

RESOLUTION 2020-015

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE CITY'S CLASSIFICATION AND COMPENSATION PLAN FOR FY 2019/20 BY APPROVING THE REALLOCATION OF ONE ADMINISTRATIVE CLERK I POSITION TO A FISCAL CLERK I POSITION

WHEREAS, staff regularly reviews citywide classifications and compensation and due to unforeseen vacancies from employee attrition and retirements, ongoing employee labor relations agreements, and/or labor market and operational efficiencies, the City Manager may recommend specific amendments to the adopted Plan to ensure City operational efficiency and service delivery;

WHEREAS, adoption of this resolution is not directly related to a specific policy priority in the FY2019-21 City Council Priority Workplan, effective March 1, 2019 but it is needed for efficient city operations;

WHEREAS, this amendment is not a project as defined by CEQA;

WHEREAS, due to operational need and to increase efficiency, it is recommended to reallocate one Administrative Clerk I to a Fiscal Clerk I in the Administrative Services Department;

WHEREAS, the City has notified the relevant recognized employee organization, Operating Engineers, Local No. 3 (OE3) of the proposed reallocation and OE3 has agreed to such; and

WHEREAS, the anticipated cost of the reallocated position is approximately \$9,000 annually based on salary and benefits, which will be absorbed by the Administrative Services Department with no additional budget required.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo hereby approves an amendment to the City's Classification and Compensation Plan for FY 2019/20 by reallocating one Administrative Clerk I position to a Fiscal Clerk I position in the Administrative Services Department.

BE IT FURTHER RESOLVED that the City Manager or designee is hereby authorized to implement these changes to the Plan.

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ADOPTED this 3rd day of February, 2020, by the following votes:

AYES:	COUNCILMEMBERS:	Kinney, Pineda, Xavier, Pabon-Alvarado and Cruz
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

ATTEST:	APPROVED:
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/s/ Patricia Ponce
Patricia Ponce, City Clerk

/s/ Arturo M. Cruz
Arturo M. Cruz, Mayor