



City of San Pablo

Council Chambers
1000 Gateway Avenue
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda

City Council

Mayor Patricia Ponce
Vice Mayor Arturo Cruz
Councilmember Elizabeth Pabon-Alvarado
Councilmember Rita Xavier
Councilmember Abel Pineda

Monday, October 7, 2024

6:00 PM

City Council Chambers
Members of the public may view this meeting
online by using this URL
<https://us02web.zoom.us/j/83708212256>

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

NOTICE:

Members of the public are invited to attend the meeting in-person at Council Chambers.

Members of the public may also view the meeting on online at <https://us02web.zoom.us/j/83708212256> or during livestream online at <https://sanpablo.legistar.com/Calendar.aspx>.

Please note the following temporary change to the City's public comment procedures: Public comment by zoom or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via email as set forth below.

PUBLIC COMMENT:

At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.

- **IN-PERSON PUBLIC COMMENT:**

Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.

- **WRITTEN PUBLIC COMMENT:**

Public comments may also be submitted via email to CityClerk@SanPabloCA.gov. Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No.____". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to CityClerk@SanPabloCA.gov. All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting.

Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.

AGENDA MATERIALS

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

AMERICANS WITH DISABILITIES ACT:

In accordance with the Americans with Disabilities Act and Brown Act, individuals with disabilities requiring reasonable accommodations, including auxiliary aids or services, in order to participate in the meeting should submit a completed Meeting Accommodation Request Form by email to CityClerk@SanPabloCA.gov, with "Accommodation Request" listed in the subject line of the email.

Alternatively, completed Meeting Accommodation Request Forms may be submitted to the City Clerk's Office at City Hall, 1000 Gateway Avenue, San Pablo, CA 94806. Meeting Accommodation Request Forms may be found at <https://www.sanpabloca.gov/DocumentCenter/View/15988/FRM-Meeting-Accommodation-Request-Form-FINAL-020823>, or requested by email to CityClerk@SanPabloCA.gov, or by phone at (510) 215-3000.

Meeting accommodation requests should be submitted to the City as soon possible. The City will attempt to resolve before the meeting begins all accommodation requests received by 10 a.m. on the day of the meeting

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****REPORT ON CLOSED SESSION****ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

CEREMONIAL MATTERS**PRESENTATIONS**

1. [24-346](#) PRESENTATION OF PROCLAMATION RECOGNIZING THE MONTH OF SEPTEMBER 2024 AS SUICIDE PREVENTION AWARENESS MONTH AND SEPTEMBER 8, 2024 AS 988 DAY

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

2. [24-363](#) PRESENTATION OF MOCK MONUMENT SIGN FOR HAPPY FRIDAY PARK (IN HONOR OF JORGE RUEDA)

CEQA: This is not a project as defined by CEQA.

Recommendation: Receive and File; Information Only

CITY MANAGER REMARKS

CONSENT CALENDAR

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

MINUTES

3. [24-337](#) CONSIDER APPROVING MINUTES OF THE MEETING OF SEPTEMBER 16, 2024

CEQA: This is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

4. [24-325](#) CONSIDER APPROVING MINUTES OF THE MEETING OF SEPTEMBER 3, 2024

CEQA: This is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

ORDINANCES

5. [24-349](#) ADOPTION OF ORDINANCE NO. 2024-004 OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING SAN PABLO ZONING ORDINANCE CHAPTER 17.60, SPECIAL RESIDENTIAL USES, SECTION 17.60.070, ACCESSORY DWELLING UNITS, CONCERNING PROCEDURES AND DEVELOPMENT STANDARDS FOR ACCESSORY DWELLING UNITS (ADUS)

CEQA: This proposed action is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, which exempts the adoption of local ordinances regulating accessory dwelling units or amendments thereto.

Recommendation: Waive second reading; adopt Ordinance

6. [24-350](#) ADOPTION OF ORDINANCE NO. 2024-005 OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING CHAPTER 2.40 OF THE SAN PABLO MUNICIPAL CODE TO INCREASE THE SALARIES OF ELECTED OFFICIALS

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Waive second reading; adopt Ordinance

CITY COUNCIL AUTHORIZATION

7. [24-313](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM, TO CONDUCT TRAFFIC SAFETY ENFORCEMENT OPERATIONS TO REDUCE THE NUMBER OF TRAFFIC COLLISIONS INVOLVING ALCOHOL OR OTHER PRIMARY COLLISION FACTORS, AND (2) ACCEPTING GRANT FUNDING REIMBURSEMENT IN AN AMOUNT NOT TO EXCEED \$60,000 OVER THE DURATION OF THE GRANT PERIOD, TO FUND GRANT-APPROVED TRAFFIC SAFETY ENFORCEMENT OPERATIONS, EQUIPMENT ACQUISITION, AND SPECIALIZED TRAINING FOR SAN PABLO POLICE PERSONNEL

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

8. [24-348](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A TOTAL APPROPRIATION OF \$11,487 FROM FY 2024-25 CITY MANAGER OPERATING CONTNGENCY RESERVE (FUND 190) TO FUND INCREASE IN CITY COUNCIL ANNUAL SALARIES DURING FY 2024-25 (PERIOD ENDING JUNE 30, 2025)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

9. [24-351](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO INCREASING THE TOTAL AUTHORIZATION FOR THE CONTRACT WITH MICHAEL PAUL COMPANY, INC FOR CONSTRUCTION OF THE BUSH AVENUE POCKET PARK (HAPPY FRIDAY PARK) PROJECT (0502) BY \$15,000, FOR A TOTAL AUTHORIZATION NOT TO EXCEED \$672,671

CEQA: The Bush Avenue Pocket Park (Happy Friday Park) Project is categorically exempt per CEQA Guidelines 15303(d) and (e), and Section 15304(b) and (f), as it only includes, respectively, new construction of small structures (e.g., play equipment, new water meter, new fence, etc.) and minor alterations of land (e.g., new landscaping, minor trenching and backfill where new surface is restored). The CEQA Notice of Exemption was filed at the Contra Costa County Clerk's Office on December 18, 2021.

Recommendation: Adopt Resolution

10. [24-326](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO OBLIGATING THE REMAINDER OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FROM THE COMMUNITY SERVICES DEPARTMENT, RECREATION, SENIORS, AND PARATRANSIT DIVISION IN AN AMOUNT UP TO \$34,000 VIA CONTRACT SERVICES BY DECEMBER 31, 2026 PER FEDERAL US TREASURY GUIDELINES

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

11. [24-327](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) OBLIGATING THE REMAINDER OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FROM THE COMMUNITY SERVICES DEPARTMENT, RECREATION, SENIORS, AND PARATRANSIT DIVISION IN AN AMOUNT UP TO \$412,000 VIA CONTRACT SERVICES BY DECEMBER 31, 2026 PER FEDERAL US TREASURY GUIDELINES; AND (2) AUTHORIZING THE CITY MANAGER TO EXECUTE A TWO-YEAR AGREEMENT WITH THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION TO SUPPORT AND SUSTAIN THE COLLEGE PREPARATION, WORKFORCE, DEVELOPMENT, AND SAN PABLO SCHOLARSHIP PILOT PROGRAM

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

***** END OF CONSENT CALENDAR *****

PUBLIC HEARINGS

No items scheduled.

CITY COUNCIL DISCUSSION/CONSIDERATION

12. [24-344](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE FY 2023-25 COUNCIL PRIORITY WORKPLAN AS AMENDMENT NO. 9, UNDER MAJOR POLICY GOAL: EXPAND HOUSING OPTIONS, TO ADD POLICY NO. 301.4: EXPLORE THE FEASIBILITY TO: (1) EXPAND FINANCIAL ASSISTANCE PROGRAM(S) AVAILABLE TO QUALIFIED, LOCAL RESIDENTS (WITH APPROPRIATE FUNDING SOURCE IDENTIFIED) THAT POTENTIALLY INCREASES HOME OWNERSHIP OPPORTUNITIES FOR LEGALLY, PERMITTED ACCESSORY DWELLING UNITS (ADUS) WITHIN CITY LIMITS, AND (2) CONDUCT FURTHER LEGAL ANALYSIS AND OPERATIONAL STUDY ON SUBSTANTIAL COMPLIANCE WITH SB 9 REGULATORY REQUIREMENTS FOR APPLICABLE RESIDENTIAL ZONES WITHIN THE CITY

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

13. [24-347](#) CONSIDER AUTHORIZATION TO DIRECT THE CITY MANAGER TO SCHEDULE A CITY COUNCIL STRATEGIC PLANNING & PRIORITY-SETTING WORKSHOP, AND AUTHORIZE A TOTAL EXPENSE OF \$12,000 FOR PROFESSIONAL FACILITATION SERVICES FOR THE PROPOSED FY 2024-26 CITY COUNCIL PRIORITY WORKPLAN UPDATE

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deliberate and consider the following direction to the City Manager to proceed with the following authorizations by majority vote via minute order action, as follows:

- 1). Discuss and provide direction on the recommended date for scheduling a City Council Strategic Planning and Priority-Setting Workshop (under a Special City Council Meeting format) on Wednesday, February 5th or February 12th, 2025 from 5:00p.m. - 7:30p.m. in Council Chambers.
- 2). Authorize the City Manager to secure professional facilitation services for conducting a City Council Strategic Planning and Priority-Setting Workshop with Mr. Patrick Ibarra, The Mejorando Group to facilitate an update to the proposed Council Priority Workplan for the upcoming FY 2024-26 period; and
- 3). Authorize the City Manager to expend up to a maximum total of \$12,000 in professional facilitation services with funds available under the FY 2024-25 City Manager Contingency Operating Reserve (Fund 190).

SUPPLEMENTAL MATERIALS (IF ANY)

14. [24-033](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

(Approved by Resolution 2022-013)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendized herein:

(a) Mayor Patricia Ponce

Assignment/Memberships: Contra Costa Mayors' Conference (Primary); West Contra Costa Mayors' & Supervisors' Association (Primary); League of CA Cities East Bay League Division (Alternate); Marin Clean Energy Board of Directors (Alternate); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); Sister City Manzanillo Future Board Member Designation (Primary); City Auditor Review of City Financial Statements (Alternate);

Standing Committees: Budget, Fiscal & Legislative; Economic Development, Housing & Project Management

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe

(b) Vice Mayor Arturo Cruz

Assignment/Memberships: Association of Bay Area Governments (Alternate); Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors' & Supervisors' Association (Alternate); San Pablo Community Grant Foundation Board (Member);

Standing Committees: Budget, Fiscal & Legislative; Public Safety

Ad-Hoc Subcommittees: Smart 5G Policy Projects

(c) Councilmember Elizabeth Pabon-Alvarado

Assignment/Memberships: Marin Clean Energy Board of Directors (Primary); City Auditor Review of City Financial Statements (Primary);

Standing Committees: Budget, Fiscal & Legislative; Public Safety

Ad-Hoc Subcommittees:

(d) Councilmember Rita Xavier

Assignment/Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation Board (Member); West County Integrated Waste Management/Recyclemore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary);

Standing Committees: Public Safety

Ad-Hoc Subcommittees: Solid Waste & Recycling Agreements, Programs and Services

(e) Councilmember Abel Pineda

Assignment/Memberships: West County Integrated Waste Management/Recyclemore JPA Authority (Alternate); West Contra Costa Transportation Advisory Committee (Alternate);

Standing Committees: Community Services

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe; Smart 5G Policy Projects; Solid Waste & Recycling Agreements, Programs and Services

ADJOURNMENT

Adjourn to October 21, 2024 at 6:00 pm.