

CITY OF SAN PABLO ORGANIZATIONAL CHART, FY 2018/19 (DRAFT)

TOTAL FTE: 193.8

SAN PABLO CITY COUNCIL

6.0 FTE

CITY ATTORNEY 1.0

1.0 Secretary to the City Attorney

2.0 FTE

CITY MANAGER 1.0

1.0 Executive Assistant to CM
1.0 Deputy City Clerk
1.0 Management Analyst

7.0 FTE

ASSISTANT CITY MANAGER 1.0
(PERSONNEL ADMINISTRATOR)

RISK MANAGEMENT
Municipal Pooling Authority (MPA)
1.0 Administrative Clerk

ASSISTANT TO THE CITY
MANAGER
HUMAN RESOURCES
MANAGER 1.0
HR FUNCTIONS/
MANAGEMENT SUPPORT

COMMUNITY SERVICES
DIRECTOR

1.0

COMMUNITY SERVS.

RECREATION SERVICES

1.0 Rec. Supervisor
4.0 Rec. Coordinator
5.0 Building Attendant (P/T)
11.0 Rec. Leader (P/T)
2.0 Rec Specialist (P/T)
1.0 Sr. Rec Specialist (P/T)
0.4 Art Curator (P/T)
4.6 Admin Intern (P/T)

SENIOR SERVICES

1.0 Sr. Center Coordinator
1.5 Building Attendant (P/T)
0.5 Admin Intern (P/T)
1.0 Admin. Clerk II

YOUTH, SCHOOL & COMMUNITY
PARTNERSHIPS (YSCP)

1.0 Comm. Serv. Coordinator
1.0 Youth Serv. Prog. Coordinator
1.0 Admin. Clerk I
0.5 Admin Intern (P/T)
0.3 High School Intern (P/T)

PARATRANSIT

1.0 Sr. Center Coordinator
3.0 Paratransit Driver (F/T)

41.8 FTE

COMMUNITY & ECONOMIC
DEVELOPMENT DIRECTOR

1.0

COMMUNITY & ECONOMIC DEV. SERVS.

BUILDING SERVICES

(Contract Services)
1.0 Building Inspector
1.0 Sr. Permit Tech.
1.0 Administrative Clerk
1.0 Permit Technician

PLANNING SERVICES

1.0 Planning Manager
1.0 Assistant/Associate Planner
1.0 Administrative Clerk
1.0 Planning Aide

1.0 Administrative Secretary

10.0 FTE

ADMINISTRATIVE SERVICES
DIRECTOR

1.0

FINANCE & I.T.

1.0 Administrative Clerk

BUDGET & FISCAL SERVICES

1.0 Finance Supervisor
1.0 Management Assistant
1.0 Fiscal Clerk II
2.0 Fiscal Clerk I

Information Technology Services

1.0 Info. Tech. Supervisor
1.0 Info. Tech. Administrator
3.0 Info. Tech. Technician

12.0 FTE

PUBLIC WORKS DIRECTOR/
CITY ENGINEER

1.0

ENG., ENV. SERVS. & MAINT.

ENGINEERING

0.5 Management Analyst
1.0 Sr. Civil Engineer
1.0 Sr. PW Inspector
2.0 Assistant Engineer
1.0 Admin. Clerk
1.0 Engineering Aide

ENVIRONMENTAL SERVICES

1.0 Maintenance Worker III
0.5 Maintenance Worker I
1.0 Sr. Management Analyst
1.0 Environmental Prog. Analyst (P/T)

MAINTENANCE & FACILITIES

1.0 Maintenance Operations Sup.
2.0 Sr. Maintenance Worker
3.0 Maintenance Worker III
8.5 Maintenance Worker I
0.5 Management Analyst
1.0 Administrative Clerk

27.0 FTE

CHIEF
OF POLICE

1.0

POLICE DEPARTMENT

SWORN STAFF

2.0 Police Captain (underfilled @ Lieut.)
3.0 Police Lieutenants
10.0 Sergeant
43.0 Police Officer

NON-SWORN STAFF

1.0 Police Support Services Manager
1.0 Police Executive Assistant
7.0 Police Services Technician
4.0 Jailer
2.0 Police Services Assistant
8.0 Police Admin. Clerk
1.0 Maintenance Worker III
0.5 Background invest. (P/T)
1.5 School Crossing Guard (P/T)
2.0 Police Cadet (P/T)

CODE ENFORCEMENT

1.0 Building Inspector

88.0 FTE