



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, November 3, 2025

5:30 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/89046076519>

CALL TO ORDER

The meeting was called to order at 5:30 PM in the Council Chambers

PLEDGE OF ALLEGIANCE

Mayor Cruz led the Pledge of Allegiance.

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

Absent: 1 - Councilmember Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez

Assistant City Manager, Maria Ojeda

City Attorney, Brian P. Hickey

City Clerk, Dorothy Gantt

Administrative Clerk II, Casey Erlenheim

CLOSED SESSION

Adjourned to Closed Session at 5:31 PM

1. [25-475](#) CLOSED SESSION
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Potential initiation of litigation pursuant to Gov't Code section 54956.9(d)(4): 1
potential case

No Public Comments were received.

RECONVENE TO OPEN SESSION

Reconvened to Open Session at 6:09 PM

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

Absent: 1 - Councilmember Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez
Assistant City Manager, Maria Ojeda
City Attorney, Brian P. Hickey
Police Chief, Brian Bubar
City Clerk, Dorothy Gantt
Administrative Clerk II, Casey Erlenheim
Community Services Director, Greg Dwyer
Administrative Services Director, Arturo Castillo

REPORT ON CLOSED SESSION

No reportable action on Closed Session.

Motion to Decrease Public Comment Time

It was moved by Councilmember Xavier, seconded by Mayor Cruz to limit Public Comment time to two (2) minutes, motion failed as follows:

Aye: 2 - Xavier, Cruz

No: 2 - Pineda, Pabon-Alvarado

ORAL COMMUNICATIONS

Six Oral Communications were received from the following: Shawn Moberg, John Gioia, Auroura Bettancourt, Linda Jackson, Reyna Canales and Franklin Hernandez

CEREMONIAL MATTERS**PROCLAMATIONS**

2. [25-455](#) CITY COUNCIL PRESENTATION OF PROCLAMATION RECOGNIZING NOVEMBER 2025 AS HOMELESSNESS AWARENESS MONTH IN THE CITY OF SAN PABLO AND RECOGNIZING DECEMBER 21, 2025, AS HOMELESS PERSONS' MEMORIAL DAY, TO HONOR THOSE INDIVIDUALS WHO HAVE LOST THEIR LIVES WHILE EXPERIENCING HOMELESSNESS.

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

3. [25-446](#) PRESENTATION OF PROCLAMATION RECOGNIZING THE MONTH OF OCTOBER 2025 AS NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH IN THE CITY OF SAN PABLO

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

4. [25-401](#) CITY COUNCIL PRESENTATION OF PROCLAMATION FOR CONTRA COSTA CAER (COMMUNITY AWARENESS EMERGENCY RESPONSE) RECOGNIZING NOVEMBER 5, 2025 AS SHELTER-IN-PLACE EDUCATION DAY

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

5. [25-444](#) PRESENTATION OF PROCLAMATION RECOGNIZING THE MONTH OF OCTOBER 2025 AS NATIONAL BREAST CANCER AWARENESS MONTH IN THE CITY OF SAN PABLO

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

PRESENTATIONS

6. [25-472](#) PRESENTATION AND UPDATE BY STATE SENATOR JESSE ARREGUIN ON CURRENT LEGISLATIVE PRIORITIES, RECENT ACCOMPLISHMENTS AND OPPORTUNITIES FOR COLLABORATION WITH THE CITY OF SAN PABLO

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

Mayor Cruz Called a Recess at 7:28 PM

Meeting Reconvened at 7:36 PM

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

Absent: 1 - Councilmember Patricia Ponce

25-103

PRESENTATION TO THE CITY COUNCIL BY PUBLIC PROFIT ON THE ANNUAL SAN PABLO BEACON COMMUNITY SCHOOLS INITIATIVE FOR FY 2024-25 EVALUATION

CEQA: This is not a project as defined by CEQA.

There were Two (2) Public Comments were received from the following: Tana Montero and Joyce Synnott.

Presented.

CITY MANAGER REMARKS

City Manager Matt Rodriguez made the following announcements:

- 1. San Pablo Police Department's Business Watch Program and Economic Development Corporation are hosting a Zoom Webinar on Nov 5, 2025 from 4PM to 5PM regarding theft prevention for Small Businesses.*
- 2. Community Services Department is hosting it's Annual Veteran's Day Celebration Event Thursday, Nov 6, 2025 at 11:30 AM at the Senior Center.*
- 3. City offices will be closed Tuesday, Nov 11, 2025 in observance of Veteran's Day.*

CONSENT CALENDAR**MINUTES**

8. **25-473** CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF OCTOBER 20, 2025

CEQA: This proposed action is not a project as defined by CEQA

Approved.

LIABILITY CLAIMS

9. **25-396** CONSIDER DENYING LIABILITY CLAIMS OF TERESA J. LOPEZ AND JOSE MELGAR ESPINOZA (DOL 12/01/24)

CEQA: This proposed action is not a project as defined by CEQA.

Denied.

CITY COUNCIL AUTHORIZATION

10. [25-378](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE CITY OF SAN PABLO'S CONFLICT OF INTEREST CODE TO (1) UPDATE THE FILING INSTRUCTIONS SPECIFIC TO §87200 FILERS AND (2) UPDATE THE LIST OF DESIGNATED POSITIONS

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-133

11. [25-457](#) CONSIDER ADOPTING RESOLUTION APPROPRIATING \$246,572 FROM SUPPLEMENTAL LAW ENFORCEMENT SERVICES GRANT REVENUES (SLESF 210 FUND) FOR THE PURCHASE AND PROCUREMENT OF TWENTY REPLACEMENT MOTOROLA AUTOMATED LICENSE PLATE READERS WITH BACKHAUL COMPONENTS WITH A 10% CONTINGENCY INCLUDED IN THE OVERALL APPROPRIATION

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-134

12. [25-458](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL APPROVING AND ADOPTING THE CITY OF SAN PABLO'S REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-135

13. [25-469](#) CONSIDER ADOPTING RESOLUTION FOR AN ART PERMIT FOR A PROPOSED PUBLIC ART TILE MOSAIC TO BE PLACED ON THE EXTERIOR OF AN EXISTING THREE-STORY OFFICE BUILDING AT 13201 SAN PABLO AVENUE, APN 526-011-012, AND DETERMINE THAT THE PROPOSAL IS CONSISTENT WITH THE REGULATIONS SET FORTH IN CHAPTER 17.63 OF THE MUNICIPAL CODE, ART IN PUBLIC PLACES

CEQA: This project is exempt under CEQA Guidelines section 15061(b)(3) "common sense exemption", because it will only involve placement of artwork on the exterior of an existing building, and it can be seen with certainty that there is no possibility that the project will have an impact on the environment.

Adopted.

Enactment No: RES 2025-136

14. [25-471](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) WITH RICHMOND SANITARY SERVICES, INC. (RSS) FOR A ONE-TIME RESIDENTIAL CUSTOMER CREDIT FOR SINGLE-FAMILY DWELLINGS, AND MULTI-FAMILY DWELLINGS WITH LESS THAN 5 UNITS, TO COMPENSATE RESIDENTS FOR MISSED PICK-UP EVENTS DURING THE RSS WORK STOPPAGE THAT OCCURED IN JULY 2025

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-137

Approval of the Consent Agenda

No Public Comments were received on the Consent Calendar.

It was moved by Councilmember Pineda, seconded by Vice Mayor Pabon-Alvarado, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado and Cruz

Absent: 1 – Ponce

**** END OF CONSENT CALENDAR ****

CITY COUNCIL DISCUSSION/CONSIDERATION

15. [25-459](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) EXPRESSING ITS SUPPORT FOR THE PROPOSED POST-COLLECTION AGREEMENT BETWEEN THE WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (RECYCLEMORE); AND (2) PROVIDING ITS FORMAL RECOMMENDATION THAT THE CITY'S APPOINTED REPRESENTATIVE(S) TO THE RECYCLEMORE BOARD APPROVE THE POST-COLLECTION AGREEMENT

CEQA: The Contra Costa Integrated Waste Management Authority, as lead agency, is in the process of completing a CEQA review of the project and determined it is likely Categorical Exempt in accordance with Section 15301, Existing Facilities, and Section 15308, Actions by a Regulatory Agency for the Protection of the Environment. Authority staff will complete additional analysis, as necessary, and file the appropriate CEQA documents, if any, pending approval of the agreement.

No Public Comments were received.

A motion was made by Councilmember Pineda, seconded by Mayor Cruz, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: RES 2025-138

SUPPLEMENTAL MATERIALS (IF ANY)

16. [25-358](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

- (a) Mayor Arturo Cruz
- (b) Vice Mayor Elizabeth Pabon-Alvarado
- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda

(e) Councilmember Patricia Ponce**ADJOURNMENT**

Adjourned at 8:43 PM to Monday, November 17, 2025 at 6:00 PM in memory of Rosalina Figueroa Acosta, Mother-In-Law to Senior Administrative Clerk, Edith Figueuroa and Maria Concepción Vera, Grandmother to Elizabeth Lopez, Management Analyst.

Respectfully Submitted,

Casey Erlenheim, Interim Deputy City Clerk