



# City of San Pablo

Council Chambers  
1000 Gateway Avenue  
San Pablo, CA 94806  
(510) 215-3000  
www.SanPabloCA.gov

## Meeting Agenda - Final

### Budget, Fiscal & Legislative Standing Committee

*Vice Mayor Elizabeth Pabon-Alvarado*  
*Councilmember Patricia Ponce*

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Wednesday, October 29, 2025

5:00 PM

Council Chambers

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#### Special Meeting

Americans with Disabilities Act: In accordance with the Americans with Disabilities Act and Brown Act, individuals requesting disability-related accommodations should send a written request to the City Clerk by email, preferably the day prior to the meeting. The e-mail subject line should read "ADA Accommodation Request" and include your name, address, telephone number, and a description of the request. Notification as early as possible in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests may also be made by calling the City Clerk's Office at (510) 215-3000.

#### CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

#### PUBLIC COMMENT

*This is the time for comments on any item within the Standing Committee's subject matter jurisdiction, if such item is NOT listed on today's agenda. The Committee may not engage in discussion or take action on any item that is not specifically listed on the agenda. That item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Standing Committee are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered.*

#### CONSENT CALENDAR

#### APPROVAL OF MINUTES

1. [25-364](#) CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF SEPTEMBER 29, 2025

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Approve by Minute Order

**Attachments:** [MIN 2025-09-29 BFLSC DRAFT.pdf](#)

\*\*\*\* END OF CONSENT CALENDAR \*\*\*\*

#### ITEMS FOR COMMITTEE ACTION

2. [25-460](#) PRESENTATION ON THE CITY OF SAN PABLO COST ANALYSIS AND MASTER FEE SCHEDULE BY WILLDAN FINANCIAL SERVICES

CEQA: This is not a project as defined by CEQA.

**Recommendation:** Receive presentation; recommend formal consideration and approval to the City Council.

**Attachments:** [San Pablo UF Presentation V5.pdf](#)

3. [25-474](#) FY 2025-26 CITY COUNCIL DEPARTMENT BUDGET AMENDMENT - SUPPLEMENTAL FUNDING FOR ONE TIME DISCRETIONARY EVENT SPONSORSHIPS

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Receive presentation; Recommend that the City Council authorize City Manager to proceed with budget transfer (via administrative journal/ledger entry) of \$10,000 as an amendment to FY 2025-26 City Council Departmental Budget for One-Time Event Sponsorship supplemental funding #100-1110-44050 Community Grants & Special Events thru June 30, 2026; and Recommend that the City Council authorize City Manager to draft/develop a City Council Policy on administration of Annual Special Event Sponsorships, procedures and funding allocation for City Council formal adoption prior to July 1, 2026

**Attachments:** [FY 2025-26 Special Event Sponsorships Supplemental Budget Amendment 102](#)

## **ADJOURNMENT**