

SAN PABLO ANNUAL COMMUNITY GRANT PROGRAM FY 2018-19 FINANCIAL REPORT



Please provide a brief description of how the FY 2018-19 grant was used including program events and any activities that were implemented. Use the following questions as a guideline to complete this report. You may include no more than four (4) additional pages to this report. **Only one (1) set is required as staff will make necessary copies. DO NOT INCLUDE ANY CONFIDENTIAL INFORMATION, (e.g. Social Security Numbers, Bank Account, etc.) THIS IS A PUBLIC DOCUMENT**

I. CONTACT INFORMATION

Agency Name	Read-Aloud Volunteer Program	
Street Address	13831 San Pablo Ave, Bldg 5	
City/State/Zip Code	San Pablo CA 94806	
Phone/Fax/Email	(510) 237-0735 / (510) 237-0735 / info@read-aloud.org	
Contact Person/Title	Crystal Merrill, Executive DirectorBook Give	
Community Activity/Event Name	Read-Aloud Book Give-Aways (San Pablo Friendsgiving, Giving Tree and Literacy at Play workshop) and Outreach (San Pablo Library The Night of a Thousand and One Inventions, E.M. Downer Playworks: Day of Health and Play)	
Date of Event(s)	11/20/2018, 12/20/2018, 3/12/2019, 2/20/2019, 3/16/2019	
Amount of grant funding received:	\$ 5,000	
Amount of grant funding spent:	\$ 5,000	
Summary of sponsored event participants	Age range: 3-10, 25-90 # of San Pablo Residents: 75%	
	Target # of people served: 405	Actual # of people served: 392
	Target goal: SP Friendsgiving: 60 kids SP Giving Tree: 175 Read-Aloud "Literacy at Play": 60 children from SP schools SP Library "The Night of 1001 Inventions": 30 families Downer School, Playworks "Day of Health and Play" 30 families, mainly from Downer school	Actual goal: 40 children 150 children and ~ 20 parents 20 students + parents & ~5 younger siblings, outreach to passers by (10) 20-30 families 43 students, ~ 24 parents, ~10 younger siblings

II. PROGRAM AND EVENT INFORMATION

The Annual San Pablo Community Foundation Grant program is intended to focus on grant awards that promote any of the recommended activities, policies or programs identified in the recently adopted **City of San Pablo Childhood Obesity Prevention Task Force: Community Action Plan** adopted by the San Pablo City Council on April 21, 2014. A copy of this plan may be referenced from the City's website (www.SanPabloCA.gov), under the "City Council" Department webpage. Please describe where and how your program or event falls in one or more categories:

At the Downer Day of Health and Play, Read-Aloud displayed books on healthy living, food and mental health. We also gave away childrens' books related to healthy living, tips on reading, family time, and special needs students.

The grant awards should also focus on enhancing or promoting any of the "**Major Policy Goals and/or Strategic Policy Initiative**" identified under the **San Pablo Adopted FY 2018-21 Priority Workplan Update**, effective November 1, 2017. A copy of this plan may be referenced from the City's website (www.SanPabloCA.gov), under the "City Council" Department webpage. Please describe where and how your program or event falls in one or more categories:

Read-Aloud program supports the city's initiatives:

The services provided through workshops, books and tips supports families & the community schools initiative; all events. Outreach: actively seeking seniors to read to youth in our schools. We provide tips and books in multiple languages, and books exposing children and families to many cultures: we support Multicultural Awareness and Appreciation .

Please provide a description of the program(s), event(s) and/activity, including date(s). If you were not able to complete or achieve the goals outlined on your grant application please provide a brief explanation:

At SP Rec's Friendsgiving Camp, played Mad-Libs, read books aloud, gave away books and snacks. At SP's Giving Tree event, had a face-painting area, read to the kids in line, and gave away books. At Read-Aloud's "Literacy at Play" workshop (SP Library), spoke to parents about the importance of literacy and expanding language, had parents play literacy games w/ their kids, gave away books, pencils, books, snacks, prizes, multi-language reading tips and Read-Aloud brochures. At SP Library's "The Night of 1001 Inventions" and Downer's "Day of Health & Play", we gave away books related to STEM/health/play, pencils, multi-language reading tips and did Read-Aloud outreach, w/brochures.

Please provide financial information on how the grant funds were used and the number of San Pablo residents the program/event/activity serviced (requirement of at least 75% San Pablo Residents)

75% of people served were San Pablo Residents.

See Profit and Loss Statement for how grant funds were used.

III. PROGRAM/EVENT ATTACHMENTS

Please include any applicable supplemental documents not limited to: financial spreadsheet, revenues vs. expenses, invoices, stories, program agenda, etc. (Limited to **ONLY** four (4) pages – size 8 1/2" x 11" – single sheets)

<input checked="" type="checkbox"/>	Page 1 description	Finances (Profit and Loss Statement)
<input checked="" type="checkbox"/>	Page 2 description	Flyer for Literacy at Play
<input checked="" type="checkbox"/>	Page 3 description	Collage of events
<input checked="" type="checkbox"/>	Page 4 description	Stories and Comments from the events

IV. ADDITIONAL SUPPORT

Please list any in-kind donations provided (printing, promotional items, education materials) by any other organizations:

large books for read alouds, Center for the Collaborative Classroom.

large books to borrow for read alouds, Ms. Pinedo at Dover Elementary.

Space was provided by San Pablo Library for 2 of the events, San Pablo Recreation Center for the Friendsgiving Camp event, Downer Elementary for the Playworks event and the City of San Pablo for the Giving Tree event.

V. ADDITIONAL COMMENTS

Please share with us any additional comments:

This grant provided Read-Aloud the opportunity to support many local San Pablo activities and organizations. It also helped our organization with outreach to the community about volunteer opportunities for reading in the schools. Read-Aloud was also able to hold reading workshops with book give-aways and additional book give-aways at other literary events. We gave 760 books away from this grant.

VI. SIGNATURE

Crystal Merrill, Executive Director

Name & Title



3/28/2018

Authorized Signature & Date

Please mail this * financial report and * supporting documents to the address below. Document must be received in the City Manager's Office (postmarks NOT accepted) by Monday, April 1, 2019 at 6:00pm.

- o Reporting criteria – single side document – 8 1/2" x 11"
 - ❖ 3 Page Financial Report
 - ❖ 4 additional pages – Program/Event Attachments (if applicable)

City of San Pablo
City Manager's Department, Bldg. 1
13831 San Pablo Avenue
San Pablo, CA 94806
c/o FY 18-19 San Pablo Community Grant Program

Read-Aloud Volunteer Program

Profit and Loss

June 2018 through June 2019

Ordinary Income/Expense

Income	
Donations	
San Pablo Community Foundation Grant	5,000.00
Supplemental Grant 1	2,000.00
Supplemental Grant 2	979.40
Total Donations	7,979.40
Total Income	7,979.40
Gross Profit	7,979.40
Expenses	
Books	4,554.00 *
Copy and Printing	850.00 §
Office Supplies, Prizes + Food	250.00 ^
Payroll Expenses	1,600.00 ¶
Overhead, 10%	725.40
Total Expenses	7,979.40

* Gave away 760 books, at \$6 each.

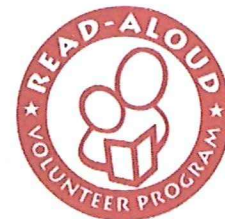
§ Made, printed flyers. Redesigned, printed brochures. Printed literacy games.

^ Items for literacy games, prizes for literacy games, and snacks for three events (2 of the events were close were close enough in time to share food)

¶ Time for 2-3 staff to organize 5 events, coordinate with partners, set-up/put on/clean-up events.

FREE FAMILY WORKSHOP

Literacy at Play!



When: March 12th

When: 4:30- 6:30 pm

Where: San Pablo Public
Library

READ-ALoud presents a workshop on how to help your children build reading skills through read aloud stories.

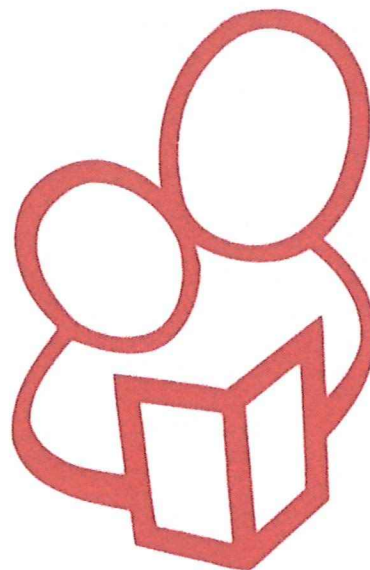
- ★ Learn strategies that help build comprehension and language skills.
- ★ Receive helpful tips on building thinking skills in children.
- ★ Activate your child's creativity and inspire them to engage.

Activities:

Story Time

Gift Books

Reading Games



Benefits of Reading Aloud:

Social-Emotional Development

Increases Vocabulary

Powers Creativity

It's up to **YOU**

"A child who reads will be an adult who thinks. An adult who reads is a child that imagines."

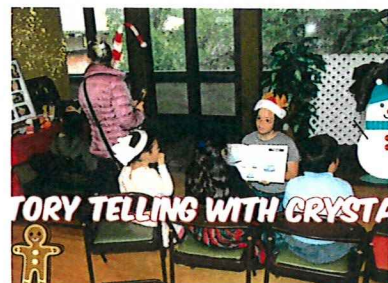


CITY of SAN PABLO
City of New Directions

18-19 sm
SCHOOL POSTING
DISTRIBUTION APPROVED
AT PRINCIPAL'S DISCRETION
ADMINISTRATIVE SERVICES

Thanks to our partners





Read-Aloud participated in five community events in 2018-19 in which children from ages 5-10 participated, engaged, and discovered new reading material that introduced children to concepts about written language, different genres, and elements of story structure. Parents received helpful strategies and tips on creating games that help build comprehension and language skills.

Stories and comments from Read-Aloud community events:

Friendsgiving:

Crystal and Gabriella read to three sets of age groups during this outreach event. A game of mad libs was introduced in the beginning as an ice breaker in which we all created a funny story as a group. We then broke up into two groups to read stories aloud to children. After reading time, the children picked the books of their choice, a snack, and a free Read-Aloud pencil.

"Look, I got this book. Which one did you get?" 1st grade child told a friend in line.

"I like cat in the hat books" -Kindergartener

"I did not know that!" - 4th grade student said after engaging in facts about an earth book during group reading.

Tree Giving Event:

"You have a good selection of books. We needed some new books at home" -Parent

"I'm going to tell my mom to read this one to me" – 1st grade child commenting on a book they chose.

At this event we were able to re-engage with some of the students that are presently enrolled in the Read-Aloud program at Dover Elementary. They were excited to see Read-Aloud staff in a different setting other than at school. They enjoyed the face painting done by Gabriella Bracamontes who does this as a hobby and the children enjoyed being read to by Crystal Merrill as they waited in line. Parents chose books for their children and enjoyed the holiday selection.

Literacy At Play Workshop:

"I am so glad that your guys are doing this for the community, we need this." -Mother of kindergartener

"I like this game, I didn't know about it. My dad likes it too." - 2nd grade child that enjoyed a game with her father that involved reading and guessing.

S.T.E.A.M workshop:

"I like this book because I like bats" -2nd child. She was excited to see many books her age and a certain book captivated her interest the most.

Downer Playworks event:

At this event, the students at Downer Elementary enjoyed games from Playworks. The Read-Aloud program engaged with families and students in many ways. There were young siblings who attended and enjoyed the coloring books, practicing learning their colors, and getting great books for their age. It was nice to see whole families taking part and interacting with one another. A bilingual parent appreciated the reading tips handout provided at the event. There were many books about animals and children would find their favorite animal, Read-Aloud staff would then read the book aloud to the student.