

RESOLUTION 2026-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING A LETTER OF AGREEMENT WITH CONTRA COSTA COUNTY LIBRARY SERVICES TO PROVIDE SUPPORT FOR SELF-SERVICE SUNDAYS AT THE SAN PABLO LIBRARY

WHEREAS, *Major Policy Goal: Build A Healthy Community and Enhance Community Resilience* are adopted policy items contained in the FY 2025-27 Council Adopted Workplan, as most recently amended on April 7, 2025;

WHEREAS, this proposed action is not a project as defined by CEQA;

WHEREAS, the Contra Costa County Library is implementing a new program known as Self-Service Sundays, being funded by the County at six library locations evenly distributed throughout the county. Cities not chosen as one of the six county-funded Self-Service Sunday sites may reimburse the County for the full costs of implementing and operating Self-Service Sundays;

WHEREAS, the Self-Service Sunday program provides access to the library outside of normal, staffed operating hours, providing access to holds, self-checkout machines, collections, the Library's Wi-Fi, and space for quiet study, noting that access to the library through the Self-Service Sunday program is not available on observed holidays;

WHEREAS, the goal is to permit as many county residents as possible to access library resources and space outside of normal staffed operating hours, providing the following;

- Access to selected libraries for county residents who complete and return to the Library a Self-Service Sunday User Agreement;
- Access to holds, self-checkout machines, collections, WiFi, and space for quiet study;
- A security guard who patrols the interior and exterior of the building; and
- Typically, five open hours. Usually between 12:00 p.m. and 5:00 p.m.

WHEREAS, on August 20, 2025, a project overview of Self-Service Sundays was presented to the Community Services Standing Committee (Cruz/Pineda) by Contra Costa County Librarian Alison McKee on what a potential Self-Service Sunday model for the San Pablo Library could look like, following the review of the conceptual program, the Community Services Standing Committee concurred with participating in this program, and the City Manager worked with the Contra Costa County Librarian to finalize the terms and conditions of the program in collaboration with the County and bring to City Council for formal consideration;

WHEREAS, the commitment from both City and County is outlined in the Letter of Agreement and attached and incorporated as Exhibit A to this resolution, including the following:

County Responsibilities:

- Fund, procure, and install computer hardware and software necessary for Self-Service Sundays.
- Fund and implement any minor building modifications necessary for Self-Service Sundays.
- Fund, procure, and manage security guard services for Self-Service Sundays.
- Work collaboratively with city staff to plan and implement Self-Service Sundays.

City Responsibilities:

- Work collaboratively with County staff to plan and implement Self-Service Sundays.

WHEREAS, per the proposed agreement between the County and the City, should the City of San Pablo elect to participate in this program, there will be no cost to the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo hereby approves the attached Letter of Agreement with the Contra Costa County Library Services to provide support for Self-Service Sundays at the San Pablo Library; and

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct and are included herein by reference as findings.

* * * * *

ADOPTED this 20th day of April, 2026, by the following votes:

AYES: COUNCILMEMBERS:
 NOES: COUNCILMEMBERS:
 ABSENT: COUNCILMEMBERS:
 ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Dorothy Gantt, City Clerk

Elizabeth Pabon-Alvarado, Mayor