



City of San Pablo

Meeting Minutes - Final

City Council

Monday, April 7, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/89046076519>

CALL TO ORDER

The meeting was called to order for Closed Session at 5:17 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Cruz led the Pledge of Allegiance to the Flag.

ROLL CALL

**Councilmember Ponce arrived at 5:29 p.m.*

Present: 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, and Mayor Arturo Cruz

Absent: 1 - Vice Mayor Elizabeth Pabon-Alvarado

Staff Present:

City Manager, Matt Rodriguez

Assistant City Manager, Maria Ojeda

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

CLOSED SESSION

No Public Comment was received.

Adjourn to Closed Session regarding:

1. [25-161](#) PURSUANT TO GOV'T CODE SECTION 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: CITY MANAGER

***** END OF CLOSED SESSION *****

RECONVENE TO REGULAR SESSION

CALL TO ORDER

Regular session resumed at 6:10 p.m.

ROLL CALL

- Present:** 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, and Mayor Arturo Cruz
- Absent:** 1 - Vice Mayor Elizabeth Pabon-Alvarado

REPORT ON CLOSED SESSION

No reportable action for closed session

ORAL COMMUNICATIONS

Mayor Cruz limited Public Comments to 2 Minutes

There were 9 public speakers.

Comments were made by the following individuals:

Leslay Choy, Enicia Montalvo, Veronica Martinez, Edith Lopez, Alma Gomez, Claudia Reynolds, Patricia Aguiar, Raul Vasquez, Rhea Elina,

CEREMONIAL MATTERS**PROCLAMATIONS**

2. [25-147](#) CITY COUNCIL APPROVAL AND PRESENTATION OF PROCLAMATION RECOGNIZING THE MONTH OF APRIL 2025 AS NATIONAL AUTISM AWARENESS MONTH IN THE CITY OF SAN PABLO

CEQA: This proposed action is not a project as defined by CEQA.

Ericka Bustin with We Rock The Spectrum received the Proclamation.

Presented

PERIODIC REPORTS

3. [25-140](#) INTRODUCTION OF NEW EMPLOYEES AND ANNOUNCEMENT OF EMPLOYEES WHO HAVE BEEN PROMOTED FOR DECEMBER 2024 - MARCH 2025

ADMINISTRATIVE SERVICES

- JENNY LE - ACCOUNTING TECHNICIAN

COMMUNITY DEVELOPMENT

- RICHARD THOMAS - SENIOR BUILDING INSPECTOR
- SERGIO CALDERA - CHIEF BUILDING OFFICIAL/PLAN CHECKER

POLICE

- STEVEN PRECIADO - POLICE ADMINISTRATIVE CLERK

PROMOTIONS

- MAC ALVAREZ - MAINTENANCE SUPERVISOR
- VICTOR JIMENEZ - COMMUNITY SERVICES COORDINATOR II
- COURTNEY MUNOZ - POLICE SERVICES TECHNICIAN
- CASEY ERLLENHEIM - ADMINISTRATIVE CLERK II

Information received**CITY MANAGER REMARKS**

City Manager Rodriguez made the following announcements:

Ribbon Cutting event to commemorate the completion of the Rumrill Boulevard Corridor Project Thursday, April 10, 2025

Community Services Grant Program for the FY2025-2026 application process is open until April 11, 2025.

City event Spring Eggstravaganza is to occur on April 12, 2025 at 10:00 am

Dumpster Day scheduled for May 10, 2025.

CONSENT CALENDAR

Mayor Cruz called a 10 minute Recess at 7:16 p.m.

ROLL CALL

Council Reconvened at 7:24 p.m.

Present: 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, and Mayor Arturo Cruz

Absent: 1 - Vice Mayor Elizabeth Pabon-Alvarado

Approval of the Consent Agenda

No Public comment was received

It was moved by Councilmember Xavier, seconded by Councilmember Ponce, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 4 - Ponce, Pineda, Xavier, and Cruz

Absent: 1 - Pabon-Alvarado

MINUTES

- 4. [25-151](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF**

MARCH 17, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

5. [25-166](#) CONSIDER APPROVING MINUTES OF THE SPECIAL CITY COUNCIL STRATEGIC PLANNING MEETING OF MARCH 24, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

LIABILITY CLAIMS

6. [25-127](#) CONSIDER DENYING LIABILITY CLAIM OF MISTY VALDEPENA (DOL 2/14/25)

CEQA: This proposed action is not a project as defined by CEQA.

Denied Claim as submitted on the Consent Calendar.

7. [25-155](#) CONSIDER DENYING LIABILITY CLAIMS OF:
1. JOSE VEGA (DOL 10/15/24); AND
2. JOSE VEGA, GUARDIAN AD LITEM FOR BRIANA VEGA, A MINOR (DOL 10/15/24)

CEQA: This proposed action is not a project as defined by CEQA.

Denied Claim as submitted on the Consent Calendar.

8. [25-160](#) CONSIDER DENYING LIABILITY CLAIM OF PAUL WELCHES (DOL 10/06/24)

CEQA: This proposed action is not a project as defined by CEQA.

Denied Claim as submitted on the Consent Calendar.

9. [25-148](#) CONSIDER REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THE WEEK OF MAY 4-10, 2025 AS NATIONAL SMALL BUSINESS WEEK

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

10. [25-141](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DIRECTING PREPARATION AND FILING OF THE ENGINEER'S REPORT FOR THE LEVY OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2025-26 FOR SAN PABLO STREET LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 1982-1

CEQA: This proposed action is not a project as defined by CEQA.

Adopted

Enactment No: RES 2025-041

11. [25-142](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION UP TO AN ADDITIONAL \$100,000 FOR FISCAL YEAR 2024/25, FOR A TOTAL AMOUNT NOT TO EXCEED AMOUNT OF \$1,433,320 FOR THE ON-CALL ELECTRICIAN MAINTENANCE AND TRADE SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND DC ELECTRIC GROUP, INC.

CEQA: This proposed action is not a project as defined by CEQA.

Adopted

Enactment No: RES 2025-042

12. [25-129](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADOPTING THE SAN PABLO ANNEX OF THE CONTRA COSTA COUNTY 2024 LOCAL HAZARD MITIGATION PLAN UPDATE

CEQA: This proposed action is not a project as defined by CEQA.

Adopted

Enactment No: RES 2025-043

13. [25-159](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A 2025-26 FEDERAL EARMARK (COMMUNITY FUNDING PROGRAM) REQUEST FOR CITY PRIORITY CAPITAL PROJECTS TRANSMITTED ON MARCH 27, 2025 FROM SAN PABLO MAYOR CRUZ TO THE CITY'S FEDERAL REPRESENTATIVES (U.S. SENATORS ALEX PADILLA (D-CA); AND ADAM SCHIFF, (D-CA); AND U.S. CONGRESSIONAL REPRESENTATIVE GARAMENDI, D-8TH DISTRICT)

CEQA: This proposed action is not a project as defined by CEQA as a budget or financing mechanism pursuant to 14 Cal. Code of Regulations section 15378(b).

Approved by minute order

***** END OF CONSENT CALENDAR *****

CITY COUNCIL DISCUSSION/CONSIDERATION

14. [25-146](#) CONSIDER ADOPTING RESOLUTION TO ADOPT THE FY 2025-27 COUNCIL PRIORITY WORKPLAN DOCUMENT EFFECTIVE APRIL 7, 2025 FOLLOWING

CITY COUNCIL DIRECTION PROVIDED AT THE SPECIAL CITY COUNCIL MEETING/PRIORITY-SETTING WORKSHOP HELD ON MARCH 24, 2025

CEQA: This proposed action is not a project as defined by CEQA; although, particular projects in the Workplan may be subject to CEQA and require additional subsequent review.

No Public comment was received.

It was moved by Councilmember Ponce, seconded by Councilmember Xavier, and approved by vote of those present, to adopt. The motion passed as follows:

Aye: 4 - Ponce, Pineda, Xavier, and Cruz

Absent: 1 - Pabon-Alvarado

Enactment No: RES 2025-044

SUPPLEMENTAL MATERIALS (IF ANY)

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

(a) Mayor Arturo Cruz

(b) Vice Mayor Elizabeth Pabon-Alvarado

(c) Councilmember Rita Xavier

Request for Council to consider at the next regular meeting flying the LGBTQIA Flag at San Pablo City Hall during the month of June, 2025.

A motion was made by Councilmember Xavier, seconded by Councilmember Pineda, that this be Approved. The motion carried by the following vote:

Aye: 4 - Ponce, Pineda, Xavier, and Cruz

Absent: 1 - Pabon-Alvarado

(d) Councilmember Abel Pineda

Request City Staff to create an analysis report on Rent Protections

A motion was made by Councilmember Pineda, seconded by Councilmember Ponce, that this be Approved. The motion carried by the following vote:

Aye: 3 - Ponce, Pineda, and Cruz

Noes: 1 - Xavier

Absent: 1 - Pabon-Alvarado

(e) Councilmember Patricia Ponce

ADJOURNMENT

Adjourned at 7:47 p.m. to the regular meeting on Monday, April 21, 2025 at 6:00 p.m.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Arturo Cruz, Mayor