

RESOLUTION 2018-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADOPTING AN UPDATED MASTER FEE SCHEDULE FOR COMMUNITY SERVICES DEPARTMENT PROGRAMS, SERVICES AND FACILITY RENTAL RATES AND APPROVING THE PUBLIC FACILITIES RENTAL POLICY AND AUTHORIZING AN AMENDMENT TO THE LIBRARY SUBLEASE WITH CONTRA COSTA COUNTY TO EXCLUDE THE CONFERENCE ROOM

WHEREAS, Budget Spending Controls is an adopted policy item under the adopted FY 2018-21 Council Priority Workplan, effective November 1, 2017;

WHEREAS, on July 3, 2017, a revised Master Fee Schedule was approved by City Council and adopted per Resolution 2017-146;

WHEREAS, as it relates to Recreation Facility Rental services, this included the addition of facility rental rates and changes to rates for Senior Center programming;

WHEREAS, with the addition of the newly renovated Library, the City of San Pablo now has access to rent out and utilize the Wildcat Creek Community Room in the Library;

WHEREAS, Contra Costa County has requested that the City have responsibility for an additional room in the Library called the Conference Room. Staff is seeking authority to execute an amendment to the sublease with the County to exclude the Conference Room from the leased premises, assuming that mutually acceptable terms can be reached with the County. At that point, the Recreation Division would be responsible for managing both internal and external reservations for both the Wildcat Creek Room and the Conference Room;

WHEREAS, in addition to recommended adjustments to facility rental fees, the new language changes will assist staff in clarifying common rental questions received from the general public;

WHEREAS, on October 2, 2018, this item was taken before the Community Services Standing Committee (Calloway/Morris) where members unanimously supported the recommendation to move forward to City Council to approve the update to the Community Services Department Master Fee Schedule and Public Facility Rental Policies documents as outlined in Exhibits A and B;

WHEREAS, fees for services are limited to the costs to provide such service pursuant to Proposition 26 which defined Constitutional distinctions between a fee and a tax that requires voter approval. However, those restrictions do not apply to charges for use of City property. Those charges can be based on what the City determines as a policy matter should be the charges imposed; and

WHEREAS, a funding mechanism like those in the Master Fee Schedule, and rental policies, is not a project as defined by CEQA.

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings.

BE IT FURTHER RESOLVED that the City Council of the City of San Pablo approves revisions to the City's Community Services Department Master Fee Schedule and to the Public Facilities Rental Policy, which are attached and incorporated as Exhibits A and B; and

BE IT FURTHER RESOLVED that the City Council of the City of San Pablo authorizes the City Manager to execute an amendment to the sublease with the Contra Costa County for the Library to exclude the Conference Room so that the City is responsible for that room, including rentals, if terms can be negotiated to the satisfaction of the City Manager and City Attorney.

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ADOPTED this 15th day of October, 2018, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Elizabeth Pabon-Alvarado, City Clerk

Genoveva Garcia Calloway, Mayor