

RESOLUTION 2020-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A ONE-TIME APPROPRIATION OF \$2,500 FROM THE FY 2019/20 CITY MANAGER'S CONTINGENCY ACCOUNT TO FUND ALL ACCOMMODATION AND TRAVEL REIMBURSEMENT EXPENSES PRIOR TO JUNE 30, 2020 FOR SAN PABLO PLANNING COMMISSIONER PAUL V. MORRIS' ATTENDANCE AT LEAGUE OF CALIFORNIA CITIES' POLICY COMMITTEE MEETINGS; AND ESTABLISHING A FORMAL POLICY ON FUTURE LEAGUE OF CALIFORNIA CITIES' POLICY COMMITTEE APPOINTMENTS FOR NON-CITY COUNCILMEMBER APPOINTED OFFICIALS

WHEREAS, on March 1, 2019, the City Council adopted Resolution 2019-029 which amended the FY 2019-21 City Council Priority Workplan;

WHEREAS, there are no adopted policies contained in the FY 2019-21 Council Priority Workplan which authorize the budgeting of discretionary funds to cover accommodation and travel expenses to be reimbursed to non-City Councilmember appointed officials on City Boards and Commissions who have been appointed to a League of California Cities' Policy Committee or the appointment of such City officials;

WHEREAS, League of California Cities' Policy Committee appointments are not subject to the selection procedures for City Council Assignments per San Pablo Municipal Code section 2.16.070 requirements;

WHEREAS, on December 16, 2019, the City Manager received a notification from San Pablo Planning Commissioner Paul V. Morris on his recent appointment by League of California Cities President John Dunbar/Mayor of Yountville, CA, to the League of California Cities' Policy Committee on Government, Transparency, and Labor Relations for Calendar Year (CY) 2020;

WHEREAS, the following League of California Cities' Policy Committee meetings have been scheduled during Calendar Year (CY) 2020, as follows: *January 23, 2020 in Sacramento, CA; April 2, 2020 in Anaheim, CA; and June 4, 2020 in San Francisco, CA;*

WHEREAS, to address this policy matter appropriately in absence of any adopted City policy guidelines or current budgetary funds authorized for FY 2019/20 expense, the City Manager has provided options for the City Council's consideration given the lack of current policy or practice, constraints on the use of public funds, and ethical considerations;

WHEREAS, on January 15, 2020, the Budget, Fiscal & Legislative Standing Committee (Pabon-Alvarado; Pineda) met to review this policy matter and acted to move this item forward to the full City Council without a specific recommendation for formal review and action at their regular meeting on January 21, 2020.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of San Pablo authorizes the following:

1. One-Time Appropriation: The City Council authorizes a one-time appropriation of \$2,500 from the FY 2019/20 City Manager Contingency Account to cover all accommodation and travel expenses associated with Planning Commissioner Morris' attendance at League of California Cities' Policy Committee meetings with all reimbursement expenses to be incurred prior to June 30, 2020;
2. Travel & Training Expense Reimbursement Policy: All accommodation and travel reimbursement expenses are subject to all requirements of the City's adopted Travel and Training Expense Reimbursement Policy requirements (last amended in January 2018);
3. Reporting Requirement: The City Council will require a verbal or written report to be submitted by Planning Commissioner Morris following attendance at each League California Policy Committee scheduled meeting during period January 1 – June 30, 2020, for purposes of continued and ongoing policy development in conjunction with the League of California Cities deliberations, regarding any new legislation, policies and regulations pertaining to the City's Government, Transparency, and Labor Relations policies. Failure to submit such report shall preclude reimbursement of expenses for future meetings;
4. Future League of California Cities' Policy Committee Appointments: In the future, approval by the City Council majority will be required for all non-City Councilmember appointed officials on City Boards and Commissions prior to applying to the League of California Cities for Policy Committee appointment consideration with the request submitted at least 30 days prior to the application deadline; and
5. AB 1234 Ethics Training Requirements: Any use of public funds provided to City appointed officials would be subject to completion of AB 1234 Ethics Training (Cal. Gov't Code section 53232.3)) within the past two years as required of all local City officials.

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings.

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ADOPTED this 21st day of January, 2020, by the following votes:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Patricia Ponce, City Clerk

Arturo M. Cruz, Mayor