



**CITY<sub>OF</sub> SAN PABLO**

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*City of New Directions*

**CITY OF SAN PABLO  
CITY COUNCIL PRIORITY WORKPLAN**

**FY 2018-2021 CITY COUNCIL ADOPTED  
WORKPLAN UPDATE**

**SPECIAL CITY COUNCIL MEETING/  
WORKSHOP MATERIALS**



**City of San Pablo  
City Council Priority-Setting Workshops  
Wednesday, October 18 and Wednesday, November 1  
San Pablo Library Community Room  
4:00 – 6:00 pm**

*Workshop Objective: Identify the City's top priorities for the next one to two years.*

**Wednesday, October 18**

1. Call to Order and Roll Call – Mayor
2. Public Comment
3. Workshop Objective and Process Overview
4. Warm-Up Activity – Recent Accomplishments
5. Review Existing Work Plan Priorities
6. Identify Additional Priorities for Consideration
7. Wrap Up and Adjourn

**Wednesday, November 1**

1. Call to Order and Roll Call – Mayor
2. Public Comment
3. October 18 Workshop Recap
4. Review and Affirm Set of Suggested Priorities
8. Conduct Priority-Setting Exercise to Establish Top Priorities
9. Present Next Steps – City Manager
10. Wrap Up and Adjourn

## **FY 2018-2021 COUNCIL PRIORITY WORKPLAN**

### **WORKSHOP MATERIALS**

### **TABLE OF CONTENTS**

1). FY 2015-17 COUNCIL PRIORITY WORKPLAN – **ADOPTED CURRENT VERSION**

- *Current adopted version (effective October 1, 2017)*
- 

2). FY 2018-2021 COUNCIL PRIORITY ITEMS – **DELETED POLICY ITEMS**

- *Completed or Deleted Policy Items to date*
- 

3). FY 2018-2021 COUNCIL PRIORITY WORKPLAN – **RECOMMENDED NEW PROJECTS**

- *Includes: Executive Leadership Group and Planning Commission Policy Item Recommendations for consideration/review*
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4). FY 2018-2021 COUNCIL PRIORITY WORKPLAN – **PROPOSED DRAFT VERSION**

- *Proposed DRAFT which includes ALL completed or deleted and recommended policy items for consideration/review*
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5). FY 2018-2021 COUNCIL PRIORITY WORKPLAN – **COUNCILMEMBER NEW POLICY RECOMMENDATION FORM**

- *Individual Councilmember New Policy Items Form (Maximum: 5 new policy items per each Councilmember)*
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**FINAL ADOPTED VERSION**



**CITY<sub>OF</sub> SAN PABLO**

*City of New Directions*

**CITY OF SAN PABLO CITY COUNCIL PRIORITY WORKPLAN**

**FY 2015-17 CITY COUNCIL ADOPTED WORKPLAN**

**Effective: October 1, 2016**

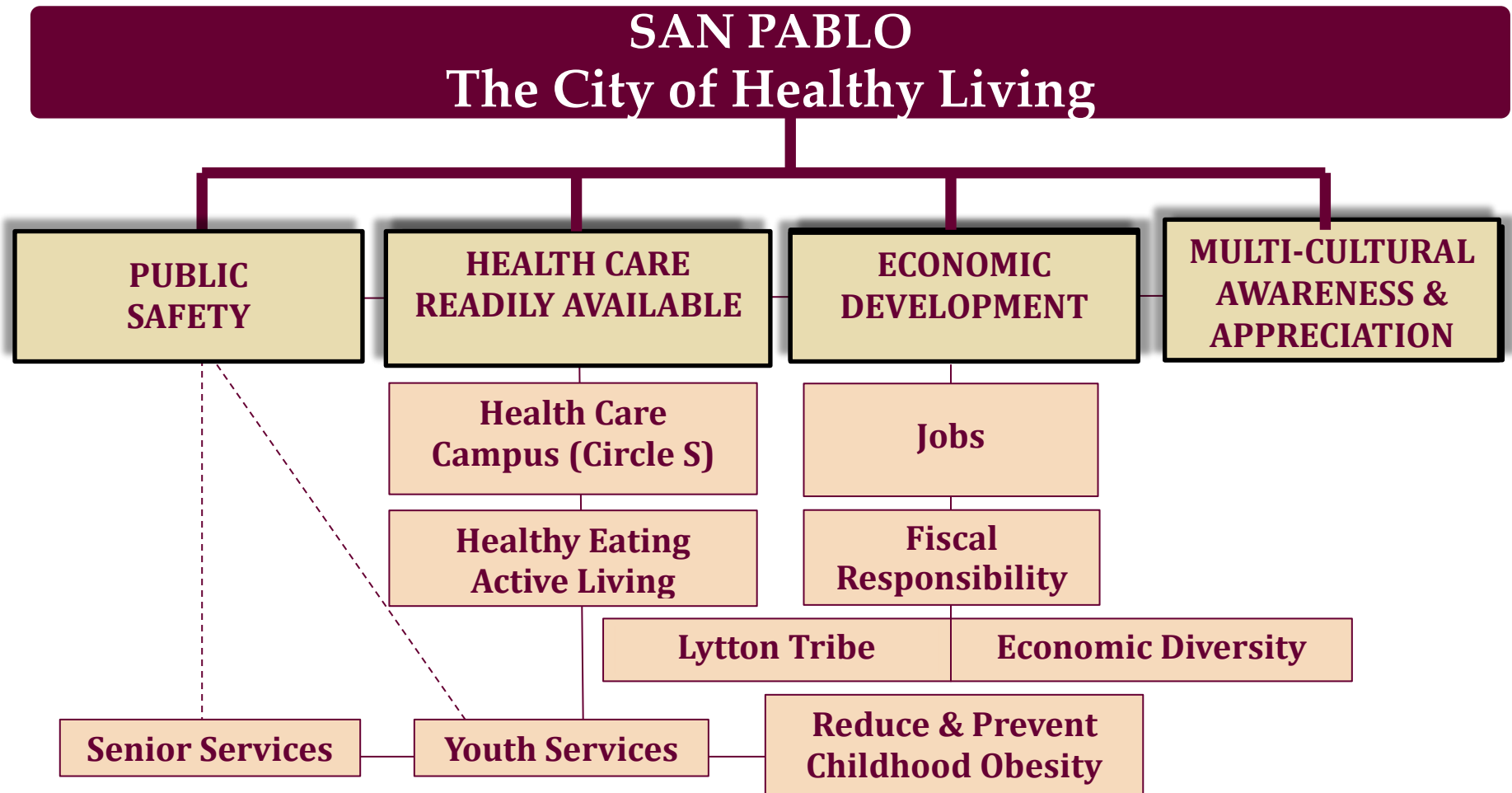


## San Pablo City Council

### Mission Statement:

Dedicated to developing, preserving and protecting the quality of life and cultural diversity for all its residents, while maintaining high quality public services in partnership with our citizens.

## Priority Work Plan - Major Policy Goals



## **(9) TOP CITY COUNCIL PRIORITIES**

*(In Alphabetic Order)*

1. ***Celebrating Multi-Cultural Traditions***
2. ***Continuing support for the San Pablo Economic Development Corporation (SPEDC)***
3. ***Economic Development Zones/Districts***
4. ***Identifying and Attracting a specialized medical facility***
5. ***Implementing DMC site for future Mixed-Use Development***
6. ***Improving Street Lighting***
7. ***New City Hall Project at Plaza San Pablo***
8. ***Supporting LifeLong Medical Care, Inc. in providing enhanced medical services***
9. ***Transit-Oriented Development Policies and Strategies***

## **(12) STRATEGIC POLICY INITIATIVES**

*(In Alphabetic Order)*

1. ***Amenities/Quality of Life***
2. ***City Branding & Image Promotion***
3. ***Civic Engagement & Community Outreach***
4. ***Customer Service***
5. ***Economic Development***
6. ***Fiscal Sustainability***
7. ***Healthy Eating Active Living Initiatives***
8. ***Infrastructure***
9. ***Neighborhood Improvements***
10. ***Public Safety***
11. ***Services for Families, Seniors & Youth***
12. ***Strategic Planning / Special Projects***

## COUNCIL STRATEGIC POLICY INITIATIVES

POLICY AREA: AMENITIES/QUALITY OF LIFE				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
1. City Council Annual Priority Workplan Updates	CC & CM	N/A	ACTIVE	ONGOING FY 2015-17
2. San Pablo Community Foundation Grant Program / Special Event & Program Activity Funding (Non-profit, 501 c3)	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
3. Municipal Services Agreement Amendment (Casino)	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
4. Quality of Life balanced with Core Service Levels	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
5. GREEN/LEED Building Standards	CM & DS	GF	ACTIVE	CALGREEN BUILDING CODE; ZONING CODE UPDATE INCLUDED
6. Public Art Memorial and Community Murals Program	CC, CM, CS, & DS	GF	ACTIVE	ONGOING FY 2015-17 (RK); MURALS COMPLETE AT COMMUNITY CTR & RUMRILL
7. Community Solar Projects/Programs	CC, CM, & PW	GF; Grant	ACTIVE	ONGOING FY 2015-17
7.1. Solar Road Tiles	TBD	TBD	ACTIVE	ON HOLD – TECHNOLOGY IS CHANGING
7.2. ET3 Technology	TBD	TBD	ACTIVE	TECHNOLOGY NOT YET SUFFICIENTLY DEVELOPED
7.3. Solar Programs for Residential Properties	TBD	TBD	ACTIVE	ONGOING FY 2015-17
8. Federal & Funding Mechanism to Support CC College & Partnership	CC, CM, DS, & EDC	CCC	ACTIVE	ONGOING FY 2015-17
9. AB 32/SB 375: Community Choice Aggregate (CCA) Energy Program (Marin Clean Energy JPA)	CC & PW	GF	ACTIVE	ONGOING FY 2015-17
10. Revise City Logo to “City of Healthy Living”	CM	GF	ACTIVE	ONGOING FY 2015-17
11. Living Wage Ordinance (Study Session)	CC	GF	NEW	CC RECOMMENDED 09/28/16 (KCR)
12. Expand Mobility Management Programs	CC	GF	ACTIVE	TRANSFERRED FROM SERVICES FOR FAMILIES, SENIORS & YOUTH
12.1. New City Car Share Program/Partnerships	CC	GF	NEW	CC RECOMMENDED 09/28/16 (KCR)
POLICY AREA: CITY BRANDING & IMAGE PROMOTION				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
1. All-American City Award Branding & Promotion	CM & ALL	GF	ACTIVE	ONGOING FY 2015-17
2. Community Landmark Event Planning (Joint w/ SPEDC)	CM & EDC	TBD	ACTIVE	ONGOING FY 2015-17
3. City Landmark Signage (Archway & Hillside Sign)	CM & ED	TBD	DEF	DEFERRED IN CIP
4. San Pablo Avenue PDA Implementation/ Medical Services Branding	CM & DS	TBD	ACTIVE	TARGETED INDUSTRIES STUDY COMPLETED
5. Public Art Fee Implementation	CM & DS	TBD	NEW	POSTPONED TO DECEMBER 2016
6. Update the Residential & Commercial Design Guidelines	DS	GF	NEW	UNDERWAY

<b>POLICY AREA: CIVIC ENGAGEMENT/COMMUNITY OUTREACH</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. City Hall Open House (N.E.T. Event)	ALL	GF	ACTIVE	ONGOING FY 2015-17
2. Annual City eNews Service	CM & IT	GF	ACTIVE	SING e-NEWS & GOVERNMENT OUTREACH
3. Citizen Service Request Management System	CM & IT	GF	ACTIVE	USING GOVERNMENT OUTREACH
4. Volunteer Service Academy or Programs	ALL	GF	ACTIVE	ONGOING FY 2015-17
5. Civic Engagement Plan:	CM	GF	ACTIVE	ONGOING FY 2015-17
5.1. Volunteer Recognition Program (every 2 years)	ALL	TBD	ACTIVE	ONGOING FY 2015-17
5.2. C.E.R.T. English/Spanish Training	PD	GF	ACTIVE	ONGOING FY 2015-17
5.3. City Benchmark Survey (Annual)	CM	GF	ACTIVE	ONGOING FY 2015-17
5.4. Neighborhood Engagement Team (NET) Annual Events	ALL	GF	ACTIVE	ONGOING FY 2015-17
6. Immigration Integration Legislation, Projects & Services	CM	GF	ACTIVE	ONGOING FY 2015-17
6.1. California Dream Act of 2011 (AB 120/131) Implementation	CM	GF	ACTIVE	ONGOING FY 2015-17
6.2. Development of Immigrants Resource Center	CM	GF	ACTIVE	ONGOING FY 2015-17
6.3. Grant Assistance for Immigrant Integration Projects or Services	CM	GF	ACTIVE	ONGOING FY 2015-17
6.4. Immigrants Rights' Annual Event	CM	GF	ACTIVE	ONGOING FY 2015-17
6.5. Secure Communities Program Reform (AB 1081 - Ammiano Bill)	CM	GF	ACTIVE	ONGOING FY 2015-17
6.6. Support for any new Federal/State Legislation	CM	GF	ACTIVE	ONGOING FY 2015-17
7. Monthly Councilmember Website Streaming Message	CM & IT	GF	ACTIVE	NOT YET IMPLEMENTED
8. Neighborhood Canvassing By Staff	CM	GF	ACTIVE	ONGOING FY 2015-17
9. Rotate City Council Meetings at Schools	CM	GF	ACTIVE	ONGOING FY 2015-17
10. Special Election / Appointive Officials (City Clerk/City Treasurer only)	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
11. Social Media Programs (Facebook, Twitter)	CM & EDC	GF	ACTIVE	ONGOING FY 2015-17
12. Web-Link Access for CBOs/FBOs Services	CA, CM, & IT	GF	ACTIVE	NOT YET IMPLEMENTED
13. Webcasting City Council Meetings	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
14. City/EDC Joint Quarterly Newsletter	CM & EDC	GF	ACTIVE	ONGOING FY 2015-17
15. Community Translation Equipment or Services	ALL	GF	ACTIVE	ONGOING FY 2015-17
16. Child care Services for Residents (Official City Meetings)	ALL	GF	ACTIVE	ONGOING
<b>POLICY AREA: CUSTOMER SERVICE / INTERNAL SERVICES</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Automation of Personnel Records	CM & HR	GF	ACTIVE	ONGOING FY 2015-17
2. Departmental Operational Audits/Studies by CMO	CM	GF	ACTIVE	ONGOING FY 2015-17
3. E-Commerce (Paperless/Internet Services)	CM & IT	GF	ACTIVE	EVALUATING ADDITIONAL IMPLEMENTATIONS
4. G.I.S. Mapping System	ALL	GF; Grant	ACTIVE	ONGOING FY 2015-17
5. Information Kiosk at City Hall	CM	TBD	ACTIVE	ONGOING FY 2015-17
6. Interfacing City Departments with Major Goals & Strategic Policy Initiatives	CM	TBD	ACTIVE	DAY-TO-DAY OPERATIONS
7. Development of Fellowship Program	CM & HR	TBD	ACTIVE	ONGOING FY 2015-17
8. Develop & Refine Employee Wellness Committee/Program	CM & HR	GF	ACTIVE	WELLNESS COMMITTEE ESTABLISHED
9. Review existing third-party provider contracts and assess needs for possible cost savings	CM	GF	NEW	NEW ITEM FY 2015-17
10. Local Vendor Purchasing Policy for City contract services	CM & FIN	GF	NEW	NEW ITEM FY 2015-17
11. Residential Construction Customer Guide	DS	GF	ACTIVE	UNDERWAY
12. Update to Website	ALL	GF	NEW	COMPLETED SEPTEMBER 2016



13. Revamp land use history storage	DS	GF	ACTIVE	UNDERWAY
14. Citywide CEQA procedures	DS	GF	ACTIVE	NEW ITEM FY 2015-17
15. Creekside Setback Study	PW	GF	NEW	NEW ITEM FY 2015-17
<b>POLICY AREA: ECONOMIC DEVELOPMENT</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Business & Economic Programs				
1.1. Joint City/EDC Ombudsman Program	CM & EDC	TBD	ACTIVE	ONGOING FY 2015-17
1.2. Implementation of Long-Range Property Management Program	CM & ED	GF	ACTIVE	ONGOING FY 2015-17
1.3. Digital LED Billboard & Casino Sign Parcel Project	CM & ED	GF	ACTIVE	ONGOING FY 2015-17
1.4. San Pablo Economic Development Study	DS	GRANT	ACTIVE	TARGETED INDUSTRIES STUDY COMPLETED
1.5. Aggressive City Asset Liquidation	CM & ED	GF	NEW	NEW ITEM FY 2015-17
2. Development Projects (NMTC Financing)				
2.1. Walgreens & County Library Relocation Project	CM, ED, & EDC	NMTC	ACTIVE	ONGOING FY2015-17
2.2. Circle S (Plaza San Pablo) Phase II Mixed Use Development	CM, ED, & EDC	GF; NMTC	ACTIVE	ONGOING FY2015-17
2.3. Plaza San Pablo Phases 3 & 4	CM, ED, & PRIVATE	TBD	ACTIVE	ONGOING FY2015-17
2.4. Private Equity Partnerships (Lytton Tribe)	CM & ED	TBD	ACTIVE	ONGOING FY 2015-17
3. Housing Programs/Projects				
3.1. Affordable Higher Quality & Market Rate Rental Housing Projects	CM & ED	GF	ACTIVE	ONGOING FY 2015-17
3.2. Contra Costa W.I.C. Project (Plaza San Pablo - Lot 7)	CM & ED	GF	NEW	CM RECOMMENDED 09/28/2016
3.3. Existing Civic Center Development (Plaza San Pablo – Lot 6)	CM & ED	GF	NEW	CM RECOMMENDED 09/28/2016
3.4. Façade Improvement Incentive Program (Commercial & Residential)	CM & ED	GF	NEW	CC RECOMMENDED 09/28/2016 (PM)
3.5. New City Hall Project (Plaza San Pablo - Lot 6)	CM & ED	GF; LRB	NEW	CM RECOMMENDED 09/28/2016
3.6. Targeted Industries Study Program Implementation (4 Opportunity Sites)	CM, DS & ED	GF	NEW	CM RECOMMENDED 09/28/2016
<b>POLICY AREA: FISCAL SUSTAINABILITY</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Budget Spending Controls	ALL	GF	ACTIVE	ONGOING FY 2015-17
2. Elimination of General Fund Subsidies	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
3. Federal/State Legislative Lobbyist Services	CM & CC	GF	ACTIVE	ONGOING FY 2015-17
4. Future Labor Relations Partnerships	CM & HR	GF	ACTIVE	LABOR NEGOTIATIONS; JUNE 30, 2017
5. General Fund Reserves Protection (Fund Balance)	CC & CM	GF	ACTIVE	ONGOING FY 2015-17
6. City-wide Master Fee Schedule Update	ALL	GF	ACTIVE	PLANNING, BUILDING & PW FEE UPDATE COMPLETED
7. Multi-Year /5-year Financial Forecast	CM & FIN	GF	ACTIVE	ONGOING FY 2015-17
8. New Revenue Enhancements	CM	GF	ACTIVE	ONGOING FY 2015-17
9. Fiscal Resiliency Policies:				
9.1. Two-Year Biennial Operating Budget	CM & FIN	GF	ACTIVE	ONGOING FY 2015-17
9.2. Financial Impact of CalPERS Rate Increase	CC, CM & FIN	GF	ACTIVE	ONGOING FY 2015-17
10. Develop/Update City Financial Policies	FIN	GF	ACTIVE	ONGOING FY 2015-17
11. Improve Internal Operations & Desk Manuals	FIN	GF	ACTIVE	ONGOING FY 2015-17
12. Increase Financial Transparency (Biennial Budget)	FIN	GF	ACTIVE	ONGOING FY 2015-17
13. Enhance Revenue/Accounts Receivables Collection	FIN	GF	ACTIVE	ONGOING FY 2015-17
14. Establish new chart of accounts/best management practice	FIN	GF	NEW	NEW ITEM FY 2015-17
15. Develop and manage Capital Improvement Project (CIP) budget within financial system	FIN	GF	NEW	NEW ITEM FY 2015-17

16. Create internal service funds to budget for administrative expenses and replacement costs	FIN	GF	NEW	NEW ITEM FY 2015-17
17. Reduce at least 25% of Memorandum on Internal Controls (MOIC) backlog issues	FIN	GF	NEW	NEW ITEM FY 2015-17
18. Create centralized billing, accounts receivable and aging processes	FIN	GF	NEW	NEW ITEM FY 2015-17
19. Establish online timesheet and payroll processing	FIN	GF	NEW	NEW ITEM FY 2015-17
20. Scan journal entries and cash receipts in the financial system	FIN	GF	NEW	NEW ITEM FY 2015-17
21. Casino revenue Sustainability Mitigation Reserve (GFDR)	FIN	GF	NEW	CM RECOMMENDED 09/28/16
22. Master Fee Schedule Study Methodology (Education Workshops w/ SPEDC)	DS, FIN, PW & EDC	GF	NEW	CC RECOMMENDED 09/28/16 (PM)
<b>POLICY AREA: HEALTHY EATING ACTIVE LIVING INITIATIVES</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Cycle San Pablo Annual Activities	CM & CS	GF; Grant	ACTIVE	ONGOING FY 2015-17
2. Childhood Obesity Prevention Task Force Work Plan	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
2.1. Collaborative Funding Partnerships	CM & CS	TBD	ACTIVE	ONGOING FY 2015-17
3. Farmer's Market Promotion & Support (Annually)	CS	GF	ACTIVE	FRESHEST CHOICE FARMERS MARKET
4. Healthy Eating Active Living Campaign	City-wide	GF	ACTIVE	ONGOING FY 2015-17
5. Healthy Educational Forums (Youth, Families, Seniors)	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
6. Marketing and Community Outreach	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
7. Nutrition Olympics Annual Event	CS	GF	ACTIVE	COMBINE WITH NFL PUNT, PASS, KICK EVENT
8. Random Acts of Recreation Program	CS	GF	ACTIVE	ON HOLD DUE TO STAFFING
9. Funding Mechanism for Childhood Obesity Prevention Programs	CM & CS	TBD	ACTIVE	THROUGH COPTF
10. Affordable Health Care Act for CA Implementation	CM & HR	TBD	ACTIVE	ONGOING FY 2015-17
11. Outdoor Recreation Equipment (CIP Projects & Existing Parks)	CS & PW	TBD	ACTIVE	SEEKING FUNDING; FY 2015-16
12. Low Cost Recreation Youth Programs for Income Sensitive Residents	CS	TBD	NEW	NEW FOR FY 2015-17
13. Low Cost Recreation Senior Programs for Income Sensitive Residents	CS	TBD	NEW	NEW FOR FY 2015-17
<b>POLICY AREA: INFRASTRUCTURE</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Administration/Operations				
1.1. AB 32 - Climate Action Plan Implementation	PW & DS	GF	ACTIVE	INTEGRATED INTO LAND USE WORK
1.2. All Hazard Mitigation Plan/Federal Disaster Mitigation Act of 2000	PW	GF	NEW	NEW ITEM FY 2015-17
1.3. CEQA Compliance: Internal Project Review & Support	DS	GF	ACTIVE	ONGOING FY 2015-17
1.4. Clean Water Program/New Municipal Regional Permit (MRP)	PW	GF	ACTIVE	ONGOING FY 2015-17
1.5. Computerized Maintenance Management System (Cartegraph)	PW	GF	ACTIVE	ONGOING FY 2015-17
1.6. Develop Public Facilities for Active Living (Parks, Open Space, Sidewalks, Trails, Bike Lanes, etc.)	PW	Grants	ACTIVE	ONGOING FY 2015-17
1.7. Keep San Pablo Clean Litter Control Initiative	PW	TBD	ACTIVE	ONGOING FY 2015-17
1.8. Promotion of Reusable & Biodegradable Products (Reusable Bags, Plastic Bag Ban, Styrofoam Ban, Dump Voucher Program, etc.)	PW	GF	ACTIVE	ONGOING FY 2015-17
1.9. Solid Waste Oversight and Support (Rates, Services, Recycling)	PW	GF	ACTIVE	ONGOING FY 2015-17
1.10. ADA Transition Plan	PW	GF; Grants	ACTIVE	ONGOING FY 2015-17
1.11. WCCTAC & TAC Coordination & Support	PW & DS	GF	ACTIVE	ONGOING FY 2015-17
1.12. Water Conservation Ordinance	PW & DS	GF	NEW	NEW ITEM FY 2015-17
1.13. Formalize New IT Replacement Schedule & Policy for PCs	IT	GF	NEW	NEW; COMPLETION EXPECTED JULY 2017
1.14. Upgrade City Computer Network Infrastructure	IT	GF	NEW	ONGOING

1.15. Complete Transition to New Office Location	IT	GF	NEW	WILL BE ADDRESSED IN NEW CITY HALL PROJECT
1.16. Replace Xerox ColorQube Multifunction Printer Leases	IT	GF	NEW	STUDY UNDERWAY
1.17. Illegal Dumping/Multi-Family Complexes (Education & Enforcement)	PW	GF	NEW	CC RECOMMENDED 09/28/16 (CV)
2. Building Maintenance				
2.1. ADA Upgrades (Bldg. #3 Customer Service Area)	PW & DS	GF	ACTIVE	ONGOING FY 2015-17
2.2. Corp Yard Small Shop Building Replacement	PW	GF	NEW	PROJECT WILL EXPAND TO INCLUDE OVERALL CORP. YARD STUDY
3. Street Maintenance				
3.1. Eliminate Sidewalk Tripping Hazards from City Trees (Liability & Property Owner Education)	PW	GF	ACTIVE	ONGOING FY 2015-17
3.2. Re-Stripe Parking Lots (Davis Park & El Portal Soccer Field)	PW	GF	ACTIVE	ONGOING FY 2015-17
3.3. Transportation for America (T4) Funding Campaign	PW	GF	ACTIVE	ONGOING FY 2015-17
3.4. Storm Drain Upgrade Program	PW	GF	NEW	NEW ITEM FY 2015-17
3.5. "Fun Youth-Designed" Pedestrian Crosswalks (Road 20)	PW	TBD	NEW	NEW ITEM FY 2015-17
4. Park and Median Island Maintenance				
4.1. City-wide Median Island Landscape	PW	GF; Grant	ACTIVE	ONGOING FY 2015-17
4.2. Re-landscape 23 <sup>rd</sup> Street Median Island	PW	GF; Grant	ACTIVE	ONGOING FY 2015-17
4.3. Re-landscape in front of Davis Park Entrance Sign	PW	GF; Grant	ACTIVE	ONGOING FY 2015-17
4.4. Rumrill Blvd. Median Island Maintenance Program	PW	GF; Grant	ACTIVE	ONGOING FY 2015-17
5. Support for Special Services				
5.1. Annual Public Works Week BBQ	PW	GF	ACTIVE	ONGOING FY 2015-17
5.2. Cinco De Mayo Event	All	GF	ACTIVE	ONGOING FY 2015-17
5.3. Community Special Events Support (Overtime/In-Kind Support)	All	GF	ACTIVE	ONGOING FY 2015-17
5.4. Fourth of July Event	All	GF	ACTIVE	ONGOING FY 2015-17
6. Capital Improvement Projects				
6.1. Municipal Buildings (Division 3300)				
6.1.1. MB 043 ADA Upgrades/Municipal Buildings	PW	GF	ACTIVE	ONGOING FY 2015-17
6.1.2. MB 050 City Hall - Repainting	PW	GF	DEF	WILL BE ADDRESSED IN NEW CITY HALL PROJECT
6.1.3. City Hall Courtyards Resurfacing Project	PW	TBD	DEF	WILL BE ADDRESSED IN NEW CITY HALL PROJECT
6.1.4. MB 052 Maple Hall Expansion / Replacement / Seismic Retrofit	PW	GF	DEF	WILL BE ADDRESSED IN NEW CITY HALL PROJECT
6.1.5. City Hall Buildings Roof Repair	PW	GF	NEW	WILL BE ADDRESSED IN NEW CITY HALL PROJECT
6.1.6. Upgrade Exterior Lighting for all City Facilities	PW	GF	NEW	NEW ITEM FY 2015-17
6.2. Public Works (Division 3000)				
6.2.1. PW 384 El Portal West Utility Undergrounding	PW	Rule 20A	ACTIVE	SPRING 2017
6.2.2. PW 469 Traffic Signal Loop Detector Repairs	PW	Grant	ACTIVE	ONGOING FY 2015-17
6.2.3. PW 483 I-80/San Pablo Dam Road Interchange	PW	MC; TBD	ACTIVE	PHASE I – DECEMBER 2016
6.2.4. PW 495 Corporation Yard Relocation Project	PW	TBD	DEF	WILL COMPLETE NEEDS ASSESSMENT
6.2.5. PW 507 City-wide Traffic Calming Measures	PW	MC	DEF	DEFERRED IN CIP
6.2.6. PW 508 Road 20/El Portal Intersection Reconfiguration	PW	TBD	DEF	STUDY 2017
6.2.7. RR Quiet Zones (All RR Crossings)	PW & DS	TBD	ACTIVE	ONGOING DATA COLLECTION; SPRING 2017

6.2.8. PW 529A Davis Park Master Plan	PW	GF; Grant	DEF	DEFERRED IN CIP
6.2.9. PW 529B Davis Park Master Plan: Feasibility of Community Gymnasium Project	PW	(TBD)	ACTIVE	DEFERRED IN CIP
6.2.10. PW 571 El Portal Gateway Segment B	PW	Grant	ACTIVE	DEFERRED IN CIP
6.2.11. PW 574 Crosswalk Safety System (Rumrill Blvd.)	PW	Grant	ACTIVE	FALL 2016
6.2.12. PW 575 San Pablo Archway Rehabilitation (Design & Relocation)	PW	TBD	DEF	DEFERRED IN CIP
6.2.13. PW 607 Rumrill Complete Streets Corridor Mobility Plan	PW	Grant	ACTIVE	TARGET DECEMBER 2019
6.2.14. PW 612 San Pablo Ave. Complete Streets (San Pablo/Richmond)	PW	OBAG; GF	ACTIVE	TARGET DECEMBER 2018
6.2.15. PW (TBD) Giant Rd. Trade Center Revitalization	PW	TBD	DEF	DEFERRED IN CIP
6.2.16. PW (TBD) One-Way Street Implementation	PW	TBD	DEF	DEFERRED IN CIP
6.2.17. PW (TBD) El Portal Field Lighting Enhancement Project	PW	TBD	DEF	DEFERRED IN CIP
6.2.18. Randy Lane Drainage Relocation	PW	GF	NEW	TARGETED OCTOBER 2017
6.2.19. Wildcat Creek Restoration Evaluation behind Plaza San Pablo	PW	GF	NEW	FY 2015-16 CIP
6.2.20. Bridge Repair at Giant Avenue over San Pablo Creek	PW	GF	NEW	TARGET DECEMBER 2018
6.2.21. Davis Park @ 21st Street Playground Structure	PW	GF	NEW	TARGET DECEMBER 2018
6.2.22. City Streetlights to LED Retrofit	PW	GF	NEW	FY 2016-17 CIP
6.2.23. School Zone Traffic Safety within Public Right-of-Way	PW	GF	NEW	TARGET DECEMBER 2017
6.2.24. Explore feasibility of Sub-Grade/Sound Barrier for RR Tracks (Western City Boundary)	PW	TBD	NEW	NEW ITEM FY 2015-17
6.2.25. City-wide Bus Shelter Program Improvements	PW	TBD	NEW	DEFERRED IN CIP
6.2.26. City-wide Utility Undergrounding	PW	TBD	NEW	CC RECOMMENDED 09/28/16 (RK)
<b>POLICY AREA: NEIGHBORHOOD IMPROVEMENTS</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Building/Code Enforcement Inspection Services/Program Enhancements (Staffing)	DS & PD	GF	ACTIVE	ONGOING FY 2015-17
2. Future Housing for Students or Local Employers	CM, ED, & DS	TBD	DEF	UNDER REVIEW (POST RDA PROJECT)
3. International Student Housing Project	CM, ED, & DS	TBD	DEF	UNDER REVIEW (POST RDA PROJECT)
4. Mortgage Foreclosure Partnerships	CE & DS	GF	ACTIVE	ONGOING FY 2015-17
5. Mobile Home Park Inspections & Enforcement	CE	GF	ACTIVE	ONGOING FY 2015-17
<b>POLICY AREA: PUBLIC SAFETY</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Community Outreach	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
2. City-wide Security System	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
3. Community Special Events Support (Overtime)	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
4. Emergency Preparedness Activity Enhancements & EOC Operations				
4.1. Building Permits & Safety	PD	GF	ACTIVE	ONGOING FY 2015-17
4.2. Community Handbook	PD	GF	ACTIVE	ONGOING FY 2015-17
5. Youth Outreach	PD	GF	ACTIVE	INCLUDES POLICE CADET PROGRAM
6. Facility Expansion (PD)	PD	GF	DEF	UNDER REVIEW – DEFERRED IMPLEMENTATION
7. Gang Reduction & Intervention Program (GRIP)				NOW PART OF PRIORITY ORIENTED POLICING

<b>7.1. Federal/State Funding for Re-Training</b>	<b>PD &amp; EDC</b>	<b>Grant</b>	<b>ACTIVE</b>	<b>NEW CITY COUNCIL RECOMMENDED POLICY (KCR)</b>
<b>8. Graffiti Program Enhancements, Surveillance &amp; Abatement Program</b>	<b>PW &amp; PD</b>	<b>GF</b>	<b>ACTIVE</b>	<b>DAY-TO-DAY OPERATIONS</b>
<b>9. Increase Sworn Officers/Enhanced PD Services</b>	<b>PD</b>	<b>GF</b>	<b>ACTIVE</b>	<b>DAY-TO-DAY OPERATIONS</b>
<b>10. Opposition to Crude Oil Rail Transport &amp; BNSF Rail Connector Project, &amp; Other Hazardous / Volatile Materials</b>	<b>CM &amp; PD</b>	<b>TBD</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17</b>
<b>11. Police Assistance League (P.A.L. - Hybrid or Regional Program)</b>	<b>PD</b>	<b>TBD</b>	<b>ACTIVE</b>	<b>NO UPDATE UNTIL STAFFING LEVELS STABILIZE</b>
<b>12. Public Safety Business Owner Safety Training</b>	<b>PD &amp; EDC</b>	<b>GF</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17</b>
<b>13. PRIORITY Oriented Policing Program</b>	<b>PD</b>	<b>GF</b>	<b>ACTIVE</b>	<b>DAY-TO-DAY OPERATIONS</b>
<b>14. Remodel Detective Division to Improve Efficiency</b>	<b>PD</b>	<b>GF</b>	<b>DEF</b>	<b>ON HOLD</b>
<b>15. Traffic Safety Program</b>	<b>PD</b>	<b>GF</b>	<b>ACTIVE</b>	<b>DAY-TO-DAY OPERATIONS</b>
<b>16. Support for August Night Out/Annual Law Enforcement Event</b>	<b>PD</b>	<b>GF</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17</b>
<b>17. Feasibility of Police Sub-Stations</b>	<b>PD</b>	<b>TBD</b>	<b>DEF</b>	<b>DEFERRED IMPLEMENTATION</b>
<b>18. EMS Hybrid Squad for FS #70 - Operating Agreement</b>	<b>CM</b>	<b>GF</b>	<b>NEW</b>	<b>ONGOING FY 2015-17</b>
<b>19. Technology improvements</b>	<b>PD</b>	<b>GF</b>	<b>NEW</b>	<b>DAY-TO-DAY OPERATIONS</b>
<b>20. Body Worn Cameras Program Implementation</b>	<b>IT &amp; PD</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>21. Homeless Services &amp; Illegal Encampment Enforcement</b>	<b>PD</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>22. I-80 Freeway Camera Surveillance</b>	<b>PD</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>23. New CAD/RMS Service Alternative (FY 2017-18)</b>	<b>PD</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>24. New ConFire Station #70 Construction Project</b>	<b>PD</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>POLICY AREA: SERVICES FOR FAMILIES, SENIORS &amp; YOUTH</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
<b>1. Community Celebrations/Events</b>				
1.1. Black History Month Celebration	CM & CS	TBD	ACTIVE	ONGOING FY 2015-17
1.2. Cinco de Mayo Celebration	ALL	GF	ACTIVE	ONGOING FY 2015-17
1.3. Annual Fourth of July Celebration (w/ Multi-Cultural Programming)	CM, PD, PW, & CS	GF	NEW	CC RECOMMENDED 09/28/16 (RK)
1.4. Y.E.S. Unit Annual Community Awards Dinner	PD	GF	ACTIVE	ONGOING FY 2015-17
1.5. Back to School Closet Annual Event	CS	GF	ACTIVE	ONGOING FY 2015-17
1.6. Family Giving Tree Annual Event	CS	GF	ACTIVE	ONGOING FY 2015-17
1.7. Holiday Tree Lighting Annual Event	CS	GF	ACTIVE	ONGOING FY 2015-17
1.8. Movies in the Park Annual Event	CS	GF	ACTIVE	ONGOING FY 2015-17
<b>2. Municipal Programs/Services</b>				
2.1. Capacity Building for Non-profits/Community Groups (Re-Entry; Homeless; Child Care Services)	CM, CS, & DS	TBD	NEW	CC RECOMMENDED 09/28/16 (KCR)
2.2. Develop Community Service Asset Map	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
2.3. Connect Students to Service Learning Opportunities	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
2.4. ESL Classes/Programming @ SPCC	CM & CS	GF	ACTIVE	OFFERED BY WCCUSD
2.5. Medical Workforce Development Programs/Partnerships	CM, EDC, DS, CCC, & RHS	TBD	ACTIVE	ONGOING FY 2015-17
2.6. Operating Space for Non-profit Organizations	CM & CS	TBD	ACTIVE	ONGOING FY 2015-17
2.7. Partnership with CC College	CM & CS	TBD	ACTIVE	ONGOING FY 2015-17
2.8. Partnership with WCCUSD; Full Service Community Schools Coordinator	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
2.9. Self-Defense Forum/Training	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
2.9.1. Defense Classes for Women or Domestic Violence Victims (Low-Cost or Grant Subsidy)	CS	GF & GRANTS	NEW	CC RECOMMENDED 09/28/16 (CV)
2.10. Women's Shelter (For All Women)	CC & CM	TBD	ACTIVE	ONGOING FY 2015-17

2.11. Fitness Boot Camp	CS	GF	NEW	NEW ITEM FY 2015-17
2.12. Teen Leadership	CS	GF	NEW	NEW ITEM FY 2015-17
2.13. Teen Center Mentor Program	CS	GF	NEW	NEW ITEM FY 2015-17
3. Seniors Programs/Services				
3.1. Senior & Disabled Transportation Programs	CS	MJ	ACTIVE	ONGOING FY 2015-17
3.2. <del>Continue to expand mobility management</del>	CS	GF	NEW	TRANSFERRED TO AMENITIES/QUALITY OF LIFE
3.3. Increase multi-cultural programs	CS	GF	NEW	NEW ITEM FY 2015-17
3.4. Elder Abuse Training	CS	TBD	NEW	NEW ITEM FY 2015-17
4. Youth Programs/Services				
4.1. Community Schools Collaborative	CM, PD & CS	GF	ACTIVE	ONGOING FY 2015-17
4.2. Expand and enhance San Pablo Youth Commission	CM & CS	GF	ACTIVE	ONGOING FY 2015-17
4.3. Expand Summer Youth Employment Program with Other Agencies Business Partnerships; Year-round and stipends	CM & CS	GF; MQ	ACTIVE	ONGOING FY 2015-17
4.4. San Pablo Full Service Community Schools (FSCS) Initiative (All Elementary and Helms Middle Schools)	CM & CS	MQ	ACTIVE	ONGOING FY 2015-17
4.4.1. Career & College Day @ Helms	CM & CS	MQ	ACTIVE	ONGOING FY 2015-17
4.4.2. After-School Tutoring Program	CM & CS	MQ	ACTIVE	ONGOING FY 2015-17
4.4.3. Summer Transition Programs	CM & CS	MQ	ACTIVE	ONGOING FY 2015-17
4.4.4. Address & Implement 3rd Grade Reading Proficiency	CM & CS	MQ	ACTIVE	ONGOING FY 2015-17
4.5. Mini-Science Fair Support for Students (Grades 9-12)	CM & CS	TBD	ACTIVE	OFFERED BY WCCUSD
4.6. West Contra Costa Out of School Time (WCCOST) Initiative	CM & CS	TBD	ACTIVE	ONGOING FY 2015-17
4.7. San Pablo Team for Youth Community Grant Program and RFQ	CM & CS	GF; MQ	ACTIVE	BIENNIAL IMPLEMENTATION FY2015-17 (MEASURE Q FUNDED & EXPANDED)
4.8. Annual Youth Summit	CS	GF; MQ	ACTIVE	MAY MOVE TO EVERY OTHER YEAR
4.9. Girls Circle Program & Facilitator Training	CS	GF; Fees	ACTIVE	ONGOING FY 2015-17
4.10. Youth College Support Services	CS	TBD	ACTIVE	ONGOING FY 2015-17
4.11. Family Engagement	CS	MQ	NEW	NEW ITEM FY 2015-17
4.12. San Pablo Bus Pass Program	CS	GF	NEW	NEW ITEM FY 2015-17
4.13. Richmond Art Center Programming at San Pablo Elementary Schools	CS	MQ	NEW	NEW ITEM FY 2015-17
4.14. Establish database for youth services	CS	MQ	NEW	NEW ITEM FY 2015-17
4.15. Literacy Initiative & S.T.E.M.	CS	MQ	NEW	NEW ITEM FY 2015-17
4.16. New Scholarship Program for City-wide Recreation Programs for Youth	CS	TBD	NEW	NEW ITEM FY 2015-17
4.17. Develop a San Pablo Promise Program (Early Childhood Literacy K-6)	CS	TBD	NEW	CC RECOMMENDED 09/28/16 (GC)
<b>POLICY AREA: STRATEGIC PLANNING / SPECIAL PROJECTS</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
1. Update SPMC: Sidewalk & Sewer Lateral Repair Ordinance	CM, CA, & PW	TBD	ACTIVE	ONGOING FY 2015-17
2. Legal Issues & Legislation				
2.1. Prop. 218 Elections/Local Measures	CA & CM	GF	ACTIVE	ONGOING FY 2015-17
2.2. Mega Casinos Legal Strategy (Pt. Molate ; North Richmond Casinos)	CA & CM	GF	ACTIVE	ONGOING FY 2015-17
2.3. Project Labor Agreement Ordinance & Local Hiring Provisions for PW Projects	CA & CM	TBD	ACTIVE	ONGOING FY 2015-17
2.4. Reduce Military Spending and Re-direct to Domestic Priorities Legislation	CC	N/A	ACTIVE	ONGOING FY 2015-17

<b>3. Development Projects</b>				
<b>3.1. Housing Element Update (State HCD Compliance)</b>	<b>CM &amp; DS</b>	<b>GF</b>	<b>ACTIVE</b>	<b>ADOPTED &amp; APPROVED BY STATE HCD; 8-YEAR</b>
<b>3.2. City-wide G.I.S. Mapping (Underutilized &amp; Vacant Properties)</b>	<b>CM &amp; DS</b>	<b>GF</b>	<b>ACTIVE</b>	<b>TARGETED INDUSTRIES STUDY</b>
<b>3.3. Bicycle &amp; Pedestrian Master Plan Implementation</b>	<b>CM &amp; DS</b>	<b>GF</b>	<b>ACTIVE</b>	<b>UNDERWAY</b>
<b>3.4. Official Naming of Community or Parks Facilities</b>	<b>CM</b>	<b>GF</b>	<b>NEW</b>	<b>NEW ITEM FY 2015-17</b>
<b>4. Special Projects (External/Internal)</b>				
<b>4.1. 23<sup>rd</sup> Street Re-named to Cesar Chavez Boulevard</b>	<b>CC, CM &amp; PW</b>	<b>TBD</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17</b>
<b>4.2. Future Annexations (County Unincorporated Areas)</b>	<b>CA &amp; CM</b>	<b>GF</b>	<b>DEF</b>	<b>DEFERRED IMPLEMENTATION</b>
<b>4.3. Future Open Space Preservation (Behind Raley's)</b>	<b>CA, CM, &amp; PW</b>	<b>GF</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17</b>
<b>4.4. Laserfiche Upgrade &amp; Migration</b>	<b>CM &amp; IT</b>	<b>GF</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17; EVALUATING</b>
<b>4.5. Municipal Broadband Wireless Network</b>	<b>CM, IT, &amp; DS</b>	<b>GF; MISC</b>	<b>ACTIVE</b>	<b>IN PROGRESS</b>
<b>4.6. Permit Entitlements for International Student Housing Project</b>	<b>CM</b>	<b>TBD</b>	<b>DEF</b>	<b>DEFERRED IMPLEMENTATION</b>
<b>4.7. Traffic Impact Fees/Report</b>	<b>CM, FIN, &amp; PW</b>	<b>GF</b>	<b>ACTIVE</b>	<b>DEFERRED</b>
<b>4.8. Traffic Congestion Feasibility Studies: (I-80 ICM MOU; BART Feasibility Study)</b>	<b>CM &amp; PW</b>	<b>TBD</b>	<b>ACTIVE</b>	<b>TARGET MAY 2017</b>
<b>4.9. Feasibility of Skate Park</b>	<b>CC, CM, PW, &amp; REC</b>	<b>Grant: NMTC</b>	<b>ACTIVE</b>	<b>COMPLETED WITH COMMUNITY CENTER @ HELMS PROJECT; ONGOING FY 2015-17</b>
<b>4.10. Feasibility of Dog Park</b>	<b>CC, CM, &amp; PW</b>	<b>TBD</b>	<b>ACTIVE</b>	<b>ONGOING FY 2015-17</b>
<b>4.11. El Portal School Master Plan and Park Reconstruction Project</b>	<b>DS &amp; CM</b>	<b>GF</b>	<b>NEW</b>	<b>NEW ITEM FY 2015-17</b>
<b>4.12. Update to Citywide liquor Ordinance</b>	<b>DS, PD, &amp; CA</b>	<b>GF</b>	<b>NEW</b>	<b>NEW ITEM FY 2015-17</b>
<b>4.13. Contra Costa College Transit Center/Village Development</b>	<b>CM, DS, &amp; ED</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>4.14. Historic Preservation Park for City-Owned Buildings</b>	<b>CM, DS, &amp; ED</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>4.14.1. Huchin-Ohone Memorial Within Preservation Park</b>	<b>CM, DS, &amp; ED</b>	<b>TBD</b>	<b>NEW</b>	<b>CC RECOMMENDED 09/28/16 (RK)</b>
<b>4.15. Future City Historic District (Church Lane)</b>	<b>CM, DS, &amp; ED</b>	<b>TBD</b>		<b>CM RECOMMENDED 09/28/16</b>
<b>4.16. New Telecommunications Ordinance</b>	<b>CM, CA, DS, &amp; ED</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>4.17. New Transit Enhancement (or BART Extension/Alternative 6) at CC College</b>	<b>CM, DS, &amp; ED</b>	<b>TBD</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>4.17.1. Light Rail or Ultra Light Rail Technology</b>	<b>CM, DS, &amp; ED</b>	<b>TBD</b>	<b>NEW</b>	<b>CC RECOMMENDED 09/28/16 (PM)</b>
<b>4.18. Zoning Code Amendment</b>	<b>DS</b>	<b>GF</b>	<b>NEW</b>	<b>CM RECOMMENDED 09/28/16</b>
<b>- END OF POLICY ITEMS -</b>				

**KEY/SYMBOLS:**

BLDG = Building Services  
 CA = City Attorney  
 CM = City Manager  
 CS = Community Services  
 DEF = Deferred Policy Item  
 DS = Development Services  
 EDC = Economic Development Corporation  
 FIN = Finance  
 GF = General Fund  
 IT = Information Technology  
 MC = Measure C Funding

MJ = Measure J Funding  
 MQ = Measure Q Funding (City)  
 Prop B = Proposition B State Funding (Streets)  
 PW = Public Works  
 RDA = Redevelopment Agency  
 SRWQCB = State of CA Regional Water Quality Control Board  
 TBD = To be determined





**EXHIBIT A - CITY COUNCIL AD HOC (TEMPORARY) & STANDING COMMITTEES**  
**(Authorized for Calendar Year 2016)**



**(PROPOSED MAYOR RECOMMENDATIONS FOR APPROVAL BY CITY COUNCIL)**

**CITY COUNCIL APPROVED AD HOC SUBCOMMITTEES**

**CALENDAR YEAR 2016**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**

**(Mayor Recommendations per SPMC 2.16.070)**

*None established for Calendar Year 2016; Ad Hoc SubCommittees will be operationally recommended by the City Manager and subject to majority vote of the City Council.*

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Ad Hoc SubCommittees to be temporary in nature, project-specific, and must meet infrequently, and require a specific purpose or objective within specific duration (i.e. max. 1 year). All City Council Ad Hoc SubCommittees established by Resolution of the City Council must coincide with adopted policy items under the FY 2013-15 Council Priority Workplan and expire on December 31, 2016.*

**CITY COUNCIL APPROVED STANDING COMMITTEES (NEW)**

**CALENDAR YEAR 2016 - COMMITTEES APPROVED ON 12/21/15**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**

**(Mayor Recommendations per SPMC 2.16.070)**

**(1) BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE**

(Oversees policy development on all existing and new activities related to annual GF and CIP budget development, CAFR or auditing reports or procedures, GF Designated Reserves Allocation, and reviews any proposed or existing federal or state legislative matters)

**(KINNEY, VALDEZ)**

**(2) COMMUNITY SERVICES STANDING COMMITTEE**

(Oversees policy development on all activities, event planning, programs and services related to childhood obesity prevention, new immigration engagement or integration, recreation, senior/paratransit, and youth development services)

**(CALLOWAY, MORRIS)**

**(3) ECONOMIC DEVELOPMENT & PROJECT MANAGEMENT STANDING COMMITTEE**

(Oversees policy development on all active or pre-project development activities on approved projects by the City Council)

**(CHAO ROTHBERG, KINNEY)**

**(4) PUBLIC SAFETY STANDING SUBCOMMITTEE**

(Oversees policy development on all existing or new programming or services related to law enforcement and public safety programs in the City)

**(CALLOWAY, MORRIS)**

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Standing Committees to be appropriately noticed for public review and transparency.*

**CITY COUNCIL APPROVED TEMPORARY AD-HOC COMMITTEES (NEW)**

**CALENDAR YEAR 2016/17**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**

**(Mayor Recommendations per SPMC 2.16.070)**

**(1) CIVIC CENTER DEV./NEW CITY HALL PROJECT AD-HOC SUBCOMMITTEE**

(Approved 09/06/16; Resolution #2016-273)

**(CHAO ROTHBERG, MORRIS)**

**(2) LOCAL HIRING/PROJECT LABOR AGREEMENT PROVISIONS AD-HOC SUBCOMMITTEE**

(Approved 10/03/16; Resolution #2016-294)

**(CALLOWAY, KINNEY)**



# **FY 2018-2021 COUNCIL PRIORITY WORKPLAN – DELETED POLICY ITEMS**

## **(9) TOP CITY COUNCIL PRIORITIES**

*(In Alphabetic Order)*

1. ***Celebrating Multi-Cultural Traditions***
2. ***Continuing support for the San Pablo Economic Development Corporation (SPEDC)***
3. ***Economic Development Zones/Districts***
4. ***Identifying and Attracting a specialized medical facility***
5. ***Implementing DMC site for future Mixed-Use Development***
6. ***Improving Street Lighting***
7. ***New City Hall Project at Plaza San Pablo***
8. ***Supporting LifeLong Medical Care, Inc. in providing enhanced medical services***
9. ***Transit-Oriented Development Policies and Strategies***

## **(12) STRATEGIC POLICY INITIATIVES**

*(In Alphabetic Order)*

1. ***100-149 Amenities/Quality of Life***
2. ***150-199 City Branding & Image Promotion***
3. ***200-249 Civic Engagement & Community Outreach***
4. ***250-299 Customer Service***
5. ***300-349 Economic Development***
6. ***350-399 Fiscal Sustainability***
7. ***400-449 Healthy Eating Active Living Initiatives***
8. ***450-499 Infrastructure***
9. ***500-549 Neighborhood Improvements***
10. ***550-599 Public Safety***
11. ***600-649 Services for Families, Seniors & Youth***
12. ***650-699 Strategic Planning / Special Projects***

# COUNCIL STRATEGIC POLICY INITIATIVES

POLICY AREA: AMENITIES/QUALITY OF LIFE				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
104 GREEN/LEED Building Standards	CM & DS	GF	DELETE	CALGREEN BUILDING CODE; ZONING CODE UPDATE INCLUDED
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
153 San Pablo Avenue PDA Implementation/ Medical Services Branding	CM & DS	TBD	DELETE	TARGETED INDUSTRIES STUDY COMPLETED
POLICY AREA: CIVIC ENGAGEMENT/COMMUNITY OUTREACH				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
POLICY AREA: CUSTOMER SERVICE / INTERNAL SERVICES				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
262 Update to Website	ALL	GF	DELETE	COMPLETED SEPTEMBER 2016
264 Citywide CEQA procedures	DS	GF	ACTIVE	NEW ITEM FY 2015-17
POLICY AREA: ECONOMIC DEVELOPMENT				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
300.3 Digital LED Billboard & Casino Sign Parcel Project	CM & ED	GF	DELETE	ONGOING FY 2015-17
300.4 San Pablo Economic Development Study	DS	GRANT	DELETE	TARGETED INDUSTRIES STUDY COMPLETED
301.1 Walgreens & County Library Relocation Project	CM, ED, & EDC	NMTC	DELETE	ONGOING FY2015-17
301.2 Circle S (Plaza San Pablo) Phase II Mixed Use Development	CM, ED, & EDC	GF; NMTC	DELETE	ONGOING FY2015-17
302.2 Contra Costa W.I.C. Project (Plaza San Pablo - Lot 7)	CM & ED	GF	DELETE	ONGOING FY 2015-17
302.6 Targeted Industries Study Program Implementation (4 Opportunity Sites)	CM, DS & ED	GF	DELETE	CM recommended 09/28/2016
POLICY AREA: FISCAL SUSTAINABILITY				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
352 Federal/State Legislative Lobbyist Services	CM & CC	GF	DELETE	ONGOING FY 2015-17
353 Future Labor Relations Partnerships	CM & HR	GF	DELETE	LABOR NEGOTIATIONS; JUNE 30, 2017- ONGOING FY 2015-17
356 City-wide Master Fee Schedule Methodology Study and Update (Education Workshops w/SPEDC)	ALL	GF	DELETE	PLANNING, BUILDING & PW FEE UPDATE COMPLETED
363 Enhance Revenue/Accounts Receivables Collection	FIN	GF	DELETE	ONGOING FY 2015-17
364 Establish new chart of accounts/best management practice	FIN	GF	DELETE	NEW ITEM FY 2015-17
367 Reduce at least 25% of Memorandum on Internal Controls (MOIC) backlog issues	FIN	GF	DELETE	NEW ITEM FY 2015-17
371 Casino revenue Sustainability Mitigation Reserve (GFDR)	FIN	GF	DELETE	CM RECOMMENDED 09/28/16
372 Master Fee Schedule Study Methodology (Education Workshops w/ SPEDC)	DS, FIN, PW & EDC	GF	DELETE	CC RECOMMENDED 09/28/16 (PM)

<b>POLICY AREA: HEALTHY EATING ACTIVE LIVING INITIATIVES</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
407 Random Acts of Recreation Program	CS	GF	DELETED	ON HOLD DUE TO STAFFING
<b>POLICY AREA: INFRASTRUCTURE</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
450.1 AB 32 - Climate Action Plan Implementation	PW & DS	GF	DELETE	INTEGRATED INTO LAND USE WORK
450.11 WCCTAC & TAC Coordination & Support	PW	GF	DELETE	ONGOING FY 2015-17
451.1 ADA Upgrades (Bldg. #3 Customer Service Area)	PW & DS	GF	DELETE	ONGOING FY 2015-17
452.3 Transportation for America (T4) Funding Campaign	PW	GF	DELETE	ONGOING FY 2015-17
452..5 "Fun Youth-Designed" Pedestrian Crosswalks (Road 20)	PW	TBD	DELETE	NEW ITEM FY 2015-17
454.5 Veterans Day Celebration	All	GF	DELETE	DUPLICATE – PART OF COMMUNITY CELEBRATIONS
455.1.2 MB 050 City Hall - Repainting			DELETE	
455.1.3 City Hall Courtyards Resurfacing Project			DELETE	
455.1.4 MB 052 Maple Hall Expansion / Replacement / Seismic Retrofit			DELETE	
455.1.5 City Hall Buildings Roof Repair			DELETE	
455.1.6 Upgrade Exterior Lighting for all City Facilities			DELETE	
455.2.1 PW 384 El Portal West Utility Undergrounding	PW	Rule 20A	DELETE	COMPLETED
455.2.3 PW 483 I-80/San Pablo Dam Road Interchange	PW	MC; TBD	DELETE	COMPLETED
455.2.16 PW (TBD) One-Way Street Implementation	PW	TBD	DEF	DELETED
455.2.21 Davis Park @ 21st Street Playground Structure	PW	GF	DELETE	DELETED
<b>POLICY AREA: NEIGHBORHOOD IMPROVEMENTS</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
500 Building/Code Enforcement Inspection Services/Program Enhancements (Staffing)	DS & PD	GF	DELETE	ONGOING FY 2015-17
<b>POLICY AREA: PUBLIC SAFETY</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
561.2 Community Handbook	PD	GF	DELETE	ONGOING FY 2015-17
563 Facility Expansion (PD)	PD	GF	DELETE	UNDER REVIEW – DEFERRED IMPLEMENTATION
564 Gang Reduction & Intervention Program (GRIP)				NOW PART OF PRIORITY ORIENTED POLICING
568 Increase Sworn Officers/Enhanced PD Services	PD	GF	DELETE	DAY-TO-DAY OPERATIONS
573 Remodel Detective Division to Improve Efficiency	PD	GF	DEF	ON HOLD
576 Feasibility of Police Sub-Stations	PD	TBD	DEF	DEFERRED IMPLEMENTATION
577 EMS Hybrid Squad for FS #70 - Operating Agreement	CM	GF	DELETE	ONGOING FY 2015-17
580 I-80 Freeway Camera Surveillance	PD	GF	DELETE	COMPLETED

POLICY AREA: SERVICES FOR FAMILIES, SENIORS & YOUTH					
POLICY ITEM		DEPARTMENT	FUNDING	STATUS	MILESTONES
600.1	Black History Month Celebration	CM & CS	TBD	DELETE	ONGOING FY 2015-17
601.5	Medical Workforce Development Programs/Partnerships	CM, EDC, DS, CCC, & RHS	TBD	DELETE	ONGOING FY 2015-17
602.2	Continue to expand mobility management	CS	GF	DELETE	TRANSFERRED TO AMENITIES/QUALITY OF LIFE
602.6	Increase Lifelong Learning programs (Art, music, writing, history, language				
602.7	Elder Abuse Training	CS	GF	DELETE	
603.4.2	After-School Tutoring Program	CM & CS	MQ	DELETE	ONGOING FY 2015-17
603.5	Mini-Science Fair Support for Students (Grades 9-12)	CM & CS	TBD	DELETE	OFFERED BY WCCUSD
603.13	Richmond Art Center Programming at San Pablo Elementary Schools	CS	MQ	DELETE	NEW ITEM FY 2015-17
603.14	Establish database for youth services	CS	MQ	DELETE	NEW ITEM FY 2015-17
POLICY AREA: STRATEGIC PLANNING / SPECIAL PROJECTS					
POLICY ITEM		DEPARTMENT	FUNDING	STATUS	MILESTONES
652.1	Housing Element Update (State HCD Compliance)	CM & DS	GF	DELETE	ADOPTED & APPROVED BY STATE HCD; 8-YEAR
652.3	Bicycle & Pedestrian Master Plan Implementation	CM, DS & PW	GF	DELETE	ONGOING FY 2015-17
653.5	Municipal Broadband Wireless Network	CM, IT, DS, PW	GF; MISC	DELETE	ONGOING FY 2015-17
653.12	El Portal School Master Plan and Park Reconstruction Project	DS & CM	GF	DELETE	NEW ITEM FY 2015-17
653.21	New Telecommunications Ordinance	CM, CA, DS, & ED	GF	DELETE	CM RECOMMENDED 09/28/16
653.22	New Transit Enhancement (or BART Extension/Alternative 6) at CC College	CM, DS, ED, & PW	TBD	DELETE	CM RECOMMENDED 09/28/16
653.22.1	Light Rail or Ultra Light Rail Technology	CM, DS, ED & PW	TBD	DELETE	CC RECOMMENDED 09/28/16 (PM)
653.23	Zoning Code Amendment	DS	GF	DELETE	CM RECOMMENDED 09/28/16
- END OF POLICY ITEMS -					

**KEY/SYMBOLS:**

BLDG	=	Building Services	RDA	=	Redevelopment Agency
CA	=	City Attorney	SRWQCB	=	State of CA Regional Water Quality Control Board
CM	=	City Manager	TBD	=	To be determined
CS	=	Community Services			
DEF	=	Deferred Policy Item			
DS	=	Development Services			
EDC	=	Economic Development Corporation			
FIN	=	Finance			
GF	=	General Fund			
IT	=	Information Technology			
MC	=	Measure C Funding			
MJ	=	Measure J Funding			
MQ	=	Measure Q Funding (City)			
Prop B	=	Proposition B State Funding (Streets)			
PW	=	Public Works			



**EXHIBIT A - CITY COUNCIL AD HOC (TEMPORARY) & STANDING COMMITTEES**  
**(Authorized for Calendar Year 2016)**



**(PROPOSED MAYOR RECOMMENDATIONS FOR APPROVAL BY CITY COUNCIL)**

**CITY COUNCIL APPROVED AD HOC SUBCOMMITTEES**

**CALENDAR YEAR 2016**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**

**(Mayor Recommendations per SPMC 2.16.070)**

*None established for Calendar Year 2016; Ad Hoc SubCommittees will be operationally recommended by the City Manager and subject to majority vote of the City Council.*

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Ad Hoc SubCommittees to be temporary in nature, project-specific, and must meet infrequently, and require a specific purpose or objective within specific duration (i.e. max. 1 year). All City Council Ad Hoc SubCommittees established by Resolution of the City Council must coincide with adopted policy items under the FY 2013-15 Council Priority Workplan and expire on December 31, 2016.*

**CITY COUNCIL APPROVED STANDING COMMITTEES (NEW)**

**CALENDAR YEAR 2016 - COMMITTEES APPROVED ON 12/21/15**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**

**(Mayor Recommendations per SPMC 2.16.070)**

**(1) BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE**

(Oversees policy development on all existing and new activities related to annual GF and CIP budget development, CAFR or auditing reports or procedures, GF Designated Reserves Allocation, and reviews any proposed or existing federal or state legislative matters)

**(KINNEY, VALDEZ)**

**(2) COMMUNITY SERVICES STANDING COMMITTEE**

(Oversees policy development on all activities, event planning, programs and services related to childhood obesity prevention, new immigration engagement or integration, recreation, senior/paratransit, and youth development services)

**(CALLOWAY, MORRIS)**

**(3) ECONOMIC DEVELOPMENT & PROJECT MANAGEMENT STANDING COMMITTEE**

(Oversees policy development on all active or pre-project development activities on approved projects by the City Council)

**(CHAO ROTHBERG, KINNEY)**

**(4) PUBLIC SAFETY STANDING SUBCOMMITTEE**

(Oversees policy development on all existing or new programming or services related to law enforcement and public safety programs in the City)

**(CALLOWAY, MORRIS)**

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Standing Committees to be appropriately noticed for public review and transparency.*

**CITY COUNCIL APPROVED TEMPORARY AD-HOC COMMITTEES (NEW)**

**CALENDAR YEAR 2016/17**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**

**(Mayor Recommendations per SPMC 2.16.070)**

**(1) CIVIC CENTER DEV./NEW CITY HALL PROJECT AD-HOC SUBCOMMITTEE**

(Approved 09/06/16; Resolution #2016-273)

**(CHAO ROTHBERG, MORRIS)**

**(2) LOCAL HIRING/PROJECT LABOR AGREEMENT PROVISIONS AD-HOC SUBCOMMITTEE**

(Approved 10/03/16; Resolution #2016-294)

**(CALLOWAY, KINNEY)**

# **FY 2018-21 COUNCIL PRIORITY WORKPLAN – NEW POLICY ITEMS (RECOMMENDED)**

**Includes: Executive Leadership Group and Planning Commission Recommendations**

## **(9) TOP CITY COUNCIL PRIORITIES**

*(In Alphabetical Order)*

1. Celebrating Multi-Cultural Traditions
2. Continuing support for the San Pablo Economic Development Corporation (SPEDC)
3. Economic Development Zones/Districts
4. Identifying and Attracting a specialized medical facility
5. Implementing DMC site for future Mixed-Use Development
6. Improving Street Lighting
7. New City Hall Project at Plaza San Pablo
8. Supporting LifeLong Medical Care, Inc. in providing enhanced medical services
9. Transit-Oriented Development Policies and Strategies

## **(12) STRATEGIC POLICY INITIATIVES**

*(In Alphabetical Order)*

1. **100-149 Amenities/Quality of Life**
2. **150-199 City Branding & Image Promotion**
3. **200-249 Civic Engagement & Community Outreach**
4. **250-299 Customer Service**
5. **300-349 Economic Development**
6. **350-399 Fiscal Sustainability**
7. **400-449 Healthy Eating Active Living Initiatives**
8. **450-499 Infrastructure**
9. **500-549 Neighborhood Improvements**
10. **550-599 Public Safety**
11. **600-649 Services for Families, Seniors & Youth**
12. **650-699 Strategic Planning / Special Projects**

## COUNCIL STRATEGIC POLICY INITIATIVES

<b>POLICY AREA: AMENITIES/QUALITY OF LIFE</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
105 Affordable Housing Ordinance	DS	GF	NEW	ONGOING FY 2018-2021
<b>POLICY AREA: CITY BRANDING &amp; IMAGE PROMOTION</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
154 Target Industry	DS		NEW	ONGOING FY 2018-2021
157 Change COPTF Logo and Name	DS	GF	NEW	ONGOING FY 2018-2021
<b>POLICY AREA: CIVIC ENGAGEMENT/COMMUNITY OUTREACH</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
204.5 Senior Volunteer Appreciation (can we add that here)?	ALL	GF	NEW	ONGOING FY 2018-2021
<b>POLICY AREA: CUSTOMER SERVICE / INTERNAL SERVICES</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
254 Fee Study Update (Single Family design review, supplement sidewalk)	DS/PW		NEW	ONGOING FY2018-2021
265 Updated DS website content				
267 Transition Planning Commission to legistar	DS/CLERK		NEW	ONGOING FY 2018-2021
268 Transition Building Inspection to E or I-CRW	DS/IT		NEW	ONGOING FY 2018-2021
<b>POLICY AREA: ECONOMIC DEVELOPMENT</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
<b>POLICY AREA: FISCAL SUSTAINABILITY</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
354 Continue collaborative and effective labor-management relations	CM & HR	GF	NEW	ONGOING FY 2018-2021
<b>POLICY AREA: HEALTHY EATING ACTIVE LIVING INITIATIVES</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
413 National Senior Health & Fitness Day Celebration	CS	GF/SPONSORSHIP	NEW	ONGOING FY 2018-2021
<b>POLICY AREA: INFRASTRUCTURE</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
450 Administration/Operations				
450.12 Implementation of Green Infrastructure Plan	DS/PW	GF	NEW	
450.19 Complete implementation of CAD/RMS System	IT	GF	NEW	NEW: BY SEPT 2017
450.20 Create IT Strategic/Business Plan and begin Citywide & Systems and Application Integration	IT	GF	NEW	NEW: COMPLETE STUDY BY JULY 2018
455 Capital Improvement Projects				
455.2.27 Add all new CIP projects	PW		NEW	ONGOING FY 2018-2021
455.2.28 Implement online permit, billing, payment, plan review and regulatory compliance	PW		NEW	ONGOING FY 2018-2021
455.2.29 Integrate CIP management and grant tracking with City financial systems	PW		NEW	ONGOING FY 2018-2021
455.2.30 Citywide Utility Undergrounding Master Plan	PW		NEW	ONGOING FY 2018-2021

455.2.31 Traffic safety operations & infrastructure	PW		NEW	ONGOING FY 2018-2021
455.2.32 Master Landscape Plan implementation	PW		NEW	ONGOING FY 2018-2021
<b>POLICY AREA: NEIGHBORHOOD IMPROVEMENTS</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
502 RH&S Program improvements with increased Inspections	DS		NEW	ONGOING FY 2018-2021
503 Update of the RH&S Ordinance	DS		NEW	ONGOING FY 2018-2021
<b>POLICY AREA: PUBLIC SAFETY</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
550 Establish Professional Standards and Training Unit	PD	GF	NEW	ONGOING FY 2018-2021
551 Modernize Patrol Equipment & Report Writing Room	PD	GF	NEW	ONGOING FY 2018-2021
553 Build out Body Worn Camera Storage Location	PD	GF	NEW	ONGOING FY 2018-2021
554 Vest Carrier Implementation	PD	GF	NEW	ONGOING FY 2018-2021
557 Standardize Patrol Car Fleet With Preventive Maintenance Program	PD	GF	NEW	ONGOING FY 2018-2021
558 Liquidate/Repurpose Unserviceable Police Equipment (Cars/Uniforms/Gear)	PD	GF	NEW	UNDER REVIEW
560 Finalize & Approve Enhanced Employee Evaluation Program	PD	GF	NEW	ONGOING FY 2018-2021
565 Increase and Prioritize Gang Enforcement and Prevention	PD	GF	NEW	ONGOING FY 2018-2021
<b>POLICY AREA: SERVICES FOR FAMILIES, SENIORS &amp; YOUTH</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
600 Community Celebrations/Events				
600.9 Annual Committee on Aging Aloha Night	CS	GF	NEW	ONGOING FY 2018-2021
600.10 Veterans Day	CS	GF	NEW	ONGOING FY 2018-2021
600.11 City Hal-O-Ween	CS	GF	NEW	ONGOING FY 2018-2021
600.12 Valentine's Day Annual Event Celebration	CS	GF	NEW	ONGOING FY 2018-2021
600.13 Egg Hunt Annual Event	CS	GF	NEW	ONGOING FY 2018-2021
600.14 Monthly Art Gallery Exhibitions	CS	GF	NEW	ONGOING FY 2018-2021
602 Seniors Center Programs/Services				
602.3 Complete and Implement all required policies and documents to be eligible for federal funding grant cycles	CS	GF	NEW	ONGOING FY 2018-2021
602.4 Identify and implement new software program for transportation scheduling	CS	GF	NEW	ONGOING FY 2018-2021
602.5 Implement Phase II of Travel Training Program in partnership with Center for Independent Living	CS	GF	NEW	ONGOING FY 2018-2021
602.8 Transitional plan from increased participant numbers and relocation of new City Hall				ONGOING FY 2018-2021
<b>POLICY AREA: STRATEGIC PLANNING / SPECIAL PROJECTS</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
652.4 General Plan Update	DS (Year 3-4)	GF	NEW	
653.8 Development Impact Fee (implementation Bike/Ped MP)	DS		NEW	ONGOING FY 2018-2021
653.15 23RD St. Specific Plan Update (overhangs in ROW, southern border, re-visit auto uses)			NEW	A priority at all?
653.16 Update to Zoning Ordinance (hillside, flood, residential small lot, food manufacturing)			NEW	Need prioritization
653.17 County Fire Station			NEW	ONGOING FY 2018-2021



653.18 County Health Building expansion			NEW	ONGOING FY 2018-2021
- END OF POLICY ITEMS -				

**KEY/SYMBOLS:**

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CS	=	Community Services
DEF	=	Deferred Policy Item
DS	=	Development Services
EDC	=	Economic Development Corporation
FIN	=	Finance
GF	=	General Fund
IT	=	Information Technology
MC	=	Measure C Funding
MJ	=	Measure J Funding
MQ	=	Measure Q Funding (City)
Prop B	=	Proposition B State Funding (Streets)
PW	=	Public Works
RDA	=	Redevelopment Agency
SRWQCB	=	State of CA Regional Water Quality Control Board
TBD	=	To be determined



**EXHIBIT A - CITY COUNCIL AD HOC (TEMPORARY) & STANDING COMMITTEES**  
**(Authorized for Calendar Year 2016)**



**(PROPOSED MAYOR RECOMMENDATIONS FOR APPROVAL BY CITY COUNCIL)**

**CITY COUNCIL APPROVED AD HOC SUBCOMMITTEES**  
**CALENDAR YEAR 2016**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**  
**(Mayor Recommendations per SPMC 2.16.070)**

*None established for Calendar Year 2016; Ad Hoc SubCommittees will be operationally recommended by the City Manager and subject to majority vote of the City Council.*

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**CITY COUNCIL APPROVED STANDING COMMITTEES (NEW)**  
**CALENDAR YEAR 2016 - COMMITTEES APPROVED ON 12/21/15**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**  
**(Mayor Recommendations per SPMC 2.16.070)**

**(1) BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE**

**(KINNEY, VALDEZ)**

(Oversees policy development on all existing and new activities related to annual GF and CIP budget development, CAFR or auditing reports or procedures, GF Designated Reserves Allocation, and reviews any proposed or existing federal or state legislative matters)

**(2) COMMUNITY SERVICES STANDING COMMITTEE**

**(CALLOWAY, MORRIS)**

(Oversees policy development on all activities, event planning, programs and services related to childhood obesity prevention, new immigration engagement or integration, recreation, senior/paratransit, and youth development services)

**(3) ECONOMIC DEVELOPMENT & PROJECT MANAGEMENT STANDING COMMITTEE**

**(CHAO ROTHBERG, KINNEY)**

(Oversees policy development on all active or pre-project development activities on approved projects by the City Council)

**(4) PUBLIC SAFETY STANDING SUBCOMMITTEE**

**(CALLOWAY, MORRIS)**

(Oversees policy development on all existing or new programming or services related to law enforcement and public safety programs in the City)

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Standing Committees to be appropriately noticed for public review and transparency.*

**CITY COUNCIL APPROVED TEMPORARY AD-HOC COMMITTEES (NEW)**  
**CALENDAR YEAR 2016/17**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**  
**(Mayor Recommendations per SPMC 2.16.070)**

**(1) CIVIC CENTER DEV./NEW CITY HALL PROJECT AD-HOC SUBCOMMITTEE**  
(Approved 09/06/16; Resolution #2016-273)

**(CHAO ROTHBERG, MORRIS)**

**(2) LOCAL HIRING/PROJECT LABOR AGREEMENT PROVISIONS AD-HOC SUBCOMMITTEE**  
(Approved 10/03/16; Resolution #2016-294)

**(CALLOWAY, KINNEY)**

# FY 2018-2021 COUNCIL PRIORITY WORKPLAN – PROPOSED DRAFT VERSION

## (9) TOP CITY COUNCIL PRIORITIES

*(In Alphabetical Order)*

1. Celebrating Multi-Cultural Traditions
2. Continuing support for the San Pablo Economic Development Corporation (SPEDC)
3. Economic Development Zones/Districts
4. Identifying and Attracting a specialized medical facility
5. Implementing DMC site for future Mixed-Use Development
6. Improving Street Lighting
7. New City Hall Project at Plaza San Pablo
8. Supporting LifeLong Medical Care, Inc. in providing enhanced medical services
9. Transit-Oriented Development Policies and Strategies

## (12) STRATEGIC POLICY INITIATIVES

*(In Alphabetical Order)*

1. *100-149 Amenities/Quality of Life*
2. *150-199 City Branding & Image Promotion*
3. *200-249 Civic Engagement & Community Outreach*
4. *250-299 Customer Service*
5. *300-349 Economic Development*
6. *350-399 Fiscal Sustainability*
7. *400-449 Healthy Eating Active Living Initiatives*
8. *450-499 Infrastructure*
9. *500-549 Neighborhood Improvements*
10. *550-599 Public Safety*
11. *600-649 Services for Families, Seniors & Youth*
12. *650-699 Strategic Planning / Special Projects*

## COUNCIL STRATEGIC POLICY INITIATIVES

POLICY AREA: AMENITIES/QUALITY OF LIFE				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
100. City Council Annual Priority Workplan Updates	CC & CM	N/A	ACTIVE	ONGOING FY 2018-2021
101. San Pablo Community Foundation Grant Program / Special Event & Program Activity Funding (Non-profit, 501 c3)	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
102. Municipal Services Agreement Amendment (Casino)	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
103. Quality of Life balanced with Core Service Levels	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
104. Affordable Housing Ordinance	DS	GF	NEW	ONGOING FY 2018-2021
105. Public Art Memorial and Community Murals Program	CC, CM, CS, & DS	GF	ACTIVE	ONGOING FY 2018-2021 MURALS COMPLETE AT COMMUNITY CTR & RUMRILL
106. Community Solar Projects/Programs	CC, CM, & PW	GF; Grant	ACTIVE	ONGOING FY 2018-2021
106.1. Solar Road Tiles	TBD	TBD	ON HOLD	TECHNOLOGY IS CHANGING
106.2. ET3 Technology	TBD	TBD	ACTIVE	TECHNOLOGY NOT YET SUFFICIENTLY DEVELOPED
106.3. Solar Programs for Residential Properties	TBD	TBD	ACTIVE	ONGOING FY 2018-2021
107. Federal & Funding Mechanism to Support CC College & Partnership	CC, CM, DS, & EDC	CCC	ACTIVE	ONGOING FY 2018-2021
108. AB 32/SB 375: Community Choice Aggregate (CCA) Energy Program (Marin Clean Energy JPA)	CC & PW	GF	ACTIVE	ONGOING FY 2018-2021
109. Revise City Logo to "City of Healthy Living"	CM	GF	ACTIVE	ONGOING FY 2018-2021
110. Living Wage Ordinance (Study Session)	CC	GF	ACTIVE	ONGOING FY 2018-2021
111. Expand Mobility Management Programs	CC & CS	GF	ACTIVE	TRANSFERRED FROM SERVICES FOR FAMILIES, SENIORS & YOUTH
111.1. New City Car Share Program/Partnerships	CC	GF	ACTIVE	ONGOING FY 2018-2021
POLICY AREA: CITY BRANDING & IMAGE PROMOTION				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
150. All-America City Award Branding & Promotion RWJF or the ICMATV Award? Instead?	CM & ALL	GF	ACTIVE	ONGOING FY 2018-2021
151. Community Landmark Event Planning (Joint w/ SPEDC)	CM & EDC	TBD	ACTIVE	ONGOING FY 2018-2021
152. City Landmark Signage (Archway & Hillside Sign)	CM, ED, PW	TBD	DEF	DEFERRED IN CIP
153. Target Industry	DS		NEW	ONGOING FY 2018-2021
154. Public Art Fee Implementation	CM & DS	TBD	ACTIVE	POSTPONED TO DECEMBER 2016
155. Update the Residential & Commercial Design Guidelines	DS	GF	ACTIVE	ONGOING FY 2018-2021
156. Change COPTF Logo and Name	DS	GF	NEW	ONGOING FY 2018-2021
POLICY AREA: CIVIC ENGAGEMENT/COMMUNITY OUTREACH				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
200. City Hall Open House (N.E.T. Event)	ALL	GF	ACTIVE	ONGOING FY 2018-2021
201. Annual City eNews Service	CM & IT	GF	ACTIVE	SING e-NEWS & GOVERNMENT OUTREACH
202. Citizen Service Request Management System	CM & IT	GF	ACTIVE	USING GOVERNMENT OUTREACH

203. Volunteer Service Academy or Programs	ALL	GF	ACTIVE	ONGOING FY 2018-2021
204. Civic Engagement Plan:	CM	GF	ACTIVE	ONGOING FY 2018-2021
204.1. Volunteer Recognition Program <i>(every 2 years)</i>	ALL	TBD	ACTIVE	ONGOING FY 2018-2021
204.2. C.E.R.T. English/Spanish Training	PD	GF	ACTIVE	ONGOING FY 2018-2021
204.3. City Benchmark Survey (Annual)	CM	GF	ACTIVE	ONGOING FY 2018-2021
204.4. Neighborhood Engagement Team (NET) Annual Events	ALL	GF	ACTIVE	ONGOING FY 2018-2021
204.5. Senior Volunteer Appreciation (can we add that here)?	ALL	GF	NEW	ONGOING FY 2018-2021
205. Immigration Integration Legislation, Projects & Services	CM	GF	ACTIVE	ONGOING FY 2018-2021
205.1. California Dream Act of 2011 (AB 120/131) Implementation	CM	GF	ACTIVE	ONGOING FY 2018-2021
205.2. Development of Immigrants Resource Center	CM	GF	ACTIVE	ONGOING FY 2018-2021
205.3. Grant Assistance for Immigrant Integration Projects or Services	CM	GF	ACTIVE	ONGOING FY 2018-2021
205.4. Immigrants Rights' Annual Event	CM	GF	ACTIVE	ONGOING FY 2018-2021
205.5. Secure Communities Program Reform (AB 1081 - Ammiano Bill)	CM	GF	ACTIVE	ONGOING FY 2018-2021
205.6. Support for any new Federal/State Legislation	CM	GF	ACTIVE	ONGOING FY 2018-2021
206. Monthly Councilmember Website Streaming Message	CM & IT	GF	ACTIVE	NOT YET IMPLEMENTED
207. Neighborhood Canvassing By Staff	CM	GF	ACTIVE	ONGOING FY 2018-2021
208. Rotate City Council Meetings at Schools	CM	GF	ACTIVE	ONGOING FY 2018-2021
209. Special Election / Appointive Officials (City Clerk/City Treasurer only)	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
210. Social Media Programs (Facebook, Twitter)	CM & EDC	GF	ACTIVE	ONGOING FY 2018-2021
211. Web-Link Access for CBOs/FBOs Services	CA, CM, & IT	GF	ACTIVE	NOT YET IMPLEMENTED
212. Webcasting City Council Meetings	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
213. City/EDC Joint Quarterly Newsletter	CM & EDC	GF	ACTIVE	ONGOING FY 2018-2021
214. Community Translation Equipment or Services	ALL	GF	ACTIVE	ONGOING FY 2018-2021
215. Child care Services for Residents (Official City Meetings)	ALL	GF	ACTIVE	ONGOING FY 2018-2021
<b>POLICY AREA: CUSTOMER SERVICE / INTERNAL SERVICES</b>	-			
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
250. Automation of Personnel Records	CM & HR	GF	ACTIVE	ONGOING FY 2018-2021
251. Departmental Operational Audits/Studies by CMO	CM	GF	ACTIVE	ONGOING FY 2018-2021
252. E-Commerce (Paperless/Internet Services)	CM & IT	GF	ACTIVE	EVALUATING ADDITIONAL IMPLEMENTATIONS
253. G.I.S. Mapping System	ALL	GF; Grant	ACTIVE	ONGOING FY 2018-2021
254. Fee Study Update (Single Family design review, supplement sidewalk)	DS/PW		NEW	ONGOING FY2018-2021
255. Information Kiosk at City Hall	CM	TBD	ACTIVE	ONGOING FY 2018-2021
256. Interfacing City Departments with Major Goals & Strategic Policy Initiatives	CM	TBD	ACTIVE	DAY-TO-DAY OPERATIONS
257. Development of Fellowship Program	CM & HR	TBD	ACTIVE	ONGOING FY 2018-2021
258. Develop & Refine Employee Wellness Committee/Program	CM & HR	GF	ACTIVE	WELLNESS COMMITTEE ESTABLISHED
259. Review existing third-party provider contracts and assess needs for possible cost savings	CM	GF	ACTIVE	ONGOING FY 2018-2021
260. Local Vendor Purchasing Policy for City contract services	CM & FIN	GF	ACTIVE	ONGOING FY 2018-2021
261. Residential Construction Customer Guide	DS	GF	ACTIVE	ONGOING FY 2018-2021
262. Revamp land use history storage	DS	GF	ACTIVE	ONGOING FY 2018-2021
263. Updated DS website content	DS		NEW	

264. Creekside Setback Study	PW	GF	ACTIVE	ONGOING FY 2018-2021
265. Transition Planning Commission to legistar	DS/CLERK		NEW	ONGOING FY 2018-2021
266. Transition Building Inspection to E or I-CRW	DS/IT		NEW	ONGOING FY 2018-2021
<b>POLICY AREA: ECONOMIC DEVELOPMENT</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
300. Business & Economic Programs				
300.1. Joint City/EDC Ombudsman Program	CM & EDC	TBD	ACTIVE	ONGOING FY 2018-2021
300.2. Implementation of Long-Range Property Management Program	CM & ED	GF	ACTIVE	ONGOING FY 2018-2021
300.3. Aggressive City Asset Liquidation	CM & ED	GF	ACTIVE	ONGOING FY 2018-2021
301. Development Projects (NMTC Financing)				
301.1. Plaza San Pablo Phases 3 & 4	CM, ED, PW, & PRIVATE, PW	TBD	ACTIVE	ONGOING FY 2018-2021
301.2. Private Equity Partnerships (Lytton Tribe)	CM & ED	TBD	ACTIVE	ONGOING FY 2018-2021
302. Housing Programs/Projects				
302.1. Affordable Higher Quality & Market Rate Rental Housing Projects	CM & ED	GF	ACTIVE	ONGOING FY 2018-2021
302.2. Existing Civic Center Development (Plaza San Pablo – Lot 6)	CM & ED	GF	ACTIVE	ONGOING FY 2018-2021
302.3. Façade Improvement Incentive Program (Commercial & Residential)	CM & ED	GF	ACTIVE	ONGOING FY 2018-2021
302.4. New City Hall Project (Plaza San Pablo - Lot 6)	CM & ED	GF; LRB	ACTIVE	ONGOING FY 2018-2021
<b>POLICY AREA: FISCAL SUSTAINABILITY</b>				
<b>POLICY ITEM</b>	<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
350. Budget Spending Controls	ALL	GF	ACTIVE	ONGOING FY 2018-2021
351. Reduction of General Fund Subsidies	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
352. Continue collaborative and effective labor-management relations	CM & HR	GF	NEW	ONGOING FY 2018-2021
353. General Fund Reserves Protection (Fund Balance)	CC & CM	GF	ACTIVE	ONGOING FY 2018-2021
354. Multi-Year / 5-year Financial Forecast	CM & FIN	GF	ACTIVE	ONGOING FY 2018-2021
355. New Revenue Enhancements	CM	GF	ACTIVE	ONGOING FY 2018-2021
356. Fiscal Resiliency Policies:				
356.1. Four-Year Quadrennial Operating Budget	CM & FIN	GF	ACTIVE	ONGOING FY 2018-2021
356.2. Financial Impact of CalPERS Rate Increase	CC, CM & FIN	GF	ACTIVE	ONGOING FY 2018-2021
357. Develop/Update City Financial Policies	FIN	GF	ACTIVE	ONGOING FY 2018-2021
358. Improve Internal Operations & Desk Manuals	FIN	GF	ACTIVE	ONGOING FY 2018-2021
359. Increase Financial Transparency (OpenGov and regular budget reporting)	FIN	GF	ACTIVE	ONGOING FY 2018-2021
360. Improve management of Capital Improvement Project (CIP) budget within financial system	PW	GF	ACTIVE	ONGOING FY 2018-2021
361. Create internal service funds to budget for administrative expenses and replacement costs	FIN	GF		ONGOING FY 2018-2021
362. Create centralized billing, accounts receivable and aging processes to enhance revenue collection	FIN	GF	ACTIVE	ONGOING FY 2018-2021
363. Establish online timesheet and payroll processing	FIN	GF	ACTIVE	ONGOING FY 2018-2021
364. Scan journal entries and cash receipts in the financial system	FIN	GF	ACTIVE	ONGOING FY 2018-2021

POLICY AREA: HEALTHY EATING ACTIVE LIVING INITIATIVES				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
400. Cycle San Pablo Annual Activities	CM & CS	GF; Grant	ACTIVE	ONGOING FY 2018-2021
401. Childhood Obesity Prevention Task Force Work Plan	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
401.1. Collaborative Funding Partnerships	CM & CS	TBD	ACTIVE	ONGOING FY 2018-2021
402. Mobile Farmer's Market Promotion & Support (Annually)	CS	GF	ACTIVE	ONGOING FY 2018-2021
403. Healthy Eating Active Living Campaign	City-wide	GF	ACTIVE	ONGOING FY 2018-2021
404. Healthy Educational Forums (Youth, Families, Seniors)	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
405. Marketing and Community Outreach	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
406. San Pablo Olympics Annual Event	CS	GF	ACTIVE	COMBINE EVENT WITH LOCAL GROUPS AND INCORPORATE MORE ACTIVE PROGRAMMING
407. Funding Mechanism for Childhood Obesity Prevention Programs	CM & CS	TBD	ACTIVE	THROUGH COPTF
408. Affordable Health Care Act for CA Implementation	CM & HR	TBD	ACTIVE	ONGOING FY 2018-2021
409. Outdoor Recreation Equipment (CIP Projects & Existing Parks)	CS & PW	TBD	ACTIVE	SEEKING FUNDING; FY 2018-2021
410. Low Cost Recreation Youth Programs for Income Sensitive Residents	CS	GF	ACTIVE	ONGOING FY 2018-2021
411. Low Cost Recreation Senior Programs for Income Sensitive Residents	CS	GF	ACTIVE	ONGOING FY 2018-2021
412. National Senior Health & Fitness Day Celebration	CS	GF/SPONSORSHIP	NEW	ONGOING FY 2018-2021
POLICY AREA: INFRASTRUCTURE				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
450. Administration/Operations				
450.1. All Hazard Mitigation Plan/Federal Disaster Mitigation Act of 2000	PW & PD	GF	ACTIVE	ONGOING FY 2018-2021
450.2. CEQA Compliance: Internal Project Review & Support	DS	GF	ACTIVE	ONGOING FY 2018-2021
450.3. Clean Water Program/New Municipal Regional Permit (MRP)	PW	GF	ACTIVE	ONGOING FY 2018-2021
450.4. Computerized Maintenance Management System	PW	GF	ACTIVE	ONGOING FY 2018-2021
450.5. Develop Public Facilities for Active Living (Parks, Open Space, Sidewalks, Trails, Bike Lanes, etc.)	PW	Grants	ACTIVE	ONGOING FY 2018-2021
450.6. Keep San Pablo Clean Litter Control Initiative	PW	TBD	ACTIVE	ONGOING FY 2018-2021
450.7. Promotion of Reusable & Biodegradable Products (Reusable Bags, Plastic Bag Ban, Styrofoam Ban, Dump Voucher Program, etc.)	PW	GF	ACTIVE	ONGOING FY 2018-2021
450.8. Solid Waste Oversight and Support (Rates, Services, Recycling)	PW	GF	ACTIVE	ONGOING FY 2018-2021
450.9. ADA Transition Plan (Update? Implementation)	PW	GF; Grants	ACTIVE	ONGOING FY 2018-2021
450.10. Implementation of Green Infrastructure Plan	DS/PW	GF	NEW	
450.11. Water Conservation Ordinance	PW & DS	GF	ACTIVE	ONGOING FY 2018-2021
450.12. Formalize New IT Replacement Schedule & Policy for PCs	IT	GF	ACTIVE	ONGOING FY 2018-2021
450.13. Upgrade City Computer Network Infrastructure	IT	GF	ACTIVE	ONGOING
450.14. Complete Transition to New Office Location	IT	GF	ACTIVE	WILL BE ADDRESSED IN NEW CITY HALL PROJECT
450.15. Replace Xerox ColorQube Multifunction Printers with move to new City Hall	IT	GF	ACTIVE	ONGOING FY 2018-2021
450.16. Illegal Dumping/Multi-Family Complexes (Education & Enforcement)	PW	GF	ACTIVE	ONGOING FY 2018-2021
450.17. Complete implementation of CAD/RMS System	IT	GF	NEW	NEW: BY SEPT 2017

450.18.	Create IT Strategic/Business Plan and begin Citywide & Systems and Application Integration	IT	GF	NEW	NEW: COMPLETE STUDY BY JULY 2018
451.	Building Maintenance				
451.1.	Corp Yard Small Shop Building Replacement	PW	GF	ACTIVE	PROJECT WILL EXPAND TO INCLUDE OVERALL CORP. YARD STUDY
452.	Street Maintenance				
452.1.	Eliminate Sidewalk Tripping Hazards from City Trees (Liability & Property Owner Education)	PW	GF	ACTIVE	ONGOING FY 2018-2021
452.2.	Re-Stripe Parking Lots (Davis Park & El Portal Soccer Field)	PW	GF	ACTIVE	ONGOING FY 2018-2021
452.3.	Storm Drain Upgrade Program	PW	GF	ACTIVE	ONGOING FY 2018-2021
453.	Park and Median Island Maintenance				
453.1.	City-wide Median Island Landscape	PW	GF; Grant	ACTIVE	ONGOING FY 2018-2021
453.2.	Re-landscape 23rd Street Median Island	PW	GF; Grant	ACTIVE	ONGOING FY 2018-2021
453.3.	Re-landscape in front of Davis Park Entrance Sign	PW	GF; Grant	ACTIVE	ONGOING FY 2018-2021
453.4.	Rumrill Blvd. Median Island Maintenance Program	PW	GF; Grant	ACTIVE	ONGOING FY 2018-2021
454.	Support for Special Services				
454.1.	Annual Public Works Week BBQ	PW	GF	ACTIVE	ONGOING FY 2018-2021
454.2.	Cinco De Mayo Event	All	GF	ACTIVE	ONGOING FY 2018-2021
454.3.	Community Special Events Support (Overtime/In-Kind Support)	All	GF	ACTIVE	ONGOING FY 2018-2021
454.4.	Fourth of July Event	All	GF	ACTIVE	ONGOING FY 2018-2021
455.	Capital Improvement Projects				
455.1.	Municipal Buildings (Division 3300)				
455.1.1.	MB 043 ADA Upgrades/Municipal Buildings	PW	GF	ACTIVE	ONGOING FY 2018-2021
455.2.	Public Works (Division 3000)				
455.2.1.	PW 469 Traffic Signal Loop Detector Repairs	PW	Grant	ACTIVE	ONGOING FY 2018-2021
455.2.2.	PW 495 Corporation Yard Relocation Project	PW	TBD	DEF	POSTPONE
455.2.3.	PW 507 City-wide Traffic Calming Measures	PW	MC	DEF	DEFERRED IN CIP
455.2.4.	PW 508 Road 20/El Portal Intersection Reconfiguration	PW	TBD	DEF	ONGOING FY 2018-2021
455.2.5.	RR Quiet Zones (All RR Crossings)	PW & DS	TBD	ACTIVE	ONGOING FY 2018-2021
455.2.6.	PW 529A Davis Park Master Plan	CS?	GF; Grant	DEF	DEFERRED IN CIP
455.2.7.	PW 529B Davis Park Master Plan: Feasibility of Community Gymnasium Project	CS?	(TBD)	ACTIVE	DEFERRED IN CIP
455.2.8.	PW 571 El Portal Gateway Segment B	PW	Grant	ACTIVE	ONGOING FY 2018-2021
455.2.9.	PW 574 Crosswalk Safety System (Rumrill Blvd.)	PW	Grant	ACTIVE	ONGOING FY 2018-2021
455.2.10.	PW 575 San Pablo Archway Rehabilitation (Design & Relocation)	PW & ED?	TBD	DEF	POSTPONED
455.2.11.	PW 607 Rumrill Complete Streets Corridor Mobility Plan	PW	Grant	ACTIVE	ONGOING FY 2018-2021
455.2.12.	PW 612 San Pablo Ave. Complete Streets (San Pablo/Richmond)	PW	OBAG; GF	ACTIVE	ONGOING FY 2018-2021
455.2.13.	PW (TBD) Giant Rd. Trade Center Revitalization	ED	TBD	DEF	DEFERRED IN CIP
455.2.14.	PW (TBD) El Portal Field Lighting Enhancement Project	PW	TBD	DEF	POSTPONED
455.2.15.	Randy Lane Drainage Relocation	PW	GF	ACTIVE	ONGOING FY 2018-2021



455.2.16.	Wildcat Creek Restoration Evaluation behind Plaza San Pablo	PW	GF	ACTIVE	ONGOING FY 2018-2021
455.2.17.	Bridge Repair at Giant Avenue over San Pablo Creek	PW	GF	ACTIVE	ONGOING FY 2018-2021
455.2.18.	City Streetlights to LED Retrofit (Beautification Enhancement)	PW	GF	ACTIVE	ONGOING FY 2018-2021
455.2.19.	School Zone Traffic Safety within Public Right-of-Way	PW	GF	ACTIVE	ONGOING FY 2018-2021
455.2.20.	Explore feasibility of Sub-Grade/Sound Barrier for RR Tracks (Western City Boundary) ?	PW	TBD	ACTIVE	ONGOING FY 2018-2021
455.2.21.	City-wide Bus Shelter Program Improvements	PW	TBD	ACTIVE	POSTPONED
455.2.22.	City-wide Utility Undergrounding –Master Plan Fall 2017	PW	TBD	ACTIVE	ONGOING FY 2018-2021
455.2.23.	Add all new CIP projects	PW		NEW	ONGOING FY 2018-2021
455.2.24.	Implement online permit, billing, payment, plan review and regulatory compliance	PW		NEW	ONGOING FY 2018-2021
455.2.25.	Integrate CIP management and grant tracking with City financial systems	PW		NEW	ONGOING FY 2018-2021
455.2.26.	Citywide Utility Undergrounding Master Plan	PW		NEW	ONGOING FY 2018-2021
455.2.27.	Traffic safety operations & infrastructure	PW		NEW	ONGOING FY 2018-2021
455.2.28.	Master Landscape Plan implementation	PW		NEW	ONGOING FY 2018-2021
<b>POLICY AREA: NEIGHBORHOOD IMPROVEMENTS</b>					
<b>POLICY ITEM</b>		<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
500.	Future Housing for Students or Local Employers	CM, ED, & DS	TBD	DEF	UNDER REVIEW (POST RDA PROJECT)
501.	RH&S Program improvements with increased Inspections	DS		NEW	ONGOING FY 2018-2021
502.	Update of the RH&S Ordinance	DS		NEW	ONGOING FY 2018-2021
503.	International Student Housing Project	CM, ED, & DS	TBD	DEF	UNDER REVIEW (POST RDA PROJECT)
504.	Mortgage Foreclosure Partnerships	CE & DS	GF	ACTIVE	ONGOING FY 2018-2021
505.	Mobile Home Park Inspections & Enforcement	CE	GF	ACTIVE	ONGOING FY 2018-2021
<b>POLICY AREA: PUBLIC SAFETY</b>					
<b>POLICY ITEM</b>		<b>DEPARTMENT</b>	<b>FUNDING</b>	<b>STATUS</b>	<b>MILESTONES</b>
550.	Establish Professional Standards and Training Unit	PD	GF	NEW	ONGOING FY 2018-2021
551.	Modernize Patrol Equipment & Report Writing Room	PD	GF	NEW	ONGOING FY 2018-2021
552.	Body Worn Cameras Program Implementation	IT & PD	GF	ACTIVE	ONGOING FY 2018-2021
553.	Build out Body Worn Camera Storage Location	PD	GF	NEW	ONGOING FY 2018-2021
554.	Vest Carrier Implementation	PD	GF	NEW	ONGOING FY 2018-2021
555.	Community Outreach	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
556.	City-wide Security System	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS DELETE?
557.	Standardize Patrol Car Fleet With Preventive Maintenance Program	PD	GF	NEW	ONGOING FY 2018-2021
558.	Liquidate/Repurpose Unserviceable Police Equipment (Cars/Uniforms/Gear)	PD	GF	NEW	UNDER REVIEW
559.	Community Special Events Support (Overtime)	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
560.	Finalize & Approve Enhanced Employee Evaluation Program	PD	GF	NEW	ONGOING FY 2018-2021
561.	Emergency Preparedness Activity Enhancements & EOC Operations				
561.1.	Building Permits & Safety	PD	GF	ACTIVE	ONGOING FY 2018-2021

562.	Youth Outreach/Cadet/Explorer/SRO Program	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
563.	Increase and Prioritize Gang Enforcement and Prevention	PD	GF	NEW	ONGOING FY 2018-2021
564.	Federal/State Funding for Re-Training	PD & EDC	Grant	ACTIVE	NEW CITY COUNCIL RECOMMENDED POLICY (KCR)
565.	Graffiti Program Enhancements, Surveillance & Abatement Program	PW & PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
566.	Opposition to Crude Oil Rail Transport & BNSF Rail Connector Project, & Other Hazardous / Volatile Materials	CM & PD	TBD	ACTIVE	ONGOING FY 2018-2021
567.	Police Assistance League (P.A.L. - Hybrid or Regional Program)	PD	TBD	ACTIVE	NO UPDATE UNTIL STAFFING LEVELS STABILIZE
568.	Public Safety Business Owner Safety Training	PD & EDC	GF	ACTIVE	ONGOING FY 2018-2021
569.	PRIORITY Oriented Policing Program	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
570.	Traffic Safety Program	PD & PW	GF	ACTIVE	DAY-TO-DAY OPERATIONS
571.	August Night Out/Annual Law Enforcement Event	PD	GF	ACTIVE	ONGOING FY 2018-2021
572.	Technology improvements	PD	GF	ACTIVE	DAY-TO-DAY OPERATIONS
573.	Homeless Services & Illegal Encampment Enforcement	PD & PW	GF	ACTIVE	DAY-TO-DAY OPERATIONS
574.	New CAD/RMS Service Alternative (FY 2017-18)	PD	GF	ACTIVE	ONGOING FY 2018-2021
575.	New ConFire Station #70 Construction Project	PD	GF	ACTIVE	ONGOING FY 2018-2021
POLICY AREA: SERVICES FOR FAMILIES, SENIORS & YOUTH					
POLICY ITEM		DEPARTMENT	FUNDING	STATUS	MILESTONES
600.	Community Celebrations/Events				
600.1.	Cinco de Mayo Celebration	ALL	GF	ACTIVE	ONGOING FY 2018-2021
600.2.	Annual Fourth of July Celebration (w/ Multi-Cultural Programming)	CM, PD, PW, & CS	GF	ACTIVE	ONGOING FY 2018-2021
600.3.	Y.E.S. Unit Annual Community Awards Dinner	PD	GF	ACTIVE	ONGOING FY 2018-2021
600.4.	Back to School Closet Annual Event	CS	GF	ACTIVE	ONGOING FY 2018-2021
600.5.	Family Giving Tree Annual Event	CS	GF	ACTIVE	ONGOING FY 2018-2021
600.6.	Holiday Tree Lighting Annual Event	CS	GF	ACTIVE	ONGOING FY 2018-2021
600.7.	Movies in the Park Annual Event	CS	GF	ACTIVE	ONGOING FY 2018-2021
600.8.	Annual Committee on Aging Aloha Night	CS	GF	NEW	ONGOING FY 2018-2021
600.9.	Veterans Day	CS	GF	NEW	ONGOING FY 2018-2021
600.10.	City Hal-O-Ween	CS	GF	NEW	ONGOING FY 2018-2021
600.11.	Valentine's Day Annual Event Celebration	CS	GF	NEW	ONGOING FY 2018-2021
600.12.	Egg Hunt Annual Event	CS	GF	NEW	ONGOING FY 2018-2021
600.13.	Monthly Art Gallery Exhibitions	CS	GF	NEW	ONGOING FY 2018-2021
601.	Municipal Programs/Services				
601.1.	Capacity Building for Non-profits/Community Groups (Re-Entry; Homeless; Child Care Services)	CM, CS, & DS	TBD	ACTIVE	ONGOING FY 2018-2021
601.2.	Develop Community Service Asset Map	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
601.3.	Connect Students to Service Learning Opportunities	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
601.4.	ESL Classes/Programming @ SPCC & Senior Center	CM & CS	GF	ACTIVE	OFFERED BY WCCUSD
601.5.	Operating Space for Non-profit Organizations	CM & CS	TBD	ACTIVE	ONGOING FY 2018-2021
601.6.	Partnership with CC College	CM & CS	TBD	ACTIVE	ONGOING FY 2018-2021
601.7.	Partnership with WCCUSD; Beacon Community Schools Managers	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
601.8.	Self-Defense Forum/Training	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021

601.8.1. Defense Classes for Women or Domestic Violence Victims (Low-Cost or Grant Subsidy)	CS	GF & GRANTS	ACTIVE	ONGOING FY 2018-2021
601.9. Women's Shelter (For All Women)	CC & CM	TBD	ACTIVE	ONGOING FY 2018-2021
601.10. Fitness Boot Camp	CS	GF	ACTIVE	ONGOING FY 2018-2021
601.11. Teen Leadership	CS	GF	ACTIVE	ONGOING FY 2018-2021
601.12. Teen Center Mentor Program	CS	GF	ACTIVE	ONGOING FY 2018-2021
602. Seniors Center: Programs/Services				
602.1. Senior & Disabled Transportation Programs	CS	MJ	ACTIVE	ONGOING FY 2018-2021
602.2. Complete and Implement all required policies and documents to be eligible for federal funding grant cycles	CS	GF	NEW	ONGOING FY 2018-2021
602.3. Identify and implement new software program for transportation scheduling	CS	GF	NEW	ONGOING FY 2018-2021
602.4. Implement Phase II of Travel Training Program in partnership with Center for Independent Living	CS	GF	NEW	ONGOING FY 2018-2021
602.4.1. Increase multi-cultural programs				
602.5. Transitional plan from increased participant numbers and relocation of new City Hall				ONGOING FY 2018-2021
603. Youth, School, & Community Partnerships				
603.1. San Pablo Community Schools Collaborative	CM, PD & CS	GF	ACTIVE	ONGOING FY 2018-2021
603.2. Expand and enhance San Pablo Youth Commission	CM & CS	GF	ACTIVE	ONGOING FY 2018-2021
603.3. Expand Summer Youth Employment Program with Other Agencies Business Partnerships; Year-round and stipends	CM & CS	GF; MQ	ACTIVE	ONGOING FY 2018-2021
603.4. San Pablo Beacon Community Schools (FBSCS) Initiative (All Elementary and Helms Middle Schools)	CM & CS	MQ	ACTIVE	ONGOING FY 2018-2021
603.4.1. Career & College Day @ Helms	CM & CS	MQ	ACTIVE	ONGOING FY 2018-2021
603.4.2. Summer Transition Programs	CM & CS	MQ	ACTIVE	ONGOING FY 2018-2021
603.4.3. Address & Implement 3rd Grade Reading Proficiency	CM & CS	MQ	ACTIVE	ONGOING FY 2018-2021
603.5. West Contra Costa Out of School Time (WCCOST) Initiative & West County College Access Network (WCCAN)	CM & CS	TBD	ACTIVE	ONGOING FY 2018-2021
603.6. San Pablo Team for Youth Community Grant Program and RFQ	CM & CS	GF; MQ	ACTIVE	(MEASURE Q FUNDED & EXPANDED)
603.7. Annual Youth Summit	CS	GF; MQ	ACTIVE	MAY MOVE TO EVERY OTHER YEAR
603.8. Girls Circle Program & Facilitator Training	CS	GF; Fees	ACTIVE	ONGOING FY 2018-2021
603.9. Youth College Support Services	CS	TBD	ACTIVE	ONGOING FY 2018-2021
603.10. Family Engagement	CS	MQ	ACTIVE	ONGOING FY 2018-2021
603.11. San Pablo Bus Pass Program	CS	GF	ACTIVE	ONGOING FY 2018-2021
603.12. Literacy Initiative & S.T.E.M.	CS	MQ	ACTIVE	ONGOING FY 2018-2021
603.13. New Scholarship Program for City-wide Recreation Programs for Youth	CS	TBD	ACTIVE	ONGOING FY 2018-2021
603.14. Develop a San Pablo Promise Program (Early Childhood Literacy K-6)	CS	TBD	ACTIVE	ONGOING FY 2018-2021

POLICY AREA: STRATEGIC PLANNING / SPECIAL PROJECTS				
POLICY ITEM	DEPARTMENT	FUNDING	STATUS	MILESTONES
650. Update SPMC: Sidewalk & Sewer Lateral Repair Ordinance	CM, CA, & PW	TBD	ACTIVE	ONGOING FY 2018-2021
651. Legal Issues & Legislation				
651.1. Prop. 218 Elections/Local Measures	CA & CM	GF	ACTIVE	ONGOING FY 2018-2021
651.2. Mega Casinos Legal Strategy (Pt. Molate ; North Richmond Casinos)	CA & CM	GF	ACTIVE	ONGOING FY 2018-2021
651.3. Project Labor Agreement Ordinance & Local Hiring Provisions for PW Projects	CA & CM	TBD	ACTIVE	ONGOING FY 2018-2021
651.4. Reduce Military Spending and Re-direct to Domestic Priorities Legislation	CC	N/A	ACTIVE	ONGOING FY 2018-2021
652. Development Projects				
652.1. City-wide G.I.S. Mapping (Underutilized & Vacant Properties)	CM & DS	GF	ACTIVE	TARGETED INDUSTRIES STUDY
652.2. General Plan Update	DS (Year 3-4)	GF	NEW	
652.3. Official Naming of Community or Parks Facilities	CM	GF	ACTIVE	ONGOING FY 2018-2021
653. Special Projects (External/Internal)				
653.1. 23rd Street Re-named to Cesar Chavez Boulevard	CC, CM & PW	TBD	ACTIVE	ONGOING FY 2018-2021
653.2. Future Annexations (County Unincorporated Areas)	CA & CM	GF	DEF	DEFERRED IMPLEMENTATION
653.3. Future Open Space Preservation (Behind Raley's)	CA, CM, & PW	GF	ACTIVE	ONGOING FY 2018-2021
653.4. Laserfiche Upgrade & Migration	CM & IT	GF	ACTIVE	ONGOING FY 2018-2021
653.5. Permit Entitlements for International Student Housing Project	CM	TBD	DEF	DEFERRED IMPLEMENTATION
653.6. Traffic Impact Fees/Report	CM, FIN, PW, & DS	GF	ACTIVE	ONGOING FY 2018-2021
653.7. Development Impact Fee (implementation Bike/Ped MP)	DS		NEW	ONGOING FY 2018-2021
653.8. Traffic Congestion Feasibility Studies: (I-80 ICM MOU; BART Feasibility Study)	CM & PW	TBD	ACTIVE	TARGET MAY 2017
653.9. Feasibility of Skate Park	CC, CM, PW, & REC	Grant: NMTC	ACTIVE	COMPLETED WITH COMMUNITY CENTER @ HELMS PROJECT; ONGOING FY 2018-2021
653.10. Feasibility of Dog Park	CC, CM, & PW	TBD	ACTIVE	ONGOING FY 2018-2021
653.11. Update to Citywide liquor Ordinance	DS, PD, & CA	GF	ACTIVE	ONGOING FY 2018-2021
653.12. Contra Costa College Transit Center/Village Development	CM, DS, ED, & PW	GF	ACTIVE	ONGOING FY 2018-2021
653.13. 23RD St. Specific Plan Update (overhangs in ROW, southern border, re-visit auto uses)			NEW	A priority at all?
653.14. Update to Zoning Ordinance (hillside, flood, residential small lot, food manufacturing)			NEW	Need prioritization
653.15. County Fire Station			NEW	ONGOING FY 2018-2021
653.16. County Health Building expansion			NEW	ONGOING FY 2018-2021
653.17. Historic Preservation Park for City-Owned Buildings	CM, DS, & ED	GF	ACTIVE	ONGOING FY 2018-2021
653.17.1. Huchin-Ohone Memorial Within Preservation Park	CM, DS, & ED	TBD	ACTIVE	ONGOING FY 2018-2021
653.18. Future City Historic District (Church Lane)	CM, DS, & ED	TBD	ACTIVE	ONGOING FY 2018-2021
- END OF POLICY ITEMS -				

**KEY/SYMBOLS:**

BLDG	=	Building Services
CA	=	City Attorney
CM	=	City Manager
CS	=	Community Services
DEF	=	Deferred Policy Item
DS	=	Development Services
EDC	=	Economic Development Corporation
FIN	=	Finance
GF	=	General Fund
IT	=	Information Technology
MC	=	Measure C Funding
MJ	=	Measure J Funding
MQ	=	Measure Q Funding (City)
Prop B	=	Proposition B State Funding (Streets)
PW	=	Public Works
RDA	=	Redevelopment Agency
SRWQCB	=	State of CA Regional Water Quality Control Board
TBD	=	To be determined



**EXHIBIT A - CITY COUNCIL AD HOC (TEMPORARY) & STANDING COMMITTEES**  
**(Authorized for Calendar Year 2016)**



**(PROPOSED MAYOR RECOMMENDATIONS FOR APPROVAL BY CITY COUNCIL)**

**CITY COUNCIL APPROVED AD HOC SUBCOMMITTEES**  
**CALENDAR YEAR 2016**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**  
**(Mayor Recommendations per SPMC 2.16.070)**

*None established for Calendar Year 2016; Ad Hoc SubCommittees will be operationally recommended by the City Manager and subject to majority vote of the City Council.*

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Ad Hoc SubCommittees to be temporary in nature, project-specific, and must meet infrequently, and require a specific purpose or objective within specific duration (i.e. max. 1 year). All City Council Ad Hoc SubCommittees established by Resolution of the City Council must coincide with adopted policy items under the FY 2013-15 Council Priority Workplan and expire on December 31, 2016.*

**CITY COUNCIL APPROVED STANDING COMMITTEES (NEW)**  
**CALENDAR YEAR 2016 - COMMITTEES APPROVED ON 12/21/15**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**  
**(Mayor Recommendations per SPMC 2.16.070)**

**(1) BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE**

**(KINNEY, VALDEZ)**

(Oversees policy development on all existing and new activities related to annual GF and CIP budget development, CAFR or auditing reports or procedures, GF Designated Reserves Allocation, and reviews any proposed or existing federal or state legislative matters)

**(2) COMMUNITY SERVICES STANDING COMMITTEE**

**(CALLOWAY, MORRIS)**

(Oversees policy development on all activities, event planning, programs and services related to childhood obesity prevention, new immigration engagement or integration, recreation, senior/paratransit, and youth development services)

**(3) ECONOMIC DEVELOPMENT & PROJECT MANAGEMENT STANDING COMMITTEE**

**(CHAO ROTHBERG, KINNEY)**

(Oversees policy development on all active or pre-project development activities on approved projects by the City Council)

**(4) PUBLIC SAFETY STANDING SUBCOMMITTEE**

**(CALLOWAY, MORRIS)**

(Oversees policy development on all existing or new programming or services related to law enforcement and public safety programs in the City)

*NOTE: Due to Ralph M. Brown Act regulations, state law requires Standing Committees to be appropriately noticed for public review and transparency.*

**CITY COUNCIL APPROVED TEMPORARY AD-HOC COMMITTEES (NEW)**  
**CALENDAR YEAR 2016/17**

**COUNCILMEMBERS ASSIGNED (MAXIMUM 2 APPTS. ONLY)**  
**(Mayor Recommendations per SPMC 2.16.070)**

**(1) CIVIC CENTER DEV./NEW CITY HALL PROJECT AD-HOC SUBCOMMITTEE**  
(Approved 09/06/16; Resolution #2016-273)

**(CHAO ROTHBERG, MORRIS)**

**(2) LOCAL HIRING/PROJECT LABOR AGREEMENT PROVISIONS AD-HOC SUBCOMMITTEE**  
(Approved 10/03/16; Resolution #2016-294)

**(CALLOWAY, KINNEY)**



**FY 2018-2021**

**CITY COUNCIL PRIORITY WORKPLAN**

**Workshop #1 – October 18, 2017**

**Workshop #2 – November 1, 2017**

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**CITY COUNCIL INDIVIDUAL RECOMMENDED POLICY ITEMS:**

**(Maximum: 5 new policy items per Councilmember)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**# # #**