records Improvement Grant Program", with a funding amount of \$28,398;

WHEREAS, the Police Department wishes to use grant funding to upgrade existing electronic crash reporting program to the latest version available that includes the capability of exporting complete crash report records to a departmental records management system and the California Highway Patrol's SWITRS System, and implement a complete electronic citation solution that includes the capability of electronically exporting data to both a departmental records management system (RMS) as well as the local court records system; and

WHEREAS, the efficient and accurate reporting of collision and citation data will result in prompt development of traffic safety strategies to reduce the number of injury/fatal collisions in San Pablo.

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings; and

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to accept the grant, execute the grant agreement, and appropriate funds anticipated to be received from the Office of Traffic Safety to be used exclusively for the purpose of equipment and software related to Traffic Records Improvement as follows:

Transaction	Fund Name	Account Code	Task Code	Amount
<b>Accept</b>	General Fund	100-2110-33405	TRI-000	\$28,398
		<b>Total Revenues</b>		<b>\$28,398</b>
<b>Appropriate</b>	General Fund Special Department Expense	100-2110-44000	TRI-000	\$28,398
		<b>Total Appropriation</b>		<b>\$28,398</b>

\* \* \* \* \*

ADOPTED this 8<sup>th</sup> day of September, 2020, by the following vote:

AYES: COUNCILMEMBERS:  
 NOES: COUNCILMEMBERS:  
 ABSENT: COUNCILMEMBERS:  
 ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

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 LaTanya Fisher, Acting Deputy City Clerk

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 Arturo M. Cruz, Mayor