



MEMORANDUM

DATE: October 31st, 2022

TO: Shawn Ray, Police Lieutenant

FROM: Melvin Smith Jr., Police Sergeant

SUBJECT: 13220 San Pablo Avenue – CPTED Review

Summary of Issue

On 10/20/2022, I was instructed to conduct a CPTED review for WSS Shoes which will be located at 13220 San Pablo Avenue, CA.

CPTED (Crime Prevention through Environmental Design) is a multidisciplinary approach to deterring criminal behavior throughout the community. The purpose is for designers, planners, architects, and others (including law enforcement) to create communities that are free of crime, violence, blight, and the fear of crime, and/or to take steps during the development phase of properties to reduce crime. Together, with my CPTED Team, we compiled the following list of recommendations for this project:

1. Lighting:

- a. This location should provide appropriate levels of lighting for streets, entrance, and the parking lot.
- b. Lighting systems should increase the visibility of pedestrians, vehicles, and structures for motorists driving at night.
- c. Use lighting systems which will enhance police ability for surveillance, patrol, and pursuit.
- d. Install bright security lights on motion sensors, photo cells, or timers.
- e. All exterior site and parking lot lighting should conform to the Illuminating Engineering Society of North America Security Lighting for People, Property and Public Spaces Guidelines.

2. Video surveillance:

- a. Placement of a video surveillance system around the exterior and interior of the location that covers all entrances/exits, parking lot, in front of, to the side of, and to the rear of the location.
- b. Tie surveillance system into existing City of San Pablo camera system if possible.
- c. Use a surveillance system that is easily accessible to and simple to use by law enforcement personnel.

3. Landscaping:

- a. Provide landscape that does not create hiding places.
- b. Lighting within landscape to prevent blind spots.
- c. Select and space plants to maintain visibility through a landscape focusing on lower growing plants near windows and doors.
- d. If applicable keep trees limbed up to at least 6-7 feet above the ground to reduce shadows and provide visibility into the area. Bushes should be limbed to maintain a height of no more than 2 feet.
- e. Keep plants around windows low and at least 30 inches away from building entryways for unobstructed views.
- f. Utilize trees with thin branch crown at mature growth near light poles and fixtures, preferably a cylindrical shaped tree to reduce shadows and effectiveness of lighting.
- g. Trees should not be planted within 10 feet of light poles.
- h. Avoid landscaping types that are planted close to buildings that may conceal offenders.
- i. Continuous upkeep by maintenance crew.

4. Buildings:

- a. Provide unobstructed views of surrounding areas.
- b. Ensure entrances are visible and are overlooked by windows to allow for views of any criminal activity.
- c. Ensure trash receptacles and/or dumpsters are completely secured, enclosed and only accessible to staff.

5. Public Spaces:

- a. Install lighting that meets the needs of all intended users, including pedestrians, patrons, and residents.

Reviewing Lieutenant Recommendation