



**CONTRA COSTA COLLEGE**  
F O U N D A T I O N

August 28, 2019

Matt Rodriguez  
City of San Pablo  
13831 San Pablo Ave.  
San Pablo, CA 94806

Dear Matt,

Last year, the City of San Pablo generously donated \$2,500 to help fund the Contra Costa College Foundation San Pablo Scholars Scholarship. This generous donation helped fund scholarships for San Pablo residents studying at Contra Costa College (CCC).

Approximately 84% of CCC students come from the immediate surrounding areas, from cities such as Richmond and San Pablo. 85% of our students are from low-middle income families and approximately 38% of our students are the first in their families to attend college. Financial support for our students is imperative to helping them succeed. Scholarships relieve some of their financial burdens and enable students to focus on school and participate in extracurricular activities. A college degree increases employment, earning opportunities, and community involvement, which contributes to local economic growth.

I am writing to ask if the City of San Pablo will help fund the San Pablo Scholars Scholarship again next year at the \$2,500 level. One hundred percent of your tax-deductible donation will go towards CCC Foundation Scholarships. The students who receive our scholarships are hardworking, dedicated and trying to make a difference in their lives and their communities.

Thank you for your consideration and for being a strong community partner. If you have any questions, please do not hesitate to ask.

Sincerely,

Sara Marcellino  
[smarcellino@contracosta.edu](mailto:smarcellino@contracosta.edu)  
(510) 215-3805

## LaTanya Fisher

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**From:** Marcellino, Sara <smarcellino@contracosta.edu>  
**Sent:** Thursday, August 29, 2019 10:44 AM  
**To:** Matt Rodriguez; Leslay Choy  
**Cc:** Reina Schwartz; LaTanya Fisher  
**Subject:** RE: Would you like to offer the San Pablo Scholars Scholarship again?  
**Attachments:** CCC 2019 City of SP Grant Request Letter for SP Scholars 2020 Awards\_v2.doc; CCC 2019 City of SP Grant Request Letter for SP Scholars 2020 Awards\_v2.doc

**Categories:** Purple Category

Dear Matt,

A few clarifying edits have been made to our formal request letter, and reattached here. Can you please use this one attached in your communications with the City Council? Thanks so much, please let me know if you have any questions.

Best,  
Sara

**From:** Matt Rodriguez [mailto:MattR@sanpabloca.gov]  
**Sent:** Wednesday, August 28, 2019 1:01 PM  
**To:** Marcellino, Sara <smarcellino@contracosta.edu>; Leslay Choy <LeslayC@sanpabloedc.org>  
**Cc:** Reina Schwartz <ReinaS@sanpabloca.gov>; LaTanya Fisher <LaTanyaF@sanpabloca.gov>  
**Subject:** RE: Would you like to offer the San Pablo Scholars Scholarship again?

**\*\* Email from External Sender \*\***

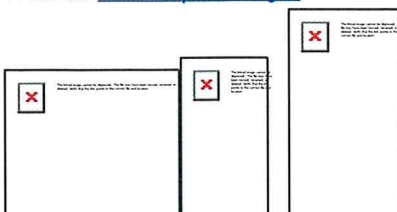
The City would be willing to provide a \$2,500 scholarship fund donation which would require City Council approval in September 2019.

Sincerely,

*Matt*

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Matt Rodriguez, City Manager  
City of San Pablo  
13831 San Pablo Avenue, Bldg.#1  
San Pablo, CA 94806  
510.215.3016 (Direct) | Main (3000)  
510.215-3011 | Fax  
Email: [MattR@sanpabloca.gov](mailto:MattR@sanpabloca.gov)  
Website: [www.sanpabloca.gov](http://www.sanpabloca.gov)



**From:** Marcellino, Sara [<mailto:smarcellino@contracosta.edu>]  
**Sent:** Wednesday, August 28, 2019 12:56 PM  
**To:** Leslay Choy <[LeslayC@sanpabloedc.org](mailto:LeslayC@sanpabloedc.org)>; Matt Rodriguez <[MattR@sanpabloca.gov](mailto:MattR@sanpabloca.gov)>  
**Subject:** Would you like to offer the San Pablo Scholars Scholarship again?

Hello,

Hope you are both well! And had wonderful summers!

Checking in – want to offer this again?

If so, remind me what you need and let's get this processed and up by the October time we advertise these for our students.

Many, many thanks for your continued support.

Sara

Sara Marcellino  
Development Officer, Contra Costa College Foundation  
Student and Administration Building  
2600 Mission Bell Drive | San Pablo, CA 94806  
510.215.3805 – *Direct* | 510.289.3004- *Cell*  
[SMarcellino@contracosta.edu](mailto:SMarcellino@contracosta.edu)

**[Have a glass of wine on the Foundation at our annual Bring-a-Friend mixer! Learn more here.](#)**



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Thank you for your consideration and for being a strong community partner. If you have any questions, please do not hesitate to ask.

Sincerely,

A handwritten signature in blue ink that reads 'Sara Marcellino'. The signature is fluid and cursive, with the first name 'Sara' being more prominent than the last name 'Marcellino'.

Sara Marcellino  
[smarcellino@contracosta.edu](mailto:smarcellino@contracosta.edu)  
(510) 215-3805



## LaTanya Fisher

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**From:** Matt Rodriguez  
**Sent:** Wednesday, August 28, 2019 3:00 PM  
**To:** LaTanya Fisher  
**Cc:** Reina Schwartz  
**Subject:** FW: Would you like to offer the San Pablo Scholars Scholarship again?  
**Attachments:** 2019 City of SP Grant Request Letter from CCC Foundation.doc; 2019 City of SP Grant Request Letter from CCC Foundation.doc; 2019 SPEDC Grant Request Letter.doc

Please process this City Council even sponsorship for the CC College Scholarship Foundation for \$2.500 for the 9/16 CC Meeting.

SPEDC is doing \$2.500 as well.

Thanks!

Sincerely,

*Matt*

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Matt Rodriguez, City Manager  
City of San Pablo  
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San Pablo, CA 94806  
510.215.3016 (Direct) | Main (3000)  
510.215-3011 | Fax  
Email: [MattR@sanpabloca.gov](mailto:MattR@sanpabloca.gov)  
Website: [www.sanpabloca.gov](http://www.sanpabloca.gov)



**From:** Marcellino, Sara [<mailto:smarcellino@contracosta.edu>]  
**Sent:** Wednesday, August 28, 2019 1:58 PM  
**To:** Matt Rodriguez <[MattR@sanpabloca.gov](mailto:MattR@sanpabloca.gov)>; Leslay Choy <[LeslayC@sanpabloedc.org](mailto:LeslayC@sanpabloedc.org)>  
**Cc:** Reina Schwartz <[ReinaS@sanpabloca.gov](mailto:ReinaS@sanpabloca.gov)>; LaTanya Fisher <[LaTanyaF@sanpabloca.gov](mailto:LaTanyaF@sanpabloca.gov)>  
**Subject:** RE: Would you like to offer the San Pablo Scholars Scholarship again?

Hello again,

Thanks to you all! Please find attached our formal written request letters to both the City of San Pablo and the SPEDC. Please let me know if you need more information from us at this time.

As always, thank you.

Best,  
Sara

Sara Marcellino  
Development Officer, Contra Costa College Foundation  
Student and Administration Building  
2600 Mission Bell Drive | San Pablo, CA 94806  
510.215.3805 – Direct | 510.289.3004- Cell  
[SMarcellino@contracosta.edu](mailto:SMarcellino@contracosta.edu)

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**Cc:** Reina Schwartz <[ReinaS@sanpabloca.gov](mailto:ReinaS@sanpabloca.gov)>; LaTanya Fisher <[LaTanyaF@sanpabloca.gov](mailto:LaTanyaF@sanpabloca.gov)>  
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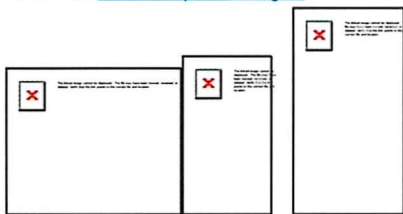
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