



Minutes of the Regular Meeting of the San Pablo City Council

Tuesday, February 20, 2018

ROLL CALL

The meeting convened in the Council Chambers at 6:00 pm. Present were Mayor Genoveva Garcia Calloway, Vice Mayor Paul Morris and Councilmembers Rich Kinney, Arturo Cruz and Cecilia Valdez. Also present were City Manager Matt Rodriguez, Assistant City Manager Reina Schwartz, City Attorney Lynn Tracy Nerland, Interim Public Works Director/City Engineer Richard Shepard, City Clerk Elizabeth Pabon-Alvarado, Executive Secretary LaTanya Fisher, and Administrative Clerk Christine Maki.

ORAL COMMUNICATIONS

Cordell Hindler spoke of missing Minutes, more job opportunities and a play at Contra Costa Theater.

Cecilia and Jesus Perez thanked the City Council for their ongoing support of making West County a safer and friendly place and invited the public to celebrate the Davis Park improvements.

PRESENTATIONS

1. Fire District Update (#18-020) – Fire Chief Richard Sonsteng reported on the graduating class on February 23, 2018 who participated in a 16-week training, as well as new Pinole Fire Chief and activities in San Pablo and surrounding community from January 2018 through February 19, 2018.
2. Presentation from Hysten Consulting and the San Pablo Youth Commissioners on San Pablo Youth Commission (SPYC) Program Plan – Community Services Director Greg Dwyer introduced Franklin Hysten, founder of Hysten Consulting who introduced Elise Veliz and the youth commissioners. The PowerPoint presentation provided an overview of the re-design of the San Pablo Youth Commission which included a new structure, youth development framework, accomplishments and the potential for impact. Also presented were the Youth Commission goals for years 2018-2020 and their position to implement revisions of existing By-Laws, realignment of Youth Commission structure, training and professional development.

City Council commented on the thorough presentation and expressed appreciation for the Youth Commission's proactive stance on the development of its future. They also encouraged the Youth Commissioners to attend City Council meetings and report more often.

Cordell Hindler thanked staff for their presentation.

CITY MANAGER REMARKS

City Manager remarked on the following:

- March 1 PG&E pole maintenance
- March 3 Dumpster Day
- March 10 Davis Park Celebration
- March 24 Spring Egg Hunt at Davis Park

City Manager Rodriguez also commended Community Services Director Greg Dwyer and Youth Service Program Coordinator Bertha Romo of the Community Services Department for the successful Career Day held at City Hall on February 14 where approximately 80-85 Richmond High School students were in attendance.

City Manager Rodriguez further acknowledged the Administrative Services Department for receiving the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award, and are anticipating the Government Finance Officers Association (GFOA) Excellence in Financial Reporting award.

CONSENT CALENDAR

It was moved by Vice Mayor Morris, seconded by Councilmember Valdez, and unanimously passed to adopt all items in the Consent Calendar, with the exception of item #6 (SPEDC). It was reported that due to Mayor Calloway being a Director and City Manager Rodriguez being Executive Director for the San Pablo Economic Development Corporation that they have not and were not participating in item #6 because of an actual or perceived conflict of interest.

PERIODIC REPORTS

3. By adoption of the Consent Calendar, the Vendor Check Register Report for the month of January 2018 was approved. (#18-069)
4. By adoption of the Consent Calendar, the Investment Report / Treasurer's Report for the month of January 2018 was received and filed. (#18-078)

MISCELLANEOUS

5. By adoption of the Consent Calendar, **Resolution 2018-019** was adopted, a Resolution of the City Council of the City of San Pablo to (1) accept and appropriate the One Bay Area Grant (OBAG) in the amount of \$5,812,093; (2) award the bid for the San Pablo Avenue Complete Streets Project (SPA-CST) to the lowest bidder, Ghilotti Bros., Inc.; and (3) authorize the City Manager to execute an agreement in the amount of \$5,283,721 with Ghilotti Bros., Inc. with a 10% contingency of \$528,372, for a total authorization of \$5,812,093. (#18-073)
6. This item was pulled from the Consent Calendar and discussed separately because of the potential conflict of interest and Mayor Calloway's recusal. Assistant City Manager Schwartz introduced the item. Councilmember Kinney thanked the San Pablo Economic Development Corporation for their accomplishments and encouraged EDC to develop a plan to generate income to offset the cost. It was moved by Councilmember Valdez, seconded by Councilmember Cruz and passed by vote to adopt **Resolution 2018-020**, a Resolution of the City Council of the City of San Pablo approving a Professional Services Agreement with the San Pablo Economic Development Corporation for FY 2017/18 in the amount of \$650,000 and appropriating \$650,000 from General Fund Designated

Reserves/SPEDC FY 2017/18 Operating Subsidy to fund the contract. The motion passed as follows: (#18-052)

AYES: Valdez, Cruz, Kinney and Morris

NOES: None

ABSENT: None

RECUSAL FOR A CONFLICT OF INTEREST: Calloway

7. By adoption of the Consent Calendar, **Resolution 2018-021** was adopted, a Resolution of the City Council of the City of San Pablo accepting work performed by Paving Construction Services, Inc. for the 2017/18 Pavement Repair Project (PAV-018) as complete and directing that a Notice of Completion be prepared and filed with the County Recorder. (#18-024)
8. By adoption of the Consent Calendar, **Resolution 2018-022** was adopted, a Resolution of the City Council of the City of San Pablo rejecting all bids for the Rectangular Rapid Flashing Beacon Upgrade Project (RRFB). (#18-040)

******END OF CONSENT CALENDAR******

City Manager Rodriguez recommended the City Council address the Public Hearing agenda items (#11 and #12) at this time.

PUBLIC HEARINGS

11. City Manager Rodriguez introduced the item and contract Planner Tricia Stevens who provided a PowerPoint presentation with an overview of the proposed amendments to the General Plan and Specific Plan for the current City Hall site, as well as environmental considerations and future design and Planning Commission and staff recommendations. City Council's concerns regarding height and residential and mixed-use options were addressed by Ms. Stevens and City Manager Rodriguez.

The public hearing was opened at 7:02 pm. Cordell Hindler encouraged adoption of proposed resolution. Janet Pottier also spoke and indicated the San Pablo Historical Society is working with the City to create a Heritage Park and that it is seeking volunteers. Ms. Potter also encouraged support of the proposed resolution. The public hearing was closed at 7:05 pm. It was moved by Vice Mayor Morris, seconded by Councilmember Valdez, and unanimously passed to adopt **Resolution 2018-025**, a Resolution of the City Council of the City of San Pablo approving Plan 1603-0012 amendments to General Plan and San Pablo Avenue Specific Plan for the 4.46 acre existing City Hall site at 13831 San Pablo Avenue from Public/Institutional to Mixed-Use Center City Hall Site (new designation), along with text amendments and consideration of a Mitigated Negative Declaration and adoption of a Mitigation Monitoring or Reporting Program (APNS 411-330-37, 38, AND 39). (#18-021)

12. City Manager Rodriguez introduced the item and Assistant Planner Sandra Marquez, who gave a PowerPoint presentation of the key issues contained in the report regarding the City's Housing Element. EDC General Manager Leslay Choy addressed Councilmember Cruz's inquiry regarding the WISH (Workforce Initiative Subsidy for Homeownership) Program.

The public hearing was opened and closed at 7:11 pm as no one spoke for or against the item. It was moved by Councilmember Valdez, seconded by Councilmember Cruz, and unanimously passed to adopt **Resolution 2018-026**, a Resolution of the City Council of the City of San Pablo authorizing the submittal of the City of San Pablo Housing Element Annual Progress Report for Calendar Year 2017 to the California Department of Housing and Community Development and the Governor's Office of Planning and Research. (#18-045)

RESOLUTIONS

9. City Manager Rodriguez introduced the item on the San Pablo Local Economic Opportunity Policy. A PowerPoint slide was presented by City Attorney Nerland on a local economic opportunity policy to promote local employment and contracting. She noted that there are no legal constraints with regard to local hiring and contracting and indicated that outside counsel Julian Gross, who is an expert in this area, assisted City staff and was present to answer any questions.

SPEDC General Manager Leslay Choy spoke on their workforce development efforts and that they have a list of local residents ready for work, as well as a list of companies available for subcontracting.

City Attorney Nerland explained how the policy would encourage local employment and local contracting when the City contracted for construction or services or when the City was selling or leasing property or giving grants. The City would require the contractors to reach out to EDC with employment vacancies or if subcontractors were needed. One example of a success story is Bajan Security that hired a San Pablo resident to fill a security guard position at a City site. City Manager Rodriguez added that EDC is trying to strengthen relationships with other entities and establish pre-apprenticeship programs in order to prepare residents for trade opportunities. Councilmember Valdez commented on the good collaboration with the goal to make San Pablo better and assist its residents with trainings and jobs that would increase employment opportunities.

There was no comment from the public. It was moved by Councilmember Valdez, seconded by Councilmember Cruz, and unanimously passed to adopt **Resolution 2018-023**, a Resolution of the City Council of the City of San Pablo adopting a "San Pablo Local Economic Opportunity Policy. (#18-056)

10. City Manager Rodriguez introduced the item on amending the City Council Priority Workplan to include an initiative about reducing promotion of unhealthy tobacco products. The following speakers were in favor of the proposed resolution: Norma Perez, Alishba Sardar, Lynsey Inthawone, Michael Posenden, Phillip Banks, Nancy Ybarra, Karina Guadalupe and Damian, Alison Wohlgemuth, and Jose Torres. Store owner Yusef Shariff commented that it would hurt businesses. City Manager addressed Council's inquiries regarding identification required to purchase the products and where the vapor devices are purchased and the proximity of the stores that carry and sell the products. Lieutenant Bubar also addressed that you must be 21 years old to make such purchases. It was moved by Councilmember Cruz, seconded by Councilmember Valdez, and unanimously

passed to adopt **Resolution 2018-024**, a Resolution of the City Council of the City of San Pablo amending the FY 2018-21 Council Priority Workplan to include a new initiative: Services for Families, Seniors and Youth: Policy to Reduce Promotion of Unhealthy Tobacco Products to Youth, such as prohibiting the sale of flavored tobacco products and to limit tobacco retail access near San Pablo Schools, with direction to staff to bring back BACR's presentation at a future Council meeting. (#18-068)

ADJOURNMENT

It was moved by Vice Mayor Morris, seconded by Mayor Calloway, and unanimously passed to adjourn the meeting at 8:03 pm to Monday, March 5, 2018 at 6:00 pm, in memory of the 17 victims who were fatally shot at the Parkland, Florida school.

Respectfully submitted,

Elizabeth Pabon-Alvarado, City Clerk

Genoveva Garcia Calloway, Mayor