

RESOLUTION 2016-205

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ALTA PLANNING + DESIGN CONSULTING FIRM IN THE AMOUNT NOT TO EXCEED \$102,500 TO PREPARE A CITYWIDE BICYCLE AND PEDESTRIAN MASTER PLAN/FEASIBILITY STUDY

WHEREAS, in January 2014, the City of San Pablo applied to the Metropolitan Transportation Commission (MTC) for Transportation Development Act (TDA) funds for pedestrian and bicycle projects, and in July 2014, the City was awarded \$77,500 to create a Bicycle and Pedestrian Master Plan; and,

WHEREAS, in August 2014, the Contra Costa Transportation Authority (CCTA) allocated \$50,000 to the City of San Pablo in Measure J Program 28b half-cent sales tax monies. At its September 15, 2014 meeting, the City Council adopted Resolution 2014-153 to enter into and execute a Cooperative Agreement with CCTA in order to transfer monies to the City of San Pablo; and

WHEREAS, at its September 15, 2014 meeting, the City Council divided the \$50,000 equally between the Development Services Department, and the Public Works Department; and,

WHEREAS, the total amount of funds available to prepare the City's Bicycle and Pedestrian Master Plan/Feasibility Study is \$102,500; and

WHEREAS, in May 2016, the City issued a Request for Proposals to prepare the Bicycle and Pedestrian Master Plan/Feasibility Study ("Plan"). The proposal was advertised on a webpage created for the Development Services Department. Additionally, six firms, selected by City staff for their familiarity with the City of San Pablo or creation of similar Plans, were sent the Request for Proposal. Of these six firms, three submitted proposals: Alta Planning+ Design, Fehr and Peers, and Questa. City staff, consisting of representatives from the Development Services and Public Works Departments, reviewed the proposals. Based upon their experience in creating similar plans, work product proposed, timeline, staffing, and cost, the City selected the Scope of Services prepared by Alta Planning + Design; and

WHEREAS, staff asked Alta to add three tasks that weren't included in their proposal. These three tasks – 1) create a "heat map" of the location, type and severity of accidents involving bicyclists and pedestrians; 2) establish a crosswalk policy which provides guidance to the City on when to install, enhance or remove crosswalks; and 3) identify connections to the various creek and multi-use trails in the City – are now provided in the Addendum to the Scope of Services. These additional tasks increase the cost to prepare the Plan to \$91,990, which leaves a contingency of \$10,510 to prepare the Plan; and

WHEREAS, the agreement to create the Plan will be paid from FY 2016/17 Development Services Professional Services line item (212-1755-43600). The MTC award reimburses the City for money it spends on the Bicycle and Pedestrian Master Plan. The City must submit its final invoice to MTC by August 30, 2017 to be reimbursed for General Fund monies spent for creating this Plan.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of San Pablo hereby authorizes the City Manager to execute the attached professional services agreement in an amount not to exceed \$102,500, with Alta Planning + Design to prepare a Citywide Bicycle and Pedestrian Master Plan/Feasibility Study, which includes a contingency of \$10,510.

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Adopted this 20th day of June, 2016, by the following vote:

AYES:	COUNCILMEMBERS:	Chao Rothberg, Morris, Calloway, Valdez and Kinney
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

ATTEST:

APPROVED:

/s/ Ted J. Denney
Ted J. Denney, City Clerk

/s/ Rich Kinney
Rich Kinney, Mayor