

SAN PABLO ANNUAL COMMUNITY GRANT PROGRAM FY 2018-19 FINANCIAL REPORT



Please provide a brief description of how the FY 2018-19 grant was used including program events and any activities that were implemented. Use the following questions as a guideline to complete this report. You may include no more than four (4) additional pages to this report. **Only one (1) set is required as staff will make necessary copies. DO NOT INCLUDE ANY CONFIDENTIAL INFORMATION, (e.g. Social Security Numbers, Bank Account, etc.) THIS IS A PUBLIC DOCUMENT**

I. CONTACT INFORMATION

Agency Name	Contra Costa Family Justice Alliance	
Street Address	256 24th Street	
City/State/Zip Code	Richmond, CA 94804	
Phone/Fax/Email	510-974-7200	
Contact Person/Title	Oravanh Thammasen/West Center Director, Susun Kim/Executive Director	
Community Activity/Event Name	Navigation-Coordination of resources and services for victims of interpersonal violence	
Date of Event(s)	July 1, 2018-March 30, 2019	
Amount of grant funding received:	\$ 5,000	
Amount of grant funding spent:	\$ 5,000	
Summary of sponsored event participants	Age range: <u>all ages</u> # of San Pablo Residents: <u>262</u>	
	Target # of people served: 260	Actual # of people served: 262
	Target goal: 1) Increase referrals and services 2) Clients will be connected to 3 or more resources 3) Increase client satisfaction and safety	Actual goal: 1) We have added 3 partners onsite 2) Top three resources are: Advocacy, Family Law, and Restraining Order 3) Clients have been connected to longterm and crisis supporting programs

II. PROGRAM AND EVENT INFORMATION

The Annual San Pablo Community Foundation Grant program is intended to focus on grant awards that promote any of the recommended activities, policies or programs identified in the recently adopted ***City of San Pablo Childhood Obesity Prevention Task Force: Community Action Plan*** adopted by the San Pablo City Council on April 21, 2014. A copy of this plan may be referenced from the City's website (www.SanPabloCA.gov), under the "City Council" Department webpage. Please describe where and how your program or event falls in one or more categories:

We have three long term safety programs that align with San Pablo's Community Action Plan to prevent obesity. We offer in partnership with Karma Yoga Tribe, donation based yoga, with Titanium Racing, annual running event, and with RotaCare, Cooking Matters.

The grant awards should also focus on enhancing or promoting any of the "***Major Policy Goals and/or Strategic Policy Initiative***" identified under the ***San Pablo Adopted FY 2018-21 Priority Workplan Update***, effective November 1, 2017. A copy of this plan may be referenced from the City's website (www.SanPabloCA.gov), under the "City Council" Department webpage. Please describe where and how your program or event falls in one or more categories:

Navigation Program aligns with the City's Initiative to improve public safety. We currently have seven law enforcement offices, two county departments, and 32 community based organizations onsite. By having these partners on-site, we are able to connect clients right away to obtain a restraining order and to have support in making a police reports.

Please provide a description of the program(s), event(s) and/activity, including date(s). If you were not able to complete or achieve the goals outlined on your grant application please provide a brief explanation:

Each client works with a trained and culturally competent Navigator who serves as the client's single and trusted point of contact. Navigators work with each family to complete a comprehensive needs and risk assessment. They help clients to identify the goals and outcomes that each family would like to achieve. They also support clients to make safety plans and connect with all the services they need to find long term solutions, including employment, financial literacy and other economic assistance programs.

Please provide financial information on how the grant funds were used and the number of San Pablo residents the program/event/activity serviced (requirement of at least 75% San Pablo Residents)

100% of the grant was used to assist 262 people from San Pablo this grant year.

III. PROGRAM/EVENT ATTACHMENTS

Please include any applicable supplemental documents not limited to: financial spreadsheet, revenues vs. expenses, invoices, stories, program agenda, etc. (Limited to **ONLY** four (4) pages – size 8 1/2" x 11" – single sheets)

<input checked="" type="checkbox"/>	Page 1 description	Outcomes
<input checked="" type="checkbox"/>	Page 2 description	Expense summary
<input type="checkbox"/>	Page 3 description	
<input type="checkbox"/>	Page 4 description	

IV. ADDITIONAL SUPPORT

Please list any in-kind donations provided (printing, promotional items, education materials) by any other organizations:

n/a

V. ADDITIONAL COMMENTS

Please share with us any additional comments:

VI. SIGNATURE

Oravanh Thammasen, Center Director

Name & Title



4/1/19

Authorized Signature & Date

Please mail this * financial report and * supporting documents to the address below. Document must be received in the City Manager's Office (postmarks NOT accepted) by **Monday, April 1, 2019 at 6:00pm.**

- o Reporting criteria – single side document – 8 1/2" x 11"
 - ❖ 3 Page Financial Report
 - ❖ 4 additional pages – Program/Event Attachments (if applicable)

City of San Pablo
City Manager's Department, Bldg. 1
13831 San Pablo Avenue
San Pablo, CA 94806
c/o FY 18-19 San Pablo Community Grant Program

**Contra Costa Family Justice
Alliance**

West Family Justice Center

**Income Statement
July 1, 2018 - March 31, 2019**

	<u>Total</u>
Revenue	
Public Support	<u>\$5,000.00</u>
Total Revenue	<u>\$5,000.00</u>
Expenses	
Operating-Personnel	<u>\$5,000.00</u>
Total Expense	<u>\$5,000.00</u>
 BEGINNING NET ASSETS	 \$0.00
 NET SURPLUS/(DEFICIT)	 \$0.00
 ENDING NET ASSETS	 <u><u>\$0.00</u></u>

Notes:

Personnel Costs: Allocations-(0.1 FTE) Client Navigator serving
City of San Pablo residents.



Outcomes and Accomplishments

City of San Pablo Grant

FY 2018-2019 Annual Community Grant Program

The Family Justice Alliance

West Contra Costa Family Justice Center

- 1) Increase referrals and services: Our partnership with organizations assisting victims of are is growing. This past year we have added 3 new partners: Employment and Human Services Navigators, Lao Family Community Development, Inc., and Grateful Garment Project.
- 2) In the grant year 2018-2019, The Center assisted 262 victims of interpersonal violence from San Pablo. This includes domestic violence, sexual assault, elder abuse, child abuse, and human trafficking. On average, clients are getting connected three more resources. Those resources include crisis response, safety planning, advocacy, peer support, law enforcement assistance, legal assistance, and access to health services. This year, the Center launched a new program called, “Project Connect” designed to increase community awareness, networking opportunities, and intentional learning sessions for clients.
- 3) After clients have received services and resources, they are given a survey to let the Center know about their experiences. Based on the 2018 survey results, 98% were satisfied with the services they received, 92% received the services they were looking for, 98% confirmed they obtained helpful information, and 99% felt safe and comfortable at the Center.

Client story from San Pablo:

Shanon is a young lady who came to the Center last fall looking for assistance for domestic violence. Her child’s father physically harmed her in front of her child. She was severely injured and taken to the emergency room by law enforcement in Kaiser Richmond. There, she met a social worker who connected her to the Family Justice Center. She met with a navigator and was immediately connected to the restraining order clinic that same day. Bay Area Legal Aid provided legal consolation right after filing for her temporary restraining order. She met with a STAND! Advocate for safety planning. She was referred to receive financial assistance that helped her pay her first month’s rent at her new place in Yolo county. The domestic violence restraining order was granted for 5 years. She has full legal and physical custody of her child. She is now nurse and works for a small private clinic owned by the community college in Yolo county.