

RESOLUTION 2019-143

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE EMERGENCY PROCUREMENT AND INSTALLATION OF HVAC EQUIPMENT FOR THE POLICE ADMINISTRATIVE FACILITY (4/5 VOTE); AND (2) AWARDED THE BID TO SH MECHANICAL, INC. FOR THE PURCHASE OF A 20-TON "CARRIER" ROOFTOP COOLING UNIT, TO INCLUDE EQUIPMENT, HARDWARE, ANCILLARY INSTALLATION AND A ONE YEAR WARRANTY, AT THE POLICE DEPARTMENT IN THE AMOUNT OF \$67,825 INCLUDING A 15% CONTINGENCY FOR A TOTAL NOT TO EXCEED \$77,999; AND (3) AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SH MECHANICAL, INC.

WHEREAS, this is not a specific item in the FY 2019-21 City Council Priority Workplan, effective March 1, 2019, but is required for continued efficient city operations;

WHEREAS, this proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA), under CEQA Guidelines section 15302 for the replacement or reconstruction of existing facilities and section 15061(b)(3) in that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment;

WHEREAS, the Police Department has two 20-ton air conditioning units which were manufactured and installed in 1996 (21 years ago);

WHEREAS, in March 2019 the remaining (original) 20-ton air conditioning unit controlling air conditioning for the Patrol Division, Emergency Operations Center, Property/Evidence Room, Community Outreach Unit, Employee Locker Rooms, and portions of the Temporary Holding Facility failed requiring significant repairs. This inefficient twenty-three-year-old air handler has passed its useful life. Installing a new modern air handler would significantly reduce the long term operating cost;

WHEREAS, in addition to providing an appropriately ventilated work environment for Department staff, Departmental Policy #900 (Temporary Custody of Adults) Section 900.5.2 Subsection (h) 1 (I) (Temporary Custody Requirements) dictates the on-duty supervisor should ensure that an adult arrestee being held in the temporary holding facility has adequate shelter, heat, light, and ventilation without compromising security or enabling escape. Due to the air conditioner's failure to produce cool air, the requirement to provide adequate ventilation to adult prisoners while in custody in the temporary holding facility has been compromised particularly during the high temperatures during the past two months;

WHEREAS, the immediate procurement of one 20-ton "Carrier" rooftop cooling unit is essential to protect the health and welfare of adult arrestees and the employees of the Police Department;

WHEREAS, California Public Contract Code section 22050 and City of San Pablo Municipal Code section 3.16.070(D) allow emergency repairs to occur upon 4/5 approval of the City Council and further the City Council has delegated the authority to the City Manager for emergency contracts up to and including \$100,000 in this scenario;

WHEREAS, the Police Department did not forego all bidding, but solicited informal bids from three HVAC contractors who have qualified in the past to do work in the Police Facility given the heightened background and clearances needed to work where confidential records are stored and arrestees can be present;

WHEREAS, the Police Department received three informal bids as follows:

Company	Bid Order	Total Bid
SH Mechanical, Inc.	1	\$67,825.00
Marina Mechanical	2	\$68,700.00
Richards Heating & Air	3	\$74,398.20

WHEREAS, staff recommends the City Council award the project to SH Mechanical, Inc., the lowest bidder, in the amount of \$67,825 ("Contract Amount") for the purchase and installation of a 20-ton "Carrier" rooftop cooling unit, and authorize a 15% contingency amount of \$10,174, if needed, for unforeseen expenditures including but not limited to additional equipment, hardware, and labor to ensure operational readiness of the air conditioning unit would increase the total authorized cost to \$77,999; and

WHEREAS, funds are available in the existing CIP budget, approved by Resolution 2019-084, account 320-0103-43604-GEN-420.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo:

1) Authorizes the emergency procurement of one 20-ton "Carrier" rooftop cooling unit, to include equipment, hardware, ancillary installation labor and a one-year warranty from SH Mechanical, Inc.;

2) Awards the contract to SH Mechanical in the amount of \$67,825 for the purchase and installation of a 20-ton "Carrier rooftop cooling unit, as the lowest responsible bidder;

3) Authorizes the City Manager to enter into an agreement with SH Mechanical; and

4) Authorizes a total project budget in the amount of \$67,825 with a 15% contingency for a total authorization of \$77,999 using existing budget resources from the approved CIP budget under account no. 320-0103-43604-GEN-420 and gives the City Manager the authority to make modifications to the equipment and services described above, if needed, as long as within the authorized budget for the project.

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ADOPTED this 16th day of September, 2019, by the following votes:

AYES:	COUNCILMEMBERS:	Pineda, Xavier, Pabon-Alvarado, Cruz and Kinney
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

ATTEST:	APPROVED:
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/s/ Patricia Ponce
Patricia Ponce, City Clerk

/s/ Rich Kinney
Rich Kinney, Mayor