



Minutes of the Regular Meeting of the San Pablo City Council

Monday, February 4, 2019

ROLL CALL

The meeting convened in the Council Chambers at 5:00 pm. Present in the Council Chambers were Mayor Rich Kinney, Vice Mayor Arturo Cruz and Councilmembers Rita Xavier and Abel Pineda. Councilmember Elizabeth Pabon-Alvarado arrived at 5:04pm. Also present were City Manager Matt Rodriguez, City Attorney Lynn Tracy Nerland, Assistant City Manager Reina Schwartz, Administrative Services Director Kelly Sessions, and Deputy City Clerk Lehny Corbin.

Cordell Hindler spoke briefly on the Closed Session item.

CLOSED SESSION

1. CLOSED SESSION (#19-039)
CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Govt. Code section 54957.6)
AGENCY DESIGNATED REPRESENTATIVES: Reina Schwartz, Kelly Sessions, Kelly Tuffo
EMPLOYEE ORGANIZATIONS: Association of Intermediate Employees, Confidential Employees, Division Managers, Executive Management, San Pablo Police Employees Association; and Operating Engineers Local Union No. 3, AFL-CIO

ROLL CALL

The meeting reconvened in the Council Chambers at 6:00 pm. Present in the Council Chambers were Mayor Rich Kinney, Vice Mayor Arturo Cruz and Councilmembers Elizabeth Pabon-Alvarado, Rita Xavier and Abel Pineda. Also present were City Manager Matt Rodriguez, City Attorney Lynn Tracy Nerland, Assistant City Manager Reina Schwartz, Police Chief Ron Raman, Administrative Services Director Kelly Sessions, Public Works Director/City Engineer Jill Mercurio, City Clerk Patricia Ponce, City Treasurer Viviana Toledo, and Deputy City Clerk Lehny Corbin.

City Attorney Nerland reported on the Closed Session item regarding labor negotiations and no action was taken.

ORAL COMMUNICATIONS

Cordell Hindler requested Council to invite a representatives from BART to give an update of any additions to the BART system, from Republic Services to give an update on new innovation to the recycle system, and from the West Contra Costa Unified School District to report on school ranking.

Antonio Medrano announced that Central Latino (510) 234-1046, is looking for bilingual front-office personnel.

Clifford Hodge thanked the City Council for the barrier installed on Clare Street.

The following students from Bayview Elementary School spoke regarding trash and organic recycling in the City: Richa Chand, Joaquin Ramirez and Matthew Lopez.

Contra Costa Fire Battalion Chief Bob Atlas reported on the January 2019 service calls in San Pablo, as well as the status of the EMS contract and Fire Station 70.

PRESENTATIONS

2. Environmental Program Analyst Sarah Kolarik gave a PowerPoint presentation on the electric vehicle (EV) charging stations at the existing City Hall and proposed for the new City Hall, as well as local and the County's Electric Vehicle Readiness Plan. The presentation included data on the EV charging stations, their components, ChargePoint infrastructure, and total energy usage in from 2014 through 2018. She stated that the funding sources for the new charging ports are the West Contra Costa Transportation Advisory Committee and Marin Clean Energy. Ms. Kolarik also addressed the Council's inquiry regarding minimal maintenance costs for the charging stations and outreach to the community. Public Works Director/City Engineer Mercurio responded to inquiry regarding charging fees, and the higher cost of going from Level 2 to Level 3, and incentives for San Pablo residents to install residential charging stations. (#19-038)
3. City Manager Rodriguez introduced the item and gave a brief overview of the annual community surveys. Dr. Gary Manross of Strategy Research Institute gave a PowerPoint presentation of the Year-End Annual Community Survey conducted in December 2018. The presentation also contained data collected from surveys which included desired changes, local issues of concern, core values, satisfaction of services of offered by the City, potential additional services, investment in new technologies to enhance public safety, programs for community policing, municipal broadband/fiber optics, potential support for Measure Q renewal, and endeavors for 2019 Work Plan. City Manager Rodriguez stated the report would be available to the public and thanked Dr. Manross for his services. (#19-050)

CITY MANAGER REMARKS

City Manager Rodriguez announced the following:

- February 8 Annual Youth Valentine's Day Dance at Community Center
- February 12 Seniors celebrating Black History Month & Mardi Gras at Senior Center
- Sandbags available to the residents 24/7 at the Davis Park parking lot
- February 23 Dumpster Day

City Manager also announced that the City of San Pablo is 2018 Award of Merit Winner for the Economic Development Collaboration Category by CALED (California Association for Local Economic Development) for the Women Infant & Children (WIC) building. The City will be recognized at an event on March 28, and the award will be brought for recognition to the City Council.

CONSENT CALENDAR

It was moved by Vice Mayor Cruz, seconded by Councilmember Pabon-Alvarado, and unanimously passed to adopt all items in the Consent Calendar.

MINUTES

4. By adoption of the Consent Calendar, the Minutes of the meetings of December 17, 2018 and December 20, 2018 were approved. (#19-044)

LIABILITY CLAIMS

5. By adoption of the Consent Calendar, the liability claim of Dawnya Walker (DOL 10/15/18) was denied; the claim of Ascent Builders was denied as untimely as to any cause of action with a six-month claim presentation requirement and denied on the merits as to any other cause of action. (#19-040)

PERIODIC REPORTS

6. By adoption of the Consent Calendar, the 2nd Quarter Budget Report for Fiscal Year ending June 30, 2019 was received and filed. (#19-043)
7. By adoption of the Consent Calendar, the Comprehensive Annual Financial Report (CAFR) for Fiscal Year ending June 30, 2018 was received and filed. (#19-047)
8. By adoption of the Consent Calendar, **Resolution 2019-017** was adopted, a Resolution of the City Council of the City of San Pablo establishing allocations for the General Fund Designated Reserves at \$10,338,114 for Fiscal Year 2018/19 (Mid-Year) per adopted Fiscal Resiliency Reserve Policy. (#19-049)

MISCELLANEOUS

9. By adoption of the Consent Calendar, **Resolution 2019-018** was adopted, a Resolution of the City Council of the City of San Pablo authorizing the City Manager to reallocate \$5,000 from Maple Hall/City Facility Fee Waivers to augment City Council Event Sponsorships (100-1110-44050) for eligible expenditures for period ending June 30, 2019. (#19-046)

BOARDS AND COMMISSIONS

10. By adoption of the Consent Calendar, the following resolutions were adopted: **Resolution 2019-019**, a Resolution of the City Council of the City of San Pablo approving Childhood Obesity Prevention Advisory Group Appointment of Genoveva Garcia Calloway, and **Resolution 2019-020**, a Resolution of the City Council of the City of San Pablo approving San Pablo Community Foundation Grants Review Committee Appointment of Genoveva Garcia Calloway. (#19-045)

******END OF CONSENT CALENDAR******

CITY COUNCIL DISCUSSION/CONSIDERATION

11. City Manager Rodriguez introduced the item and provided a brief overview. Public Works Director/City Engineer Jill Mercurio gave a PowerPoint presentation on the status of establishing Railroad Quiet Zones by installing supplemental safety measures. The presentation included an overview of the five BNSF crossings, four Amtrak crossings, and two driveways, which exist in the City of Richmond near the border with San Pablo. Also presented were the establishment of quiet zones for Atlas and Giant Roads, analysis of crossings and possible options for intersections, and the potential cost of \$2.6 million for implementation of supplemental safety measures at three crossings. Inquiries regarding maintenance, federal funding other possible options were addressed. City Manager Rodriguez stated he has been in communication with Congressman Mark DeSaulnier regarding the issues.

It was moved by Mayor Kinney, seconded by Councilmember Pabon-Alvarado, and unanimously passed to approve by Minute action with direction to City staff to continue to coordinate on formal establishment of a Federal designated Railroad Quiet Zone in San Pablo in conjunction with the City of Richmond and Federal U.S. Department of Transportation; to incorporate the \$2.3 million estimated costs of City public infrastructure improvements into future project planning of the General Fund Designated Reserves (GFDR); and to continue the search for potential alternative solutions. (#19-042)

RESOLUTIONS

12. City Manager Rodriguez announced the last minute agenda correspondence regarding the Classification and Compensation Plan and Assistant City Manager Schwartz gave a PowerPoint presentation on the process implemented in order to capture accurate job descriptions to improve organizational effectiveness. Mayor Kinney read a statement in compliance with Government Code section 54953(c)(3) describing the proposed changes to compensation for Executive Management staff:

- Increase the salary at each step of the salary schedule for the Community Services Director by 11.42%
- Increase the salary at each step of the salary schedule for the Community & Economic Development Director by 6.87%
- Increase the salary at each step of the salary schedule for the Chief of Police by 4.43%
- Add a 5% Management Incentive to the compensation package for the Chief of Police.

Cordell Hindler stated he agreed with the proposed amendments.

Council inquired about the necessity of increasing salaries to which Ms. Schwartz replied that it was for improved recruitment and retention of employees. City Manager Rodriguez also emphasized the cost-benefit value of the proposed changes if they result in reduced turnover and future recruitment.

It was moved by Councilmember Xavier, seconded by Councilmember Pabon-Alvarado, and unanimously approved to adopt **Resolution 2019-021**, a Resolution of the City Council of the City of San Pablo (1) approving an amendment to the City's Classification and Compensation Plan updating job descriptions and Salary Range Schedules for City Classifications effective February 1, 2019, in the following represented and unrepresented employee groups: Association of Intermediate Employees (AIE), Confidential Employees, Division Managers, Executive Management, San Pablo Police Employees Association (SPPEA), and contract employees; (2) approving an amendment to the Executive Management Terms & Conditions of Employment for the Chief of Police; and (3) authorizing the City Manager or designee to implement the proposed amendments. (#19-017)

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

Mayor and City Council reported on their recent activities.

It was moved by Mayor Kinney, seconded by Vice Mayor Cruz, and unanimously approved for staff to schedule a City Council teambuilding retreat and a city tour. It was clarified by City Manager Rodriguez that this would be subject to the Brown Act.

Mayor Kinney stated he wished to be removed as an alternate on the West Contra Costa Transportation Advisory Committee (WCCTAC). It was moved by Councilmember Xavier, seconded by Vice Mayor Cruz, and unanimously passed to schedule a discussion for another member on the City Council to serve as alternate on WCCTAC.

ADJOURNMENT

The meeting adjourned at 8:26 pm to Tuesday, February 19, 2019 at 6:00 pm.

Respectfully submitted,

Patricia Ponce, City Clerk

Rich Kinney, Mayor