

RESOLUTION 2018-104

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE PURCHASE OF ONE (1) FULLY EQUIPPED FORD EXPLORER 4X2 XLT FOR A TOTAL COST \$34,400.11 FOR USE BY STAFF IN THE CITY MANAGER/CITY CLERK OFFICE

WHEREAS, the purchase of a vehicle for the City Manager's/City Clerk's Office will allow the staff in those offices to perform their work more efficiently on behalf of the community;

WHEREAS, this is not a project as defined by CEQA;

WHEREAS, Staff has researched available vehicles and has found a suitable vehicle that meets the City's requirements available through the State of California CMAS Cooperative Purchase Program. Purchases through the CMAS program does not require a public bid as it is under an existing government contract (State of California Contract 1-16-23-23A);

WHEREAS, pursuant to San Pablo Municipal Code section 3.16.110(E), purchases through the CMAS program do not require the City to conduct a public bid as it is under an existing government contract that followed a competitive process already;

WHEREAS, due to the recent amendment of the City Manager's employment agreement on June 17, 2018 per City Council Resolution 2018-088, the City Manager is not authorized to use City vehicles for City business purposes. Therefore, this new vehicle procurement, if approved by the City Council, will be assigned to the City Manager's Office for authorized City business use by CMO staff only, excluding the City Manager; and

WHEREAS, the total cost of the one vehicle with equipment installation (including sales tax, tire tax, and transportation fees) is \$32,762.01, with an available five percent contingency amount of \$1,638.10 to cover any unanticipated cost increases for a total authorization of \$34,400.11, which will be paid from City Manager Contingency for FY 2018/19 (100-1310-44444).

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to purchase one (1) vehicle for use by staff in the City Manager's/City Clerk's Office in the amount of \$34,400.11 to be paid from the City Manager Contingency for FY2018/19 (100-1310-44444).

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ADOPTED this 16th day of July, 2018, by the following vote:

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| AYES: | COUNCILMEMBERS: | Kinney, Morris and Calloway |
| NOES: | COUNCILMEMBERS: | None |
| ABSENT: | COUNCILMEMBERS: | Valdez and Cruz |
| ABSTAIN: | COUNCILMEMBERS: | None |

ATTEST: APPROVED:

/s/ Elizabeth Pabon-Alvarado
Elizabeth Pabon-Alvarado, City Clerk

/s/ Genoveva Garcia Calloway
Genoveva Garcia Calloway, Mayor