



City of San Pablo

Council Chambers
1000 Gateway Avenue
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda - Final

City Council

Mayor Arturo Cruz
Vice Mayor Elizabeth Pabon-Alvarado
Councilmember Rita Xavier
Councilmember Abel Pineda
Councilmember Patricia Ponce

Monday, April 7, 2025

6:00 PM

City Council Chambers
Members of the public may view this meeting
online by using this URL
<https://us02web.zoom.us/j/89046076519>

CLOSED SESSION BEGINS AT 5:15 PM

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

NOTICE:

Members of the public are invited to attend the meeting in-person at Council Chambers.

Members of the public may also view the meeting on online at <https://us02web.zoom.us/j/83708212256> or during livestream online at <https://sanpablo.legistar.com/Calendar.aspx>.

Please note the following temporary change to the City's public comment procedures: Public comment by zoom or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via email as set forth below.

PUBLIC COMMENT:

At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.

- **IN-PERSON PUBLIC COMMENT:**

Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.

- **WRITTEN PUBLIC COMMENT:**

Public comments may also be submitted via email to CityClerk@SanPabloCA.gov. Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No. ___". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to CityClerk@SanPabloCA.gov. All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting.

Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.

AGENDA MATERIALS

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

AMERICANS WITH DISABILITIES ACT:

In accordance with the Americans with Disabilities Act and Brown Act, individuals with disabilities requiring reasonable accommodations, including auxiliary aids or services, in order to participate in the meeting should submit a completed Meeting Accommodation Request Form by email to CityClerk@SanPabloCA.gov, with "Accommodation Request" listed in the subject line of the email.

Alternatively, completed Meeting Accommodation Request Forms may be submitted to the City Clerk's Office at City Hall, 1000 Gateway Avenue, San Pablo, CA 94806. Meeting Accommodation Request Forms may be found at <https://www.sanpabloca.gov/DocumentCenter/View/15988/FRM-Meeting-Accommodation-Request-Form-FINAL-020823>, or requested by email to CityClerk@SanPabloCA.gov, or by phone at (510) 215-3000.

Meeting accommodation requests should be submitted to the City as soon possible. The City will attempt to resolve before the meeting begins all accommodation requests received by 10 a.m. on the day of the meeting

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CLOSED SESSION**

1. [25-161](#) PURSUANT TO GOV'T CODE SECTION 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: CITY MANAGER

***** END OF CLOSED SESSION *****

RECONVENE TO REGULAR SESSION**CALL TO ORDER****ROLL CALL****REPORT ON CLOSED SESSION****ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

CEREMONIAL MATTERS**PROCLAMATIONS**

2. [25-147](#) CITY COUNCIL APPROVAL AND PRESENTATION OF PROCLAMATION RECOGNIZING THE MONTH OF APRIL 2025 AS NATIONAL AUTISM AWARENESS MONTH IN THE CITY OF SAN PABLO

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve; Present Proclamation.

Attachments: [Proclamation](#)

PERIODIC REPORTS

3. [25-140](#) INTRODUCTION OF NEW EMPLOYEES AND ANNOUNCEMENT OF EMPLOYEES WHO HAVE BEEN PROMOTED FOR DECEMBER 2024 - MARCH 2025

ADMINISTRATIVE SERVICES

- JENNY LE - ACCOUNTING TECHNICIAN

COMMUNITY DEVELOPMENT

- RICHARD THOMAS - SENIOR BUILDING INSPECTOR
- SERGIO CALDERA - CHIEF BUILDING OFFICIAL/PLAN CHECKER

POLICE

- STEVEN PRECIADO - POLICE ADMINISTRATIVE CLERK

PROMOTIONS

- MAC ALVAREZ - MAINTENANCE SUPERVISOR
- VICTOR JIMENEZ - COMMUNITY SERVICES COORDINATOR II
- COURTNEY MUNOZ - POLICE SERVICES TECHNICIAN
- CASEY ERLLENHEIM - ADMINISTRATIVE CLERK II

Recommendation: For Informational Purposes Only

CITY MANAGER REMARKS

CONSENT CALENDAR

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

MINUTES

4. [25-151](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF MARCH 17, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [MIN 2025-03-17 DRAFT](#)

5. [25-166](#) CONSIDER APPROVING MINUTES OF THE SPECIAL CITY COUNCIL STRATEGIC PLANNING MEETING OF MARCH 24, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [MIN 2025-03-24 DRAFT](#)

LIABILITY CLAIMS

6. [25-127](#) CONSIDER DENYING LIABILITY CLAIM OF MISTY VALDEPENA (DOL 2/14/25)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claim per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

7. [25-155](#) CONSIDER DENYING LIABILITY CLAIMS OF:
1. JOSE VEGA (DOL 10/15/24); AND
2. JOSE VEGA, GUARDIAN AD LITEM FOR BRIANA VEGA, A MINOR (DOL 10/15/24)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claims per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

8. [25-160](#) CONSIDER DENYING LIABILITY CLAIM OF PAUL WELCHES (DOL 10/06/24)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claim per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

9. [25-148](#) CONSIDER REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THE WEEK OF MAY 4-10, 2025 AS NATIONAL SMALL BUSINESS WEEK
- CEQA: This proposed action is not a project as defined by CEQA.
- Recommendation:** Approve by Minute Order
10. [25-141](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DIRECTING PREPARATION AND FILING OF THE ENGINEER'S REPORT FOR THE LEVY OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2025-26 FOR SAN PABLO STREET LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 1982-1
- CEQA: This proposed action is not a project as defined by CEQA.
- Recommendation:** Adopt Resolution
- Attachments:** [RES 2025-### FY26 Direct Engineer's Report 04.07.25](#)
11. [25-142](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION UP TO AN ADDITIONAL \$100,000 FOR FISCAL YEAR 2024/25, FOR A TOTAL AMOUNT NOT TO EXCEED AMOUNT OF \$1,433,320 FOR THE ON-CALL ELECTRICIAN MAINTENANCE AND TRADE SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND DC ELECTRIC GROUP, INC.
- CEQA: This proposed action is not a project as defined by CEQA.
- Recommendation:** Adopt Resolution
- Attachments:** [RES 2025-### DC Electric AMN#3 04.07.25](#)
[Att B AMN#3 DC Electric 04.08.25 DRAFT sjm 032025 ckh 032525](#)
12. [25-129](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADOPTING THE SAN PABLO ANNEX OF THE CONTRA COSTA COUNTY 2024 LOCAL HAZARD MITIGATION PLAN UPDATE
- CEQA: This proposed action is not a project as defined by CEQA.
- Recommendation:** Adopt Resolution
- Attachments:** [Att A. Resolution](#)
[Exh 1. 2024 Contra Costa County LHMP Volume 1](#)
[Att B. City of San Pablo Annex \(2024 HMP\)](#)

13. [25-159](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A 2025-26 FEDERAL EARMARK (COMMUNITY FUNDING PROGRAM) REQUEST FOR CITY PRIORITY CAPITAL PROJECTS TRANSMITTED ON MARCH 27, 2025 FROM SAN PABLO MAYOR CRUZ TO THE CITY'S FEDERAL REPRESENTATIVES (U.S. SENATORS ALEX PADILLA (D-CA); AND ADAM SCHIFF, (D-CA); AND U.S. CONGRESSIONAL REPRESENTATIVE GARAMENDI, D-8TH DISTRICT)

CEQA: This proposed action is not a project as defined by CEQA as a budget or financing mechanism pursuant to 14 Cal. Code of Regulations section 15378(b).

Recommendation: Approve by Minute Order

Attachments: [LTR - Transmitted on March 27, 2025 from San Pablo Mayor Arturo Cruz to Fec](#)
[LTR OF SUPPORT - Negocios Unidos \(23rd Street Business Association\)](#)
[LTR OF SUPPORT - San Pablo Kiwanis Club](#)
[LTR OF SUPPORT - San Pablo Economic Development Corporation \(EDC\)](#)

*** END OF CONSENT CALENDAR ***

CITY COUNCIL DISCUSSION/CONSIDERATION

14. [25-146](#) CONSIDER ADOPTING RESOLUTION TO ADOPT THE FY 2025-27 COUNCIL PRIORITY WORKPLAN DOCUMENT EFFECTIVE APRIL 7, 2025 FOLLOWING CITY COUNCIL DIRECTION PROVIDED AT THE SPECIAL CITY COUNCIL MEETING/PRIORITY-SETTING WORKSHOP HELD ON MARCH 24, 2025

CEQA: This proposed action is not a project as defined by CEQA; although, particular projects in the Workplan may be subject to CEQA and require additional subsequent review.

Recommendation: Adopt Resolution

Attachments: [Resolution](#)
[Summary of Policy Amendments for the Proposed FY2025-27 Workplan docum](#)
[Summary of Policy Recommendations for the Proposed FY 2025-27 Workplan c](#)
[Proposed Final Draft of the FY 2025-27 Council Priority Workplan Document \(in](#)

SUPPLEMENTAL MATERIALS (IF ANY)

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

(Approved by Resolution 2022-013)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendaized herein:

(a) Mayor Arturo Cruz

Memberships: Association of Bay Area Governments (Alternate); San Pablo Community Grant Foundation Board (Member)

Standing Committees: Budget, Fiscal & Legislative; Public Safety

Ad-Hoc Subcommittees: Smart 5G Policy Projects

(b) Vice Mayor Elizabeth Pabon-Alvarado

Memberships: MCE Clean Energy Board of Directors (Alternate)

Standing Committees: Budget, Fiscal & Legislative; Public Safety

Ad-Hoc Subcommittees:

(c) Councilmember Rita Xavier

Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation (Member); West County Integrated Waste Management/RecycleMore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary)

Standing Committees: Public Safety

Ad-Hoc Subcommittees: Solid Waste & Recycling Agreements, Programs and Services

(d) Councilmember Abel Pineda

Memberships: Contra Costa County Mayors Association (Primary); West County Mayors & Supervisors Association (Primary); West County Integrated Waste Management/RecycleMore JPA Authority (Alternative); West Contra Costa Transportation Advisory Committee (Alternate);

Standing Committees: Community Services

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe; Smart 5G Policy Projects; Solid Waste & Recycling Agreements, Programs and Services

(e) Councilmember Patricia Ponce

Memberships: Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors & Supervisors Association (Alternate); League of California Cities East Bay League Division (Alternate); MCE Clean Energy Board of Directors (Primary); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); San Pablo-Manzanillo Future Board Member Designation (Primary);

Standing Committees: Budget, Fiscal & Legislative; Economic Development, Housing & Project Management

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe

ADJOURNMENT

Adjourn to regular meeting of Monday, April 21, 2025 at 6:00 pm.