

RESOLUTION 2018-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO (1) PURCHASE ONE COMMERCIAL TRAFFIC ENFORCEMENT TRUCK WITH EXTENDED WARRANTY AND MAINTENANCE PLAN FOR \$45,999 FROM MONARCH FORD USING THE STATE OF CALIFORNIA DEPARTMENT OF GENERAL SERVICES CONTRACT 1-18-23-20A; (2) EXECUTE A CONTRACT WITH PUBLIC SAFETY EQUIPMENT TO OUTFIT THE VEHICLE WITH EMERGENCY EQUIPMENT AND GRAPHICS FOR A TOTAL COST OF \$18,884; AND (3) APPROPRIATE AN ADDITIONAL \$4,871 FROM THE POLICE DEPARTMENT OPERATING BUDGET TO THE VEHICLE REPLACEMENT FUND, TO PROVIDE THE FULL FUNDING OF \$68,127 FOR THIS PURCHASE, INCLUDING CONTINGENCY FUNDING OF APPROXIMATELY 5%

WHEREAS, Budget Spending Controls is an adopted policy item under the FY 2018-21 Council Priority Work plan, effective November 1, 2017;

WHEREAS, this proposed action is not a project under CEQA pursuant to Guidelines Section 15378(b)(2): Continuing administrative or maintenance activities, such as purchases of supplies that will not result in direct or indirect physical changes in the environment, but if deemed a project, then under CEQA Guidelines § 15061(b)(3), in that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment;

WHEREAS, on June 4, 2018, the City Council authorized the City Manager to appropriate \$272,730 from the General Fund Designated Reserves (PD Traffic Enforcement Program) to the Vehicle Replacement Fund (102-2110-46300) for the purchase of two motorcycles and two patrol command vehicles at a total cost of \$139,615 (Resolution 2018-072). Staff further requested City Council to authorize the \$133,115 balance to remain available in the Vehicle Replacement Fund for the purchase of a commercial traffic enforcement truck and prisoner transport van in FY 2018/19. Staff advised they would return to the City Council at a later time to request authorization to make those purchases. At this time staff is requesting approval to proceed with the purchase of the commercial traffic enforcement truck;

WHEREAS, on September 17, 2018, the City Council approved the City Manager to purchase and outfit one prisoner transport van for \$69,859 leaving a balance in the Vehicle Replacement Fund of \$63,256;

WHEREAS, staff requests that City Council authorize the City Manager to purchase one 2019 Ford F150 truck using the State of California General Services Contract 1-18-23-20A (Cooperative Purchasing Agreement) for \$45,999 which includes sales tax and delivery from Monarch Ford in Exeter California;

WHEREAS, San Pablo Municipal Code section 3.16.110.E. (Cooperative Purchasing) allows the City to forego a formal bid process for the purchase of equipment, materials, supplies and services, and buy said equipment directly from a vendor if the price was established by competitive bidding by another public jurisdiction ("piggybacking"). Staff

requests approval to make such purchases per the cooperative purchasing contract stated above;

WHEREAS, in 2017 and 2018, the City Council authorized waiving competitive bidding requirements to enter into contracts with Public Safety Equipment (PSE) in San Leandro to provide and install emergency equipment and graphics for police vehicles, because there are few emergency vehicle outfitters in the Bay Area specializing in police vehicles with one located too far away to accommodate routine maintenance and the City having prior issues with timely service from the other Bay Area provider;

WHEREAS, San Pablo Municipal Code section 3.16.110(B), Specialized Services Combined with Equipment and/ or Products, allows the City to forego a formal bid process for the acquisition and/or installation of equipment, intellectual property or other tangible products and the retention of specialized services, such as consulting, training, installing, maintaining or servicing the products, which are an integral or important part of the use, operation, or functionality of the products. In addition, San Pablo Municipal Code section 3.16.110(C), Sole Source Contracts," allows for the waiver of competitive bidding requirements when there is only one feasible source that meets the City's requirements;

WHEREAS, the critical nature of this vehicle safety equipment, the need for consistent use and maintenance of the equipment, the recent procurement of the same or similar equipment from PSE earlier this year, and the Department's prior experience justify not proceeding with a competitive bid at this time; and

WHEREAS, the Department is requesting waiver of competitive bidding requirements to allow a contract with PSE for the emergency equipment and graphics for the commercial traffic enforcement truck for a total cost of \$18,884.

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings.

BE IT FURTHER RESOLVED that the City of San Pablo City Council:

1. Authorizes the City Manager to purchase one (1) 2019 Ford F150 truck with extended warranty and maintenance plan, for \$45,999 from Monarch Ford;
2. Authorizes the City Manager to forego the formal bid process for the purchase of the truck as the price was established by competitive bidding by another public jurisdiction and falls under the State of California General Services Contract 1-18-23-20A (Cooperative Purchasing Agreement);
3. Authorizes the waiver of competitive bidding requirements to allow a contract with Public Safety Equipment (PSE) for the emergency equipment and graphics for the commercial traffic enforcement truck and authorizes the City Manager to execute a purchase order contract with PSE to provide specialized services and install emergency equipment and decals for \$18,884; and
4. Appropriates \$4,871 from Police Department Vehicle Equipment Maintenance budget (100-2110-43000) to the Vehicle Replacement Fund (102-2110-46300)

to complete the purchase and include a contingency amount of \$3,244 (approximately 5%) for a total authorization of \$68,127.

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ADOPTED this 15th day of October, 2018, by the following vote:

AYES:	COUNCILMEMBERS:	None
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	none
ABSTAIN:	COUNCILMEMBERS:	None

ATTEST:	APPROVED:
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Elizabeth Pabon-Alvarado, City Clerk

Genoveva Garcia Calloway, Mayor