



City of San Pablo

Meeting Minutes - Final

City Council

Monday, December 9, 2024

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

CITY COUNCIL/LOCAL SUCCESSOR AGENCY

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Vice Mayor Cruz led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Councilmember Elizabeth Pabon-Alvarado, and Vice Mayor Arturo Cruz

Absent: 1 - Mayor Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

Assistant City Clerk, Leticia I. Miguel

REPORT ON CLOSED SESSION

No Closed Session.

ORAL COMMUNICATIONS

Public Comment was received by Cordell Hindler, Ravinder Kaur, Katherine Marroquin, and Carlos Lobo.

CEREMONIAL MATTERS

PRESENTATIONS

1. [24-409](#) INTRODUCTION OF NEW EMPLOYEES FOR SEPTEMBER 2024 - NOVEMBER 2024

ADMINISTRATIVE SERVICES

- LINDA LI - ACCOUNTANT

CITY MANAGER'S OFFICE

- MARIA OJEDA - ASSISTANT CITY MANAGER
- KIERON SLAUGHTER - ECONOMIC DEVELOPMENT & HOUSING MANAGER

COMMUNITY SERVICES

- BLANCA MARTINEZ-CAMPOS - COMMUNITY SERVICES COORDINATOR I

PUBLIC WORKS

- EDGAR DEANDA - ASSISTANT ENGINEER

No Public Comment was received.

Presented.

2. [24-396](#) RECOGNITION OF THE 2024 SMALL BUSINESS OF THE YEAR, FINAS PIZZA

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

Presented.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- Commended Community Services Department for hosting this year's 2024 Holiday Tree Lighting/Winter Wonderland Event on Friday, December 6, 2024, from 5:00 pm – 7:00 pm at our City Hall. The event was well attended by members of the community.
- All city Administration Offices and lobby will be closed starting Friday, December 24, 2024 for the Holiday Season and will resume to regular hours on Wednesday, January 02, 2025.
- Highlighted the annual City Council rotation ceremony and oath of office for our re-elected City Council members, scheduled for Monday, December 16, 2024, at 6:00 pm.

CONSENT CALENDAR

No Public Comment was received.

Approval of the Consent Agenda

It was moved by Councilmember Pineda, seconded by Councilmember Pabon-Alvarado, and approved by vote of those present, to adopt all items in the Consent Calendar.

The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

MINUTES

3. [24-399](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF NOVEMBER 18, 2024

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

PERIODIC REPORTS

4. [24-082](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF NOVEMBER 2024

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

BOARDS AND COMMISSIONS

5. [24-401](#) BOARDS AND COMMISSIONS: AUTHORIZE THE POSTING OF THE LOCAL APPOINTMENTS LIST PURSUANT TO THE MADDY ACT

CEQA: This proposed action is not a project as defined by CEQA

Approve by Minute Order.

CITY COUNCIL AUTHORIZATION

6. [24-408](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A PUBLIC COMMENT LETTER TRANSMITTED ON NOVEMBER 19, 2024 BY SAN PABLO MAYOR PONCE TO VALLEJO MAYOR AND CITY OF VALLEJO CITY COUNCIL REGARDING VALLEJO CITY COUNCIL AGENDA ITEM NO.9-E - ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATIVE AGREEMENT WITH THE SCOTTS VALLEY BAND OF POMO INDIANS OF CALIFORNIA RELATING TO THE PROPOSED APPLICATION TO PLACE LAND WITHIN THE CITY OF VALLEJO IN TRUST FOR THE BENEFIT OF THE TRIBE (POSTED FOR NOVEMBER 19, 2024)

CEQA: This proposed action is not a project as defined by CEQA.

Authorize by Minute Order.

7. [24-394](#) SB 341 AUDIT OF THE LOW- AND MODERATE-INCOME HOUSING ASSET FUND

CEQA: This proposed action is not a project as defined by CEQA.

Receive and filed.

8. [24-393](#) CONSIDER ADOPTING RESOLUTIONS OF THE CITY COUNCIL AND LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING THE CITY'S AND LOCAL SUCCESSOR AGENCY'S PROPERTY INVENTORY OF LEASED AND OWNED PROPERTIES PURSUANT TO GOVERNMENT CODE SECTION 50569

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378 states that a "project" does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Adopted.

Enactment No: RES 2024-141
RES LSA2024-005

9. [24-404](#) CONSIDER ADOPTING RESOLUTION OF THE LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING AN ADMINISTRATIVE BUDGET AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR FISCAL YEAR 2025-26 ("ROPS 25-26")

Adopted.

Enactment No: RES LSA2024-006

10. [24-390](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE SALE OF SAN PABLO POLICE CANINE "TRACE" TO POLICE OFFICER SHAUN SWALEH PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120

CEQA: This proposed action is not a project defined by CEQA

Adopted.

Enactment No: RES 2024-142

11. [24-402](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A THIRD AMENDMENT TO THE AGREEMENT WITH CONSOR NORTH AMERICA, INC. (CONSOR) FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE RUMRILL BOULEVARD COMPLETE STREETS PROJECT (0700), INCREASING COMPENSATION BY AN AMOUNT NOT TO EXCEED \$75,000, FOR A NEW TOTAL NOT TO EXCEED AMOUNT UNDER THE AGREEMENT OF \$2,344,124; (2) EXTENDING THE TERM OF THE AGREEMENT THROUGH MAY 1, 2025; (3) RE-ALLOCATING MEASURE J LOCAL STREET MAINTENANCE FUNDS IN THE AMOUNT OF \$75,000 TO THE THIRD AMENDMENT TO THE AGREEMENT; (4) RE-ALLOCATING \$302,117 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FROM THE SUTTER URBAN GREENING PROJECT (0300) AND \$124,104 OF ARPA FUNDS FROM THE FULL TRASH CAPTURE DEVICE PROJECT (0304) TO THE RUMRILL BOULEVARD COMPLETE STREETS PROJECT (0700); AND (5) RE-ALLOCATING \$302,117 OF GENERAL FUNDS TO THE SUTTER URBAN GREENING PROJECT (0300) AND \$124,104 OF GENERAL FUNDS TO THE FULL TRASH CAPTURE DEVICE PROJECT (0304) FROM THE RUMRILL BOULEVARD COMPLETE STREETS PROJECT (0700)

CEQA Compliance Statement:

The Rumrill Boulevard Complete Streets Project is categorically exempt from environmental review under the California Environmental Quality Act (CEQA), Section 15301, Existing Facilities (Class 1) of the CEQA Regulations, on the basis that the project involves repair and minor alteration to the existing public streets, sidewalks, gutters, and similar facilities. The Notice of Exemption was filed and recorded with the Contra Costa County Clerk on January 7, 2018. Moreover, since the project is also receiving federal funding, the project was also determined to be categorically exempt from environmental review under the National Environmental Policy Act (NEPA), Section 23 CFR 771.117 (c)(3). The Notice of Exemption for NEPA was filed on March 14, 2018 by the California Department of Transportation (Caltrans).

Adopted.

Enactment No: RES 2024-143

12. [24-405](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR TRASH REDUCTION AND NPDES COMPLIANCE SERVICES BETWEEN THE CITY SAN PABLO AND EOA, INC. IN THE AMOUNT OF \$98,994, AND (2) APPROPRIATING FUNDS IN THE AMOUNT OF \$51,042 FROM THE FISCAL YEAR 2024-2025 SOLID WASTE OPERATING BUDGET TO PROJECT CODE 0907 - TRASH REDUCTION PLAN

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-144

13. [24-406](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (RECYCLEMORE), A JOINT POWERS AUTHORITY, AND THE CITY OF SAN PABLO REGARDING IMPLEMENTATION OF SB1383 REGULATORY REQUIREMENTS AND (2) AUTHORIZING THE CITY MANAGER TO EXECUTE THE MOU

CEQA: This proposed action is not a project as defined by CEQA.

It was moved by Councilmember Pineda, seconded by Councilmember Pabon-Alvarado, that this RESOLUTION be Adopted.

The motion passed as follows:

Aye: 3 - Pineda, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Recused: 1 - Xavier

Enactment No: RES 2024-145

14. [24-414](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH MOTOROLA SOLUTIONS FOR THE PURCHASE OF 61 APX 6000 PORTABLE RADIOS AND 49 APX 6500 MOBILE RADIOS; (2) AUTHORIZING THE APPROPRIATION OF \$343,363 FROM THE FY 2024-25 ISF FUND-140 FOR THE INITIAL DOWN PAYMENT; (3) AUTHORIZING THE CITY MANAGER TO EXECUTE OTHER AGREEMENTS AND DOCUMENTS NECESSARY TO EFFECTUATE A SEVEN-YEAR LEASE FINANCING ARRANGEMENT (FY 2025-26 THROUGH FY 2031-32) WITH AN ANNUAL PAYMENT NOT TO EXCEED \$59,922, FUNDED BY THE MULTI-DEPARTMENTAL EXPENSE ACCOUNT, AND AT A TOTAL COST OF \$762,817; AND (4) AUTHORIZING THE CITY MANAGER TO SELL POLICE DEPARTMENT MOTOROLA BN APX 6000/6500 RADIOS AS SURPLUS PROPERTY AT PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.12

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-146

*** * * END OF CONSENT CALENDAR * * ***

PUBLIC HEARINGS

No items scheduled.

CITY COUNCIL DISCUSSION/CONSIDERATION

15. [24-391](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING THE ADDITION OF A RESIDENTIAL REHABILITATION LOAN COMPONENT TO THE SAN PABLO LOAN ASSISTANCE FOR SUSTAINABLE HOUSING (“SPLASH”) PROGRAM, AMENDING CREDIT QUALIFICATIONS FOR THE SPLASH PROGRAM, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A NEW ADMINISTRATIVE SERVICES AGREEMENT WITH THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC) THAT (1) EXTENDS THE CURRENT SPLASH PROGRAM ADMINISTRATION SERVICES PROVIDED BY SPEDC THROUGH JUNE 30, 2025, (2) AMENDS THE CURRENT SCOPE OF WORK TO INCLUDE ADMINISTRATION OF A NEW SPLASH RESIDENTIAL REHABILITATION PROGRAM, AND (3) PROVIDES FOR TWO ONE-YEAR AUTOMATIC RENEWALS SHOULD SUFFICIENT LOW AND MODERATE INCOME HOUSING FUNDS REMAIN

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

A motion was made by Vice Mayor Cruz, seconded by Councilmember Pineda, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: RES 2024-147

16. [24-417](#) CONSIDER ADOPTING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) ACCEPTING THE GENERAL FUND REVENUE ENHANCEMENT RECOMMENDATIONS BY NBS GOVERNMENT FINANCE GROUP; AND (2) AUTHORIZING THE CITY MANAGER TO AMEND THE FY 2023-25 CITY COUNCIL PRIORITY WORKPLAN WITH PROPOSED POLICY AMENDMENT NO. 10, UNDER MAJOR POLICY GOAL: FOCUS ON ECONOMIC DEVELOPMENT AND FISCAL DIVERSIFICATION, EXPANDING EXISTING POLICY 405: EXPLORE AND SUSTAIN NEW REVENUE ENHANCEMENTS TO THE CITY’S GENERAL FUND

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

A motion was made by Councilmember Pineda, seconded by Vice Mayor Cruz, that the Policy recommendations with proposed changes be adopted and the Resolution to be brought back for consideration and approval under consent calendar at the next City Council meeting on December 16, 2024.

The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

The City Council Meeting recessed at 8:17 p.m. and reconvened at 8:23 p.m.

17. [24-407](#) CONSIDER AUTHORIZATION TO FORMALLY ESTABLISH A TEMPORARY AD-HOC SUBCOMMITTEE CONSISTING OF INCOMING MAYOR AND VICE-MAYOR FOR CALENDAR YEAR 2025, ONCE AFFIRMED BY THE CITY COUNCIL BY MAJORITY VOTE ON DECEMBER 16, 2024, WHEN NEW ELECTED TERMS OF THE CITY COUNCIL COMMENCE, TO WORK DIRECTLY WITH THE CITY MANAGER ON THE PROPOSED CITY COUNCIL PRIORITY-SETTING SESSION AND STRATEGIC PLANNING PROCESS FOR FISCAL YEAR PERIOD 2025-2027

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

A motion was made by Councilmember Pineda, seconded by Councilmember Pabon-Alvarado, to approve by minute order to formally establish a temporary Ad-Hoc Subcommittee consisting of incoming Mayor and Vice Mayor effective date December 9, 2024 to expire March 01, 2025.

The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

SUPPLEMENTAL MATERIALS (IF ANY)

18. [24-037](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

ADJOURNMENT

The meeting adjourned at 8:31 p.m. to the regular meeting on Monday, December 16, 2024 at 6:00 p.m..

Respectfully Submitted,

Dorothy Gantt, City Clerk

Arturo Cruz, Vice Mayor