



City of San Pablo

Council Chambers
1000 Gateway Avenue
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda

City Council

Mayor Patricia Ponce
Vice Mayor Arturo Cruz
Councilmember Elizabeth Pabon-Alvarado
Councilmember Rita Xavier
Councilmember Abel Pineda

Monday, December 9, 2024

6:00 PM

City Council Chambers
Members of the public may view this meeting
online by using this URL
<https://us02web.zoom.us/j/83708212256>

CITY COUNCIL/LOCAL SUCCESSOR AGENCY

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

NOTICE:

Members of the public are invited to attend the meeting in-person at Council Chambers.

Members of the public may also view the meeting on online at <https://us02web.zoom.us/j/83708212256> or during livestream online at <https://sanpablo.legistar.com/Calendar.aspx>.

Please note the following temporary change to the City's public comment procedures: Public comment by zoom or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via email as set forth below.

PUBLIC COMMENT:

At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.

- **IN-PERSON PUBLIC COMMENT:**

Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.

- **WRITTEN PUBLIC COMMENT:**

Public comments may also be submitted via email to CityClerk@SanPabloCA.gov. Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No.____". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to CityClerk@SanPabloCA.gov. All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting.

Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.

AGENDA MATERIALS

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

AMERICANS WITH DISABILITIES ACT:

In accordance with the Americans with Disabilities Act and Brown Act, individuals with disabilities requiring reasonable accommodations, including auxiliary aids or services, in order to participate in the meeting should submit a completed Meeting Accommodation Request Form by email to CityClerk@SanPabloCA.gov, with "Accommodation Request" listed in the subject line of the email.

Alternatively, completed Meeting Accommodation Request Forms may be submitted to the City Clerk's Office at City Hall, 1000 Gateway Avenue, San Pablo, CA 94806. Meeting Accommodation Request Forms may be found at

<https://www.sanpabloca.gov/DocumentCenter/View/15988/FRM-Meeting-Accommodation-Request-Form-FINAL-020823>, or requested by email to CityClerk@SanPabloCA.gov, or by phone at (510) 215-3000.

Meeting accommodation requests should be submitted to the City as soon possible. The City will attempt to resolve before the meeting begins all accommodation requests received by 10 a.m. on the day of the meeting

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****REPORT ON CLOSED SESSION****ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

CEREMONIAL MATTERS**PRESENTATIONS**

1. [24-409](#) INTRODUCTION OF NEW EMPLOYEES FOR SEPTEMBER 2024 - NOVEMBER 2024

ADMINISTRATIVE SERVICES
 - LINDA LI - ACCOUNTANT
CITY MANAGER'S OFFICE
 - MARIA OJEDA - ASSISTANT CITY MANAGAER
 - KIERON SLAUGHTER - ECONOMIC DEVELOPMENT & HOUSING MANAGER
COMMUNITY SERVICES
 - BLANCA MARTINEZ-CAMPOS - COMMUNITY SERVICES COORDINATOR I
PUBLIC WORKS
 - EDGAR DEANDA - ASSISTANT ENGINEER

Recommendation: For Informational Purposes Only

2. [24-396](#) RECOGNITION OF THE 2024 SMALL BUSINESS OF THE YEAR, FINAS PIZZA

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Present

CITY MANAGER REMARKS

CONSENT CALENDAR

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

MINUTES

3. [24-399](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF NOVEMBER 18, 2024

CEQA: This is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

PERIODIC REPORTS

4. [24-082](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF NOVEMBER 2024

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

BOARDS AND COMMISSIONS

5. [24-401](#) BOARDS AND COMMISSIONS: AUTHORIZE THE POSTING OF THE LOCAL APPOINTMENTS LIST PURSUANT TO THE MADDY ACT

CEQA: This proposed action is not a project as defined by CEQA

Recommendation: Approve by Minute Order

CITY COUNCIL AUTHORIZATION

6. [24-408](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A PUBLIC COMMENT LETTER TRANSMITTED ON NOVEMBER 19, 2024 BY SAN PABLO MAYOR PONCE TO VALLEJO MAYOR AND CITY OF VALLEJO CITY COUNCIL REGARDING VALLEJO CITY COUNCIL AGENDA ITEM NO.9-E - ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATIVE AGREEMENT WITH THE SCOTTS VALLEY BAND OF POMO INDIANS OF CALIFORNIA RELATING TO THE PROPOSED APPLICATION TO PLACE LAND WITHIN THE CITY OF VALLEJO IN TRUST FOR THE BENEFIT OF THE TRIBE (POSTED FOR NOVEMBER 19, 2024)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Authorize by Minute Order

7. [24-394](#) SB 341 AUDIT OF THE LOW- AND MODERATE-INCOME HOUSING ASSET FUND

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Receive and file

8. [24-393](#) CONSIDER ADOPTING RESOLUTIONS OF THE CITY COUNCIL AND LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING THE CITY'S AND LOCAL SUCCESSOR AGENCY'S PROPERTY INVENTORY OF LEASED AND OWNED PROPERTIES PURSUANT TO GOVERNMENT CODE SECTION 50569

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378 states that a "project" does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Recommendation: Adopt Resolutions

9. [24-404](#) CONSIDER ADOPTING RESOLUTION OF THE LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING AN ADMINISTRATIVE BUDGET AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR FISCAL YEAR 2025-26 (“ROPS 25-26”)

Recommendation: Adopt Resolution

10. [24-390](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE SALE OF SAN PABLO POLICE CANINE “TRACE” TO POLICE OFFICER SHAUN SWALEH PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120

CEQA: This proposed action is not a project defined by CEQA

Recommendation: Adopt Resolution

11. [24-402](#)

CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A THIRD AMENDMENT TO THE AGREEMENT WITH CONSOR NORTH AMERICA, INC. (CONSOR) FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE RUMRILL BOULEVARD COMPLETE STREETS PROJECT (0700), INCREASING COMPENSATION BY AN AMOUNT NOT TO EXCEED \$75,000, FOR A NEW TOTAL NOT TO EXCEED AMOUNT UNDER THE AGREEMENT OF \$2,344,124; (2) EXTENDING THE TERM OF THE AGREEMENT THROUGH MAY 1, 2025; (3) RE-ALLOCATING MEASURE J LOCAL STREET MAINTENANCE FUNDS IN THE AMOUNT OF \$75,000 TO THE THIRD AMENDMENT TO THE AGREEMENT; (4) RE-ALLOCATING \$302,117 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FROM THE SUTTER URBAN GREENING PROJECT (0300) AND \$124,104 OF ARPA FUNDS FROM THE FULL TRASH CAPTURE DEVICE PROJECT (0304) TO THE RUMRILL BOULEVARD COMPLETE STREETS PROJECT (0700); AND (5) RE-ALLOCATING \$302,117 OF GENERAL FUNDS TO THE SUTTER URBAN GREENING PROJECT (0300) AND \$124,104 OF GENERAL FUNDS TO THE FULL TRASH CAPTURE DEVICE PROJECT (0304) FROM THE RUMRILL BOULEVARD COMPLETE STREETS PROJECT (0700)

CEQA Compliance Statement:

The Rumrill Boulevard Complete Streets Project is categorically exempt from environmental review under the California Environmental Quality Act (CEQA), Section 15301, Existing Facilities (Class 1) of the CEQA Regulations, on the basis that the project involves repair and minor alteration to the existing public streets, sidewalks, gutters, and similar facilities. The Notice of Exemption was filed and recorded with the Contra Costa County Clerk on January 7, 2018. Moreover, since the project is also receiving federal funding, the project was also determined to be categorically exempt from environmental review under the National Environmental Policy Act (NEPA), Section 23 CFR 771.117 (c)(3). The Notice of Exemption for NEPA was filed on March 14, 2018 by the California Department of Transportation (Caltrans).

Recommendation: Adopt Resolution

12. [24-405](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR TRASH REDUCTION AND NPDES COMPLIANCE SERVICES BETWEEN THE CITY SAN PABLO AND EOA, INC. IN THE AMOUNT OF \$98,994, AND (2) APPROPRIATING FUNDS IN THE AMOUNT OF \$51,042 FROM THE FISCAL YEAR 2024-2025 SOLID WASTE OPERATING BUDGET TO PROJECT CODE 0907 - TRASH REDUCTION PLAN

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

13. [24-406](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (RECYCLEMORE), A JOINT POWERS AUTHORITY, AND THE CITY OF SAN PABLO REGARDING IMPLEMENTATION OF SB1383 REGULATORY REQUIREMENTS AND (2) AUTHORIZING THE CITY MANAGER TO EXECUTE THE MOU

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

14. [24-414](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH MOTOROLA SOLUTIONS FOR THE PURCHASE OF 61 APX 6000 PORTABLE RADIOS AND 49 APX 6500 MOBILE RADIOS; (2) AUTHORIZING THE APPROPRIATION OF \$343,363 FROM THE FY 2024-25 ISF FUND-140 FOR THE INITIAL DOWN PAYMENT; (3) AUTHORIZING THE CITY MANAGER TO EXECUTE OTHER AGREEMENTS AND DOCUMENTS NECESSARY TO EFFECTUATE A SEVEN-YEAR LEASE FINANCING ARRANGEMENT (FY 2025-26 THROUGH FY 2031-32) WITH AN ANNUAL PAYMENT NOT TO EXCEED \$59,922, FUNDED BY THE MULTI-DEPARTMENTAL EXPENSE ACCOUNT, AND AT A TOTAL COST OF \$762,817; AND (4) AUTHORIZING THE CITY MANAGER TO SELL POLICE DEPARTMENT MOTOROLA BN APX 6000/6500 RADIOS AS SURPLUS PROPERTY AT PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.12

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

***** END OF CONSENT CALENDAR *****

PUBLIC HEARINGS

No items scheduled.

CITY COUNCIL DISCUSSION/CONSIDERATION

15. [24-391](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING THE ADDITION OF A RESIDENTIAL REHABILITATION LOAN COMPONENT TO THE SAN PABLO LOAN ASSISTANCE FOR SUSTAINABLE HOUSING (“SPLASH”) PROGRAM, AMENDING CREDIT QUALIFICATIONS FOR THE SPLASH PROGRAM, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A NEW ADMINISTRATIVE SERVICES AGREEMENT WITH THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC) THAT (1) EXTENDS THE CURRENT SPLASH PROGRAM ADMINISTRATION SERVICES PROVIDED BY SPEDC THROUGH JUNE 30, 2025, (2) AMENDS THE CURRENT SCOPE OF WORK TO INCLUDE ADMINISTRATION OF A NEW SPLASH RESIDENTIAL REHABILITATION PROGRAM, AND (3) PROVIDES FOR TWO ONE-YEAR AUTOMATIC RENEWALS SHOULD SUFFICIENT LOW AND MODERATE INCOME HOUSING FUNDS REMAIN

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

16. [24-417](#) CONSIDER ADOPTING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) ACCEPTING THE GENERAL FUND REVENUE ENHANCEMENT RECOMMENDATIONS BY NBS GOVERNMENT FINANCE GROUP; AND (2) AUTHORIZING THE CITY MANAGER TO AMEND THE FY 2023-25 CITY COUNCIL PRIORITY WORKPLAN WITH PROPOSED POLICY AMENDMENT NO. 10, UNDER MAJOR POLICY GOAL: FOCUS ON ECONOMIC DEVELOPMENT AND FISCAL DIVERSIFICATION, EXPANDING EXISTING POLICY 405: EXPLORE AND SUSTAIN NEW REVENUE ENHANCEMENTS TO THE CITY’S GENERAL FUND

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

17. [24-407](#) CONSIDER AUTHORIZATION TO FORMALLY ESTABLISH A TEMPORARY AD-HOC SUBCOMMITTEE CONSISTING OF INCOMING MAYOR AND VICE-MAYOR FOR CALENDAR YEAR 2025, ONCE AFFIRMED BY THE CITY COUNCIL BY MAJORITY VOTE ON DECEMBER 16, 2024, WHEN NEW ELECTED TERMS OF THE CITY COUNCIL COMMENCE, TO WORK DIRECTLY WITH THE CITY MANAGER ON THE PROPOSED CITY COUNCIL PRIORITY-SETTING SESSION AND STRATEGIC PLANNING PROCESS FOR FISCAL YEAR PERIOD 2025-2027

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

SUPPLEMENTAL MATERIALS (IF ANY)

18. [24-037](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

(Approved by Resolution 2022-013)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendaized herein:

(a) Mayor Patricia Ponce

Assignment/Memberships: Contra Costa Mayors' Conference (Primary); West Contra Costa Mayors' & Supervisors' Association (Primary); League of CA Cities East Bay League Division (Alternate); Marin Clean Energy Board of Directors (Alternate); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); Sister City Manzanillo Future Board Member Designation (Primary); City Auditor Review of City Financial Statements (Alternate); Governing Board of the Green Empowerment Zone (GEZ) (Primary)

Standing Committees: Budget, Fiscal & Legislative; Economic Development, Housing & Project Management

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe

(b) Vice Mayor Arturo Cruz

Assignment/Memberships: Association of Bay Area Governments (Alternate); Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors' & Supervisors' Association (Alternate); San Pablo Community Grant Foundation Board (Member);

Standing Committees: Budget, Fiscal & Legislative; Public Safety

Ad-Hoc Subcommittees: Smart 5G Policy Proj

(c) Councilmember Elizabeth Pabon-Alvarado

Assignment/Memberships: Marin Clean Energy Board of Directors (Primary); City Auditor Review of City Financial Statements (Primary);

Standing Committees: Budget, Fiscal & Legislative; Public Safety

Ad-Hoc Subcommittees:

(d) Councilmember Rita Xavier

Assignment/Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation Board (Member); West County Integrated Waste Management/Recyclemore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary);

Standing Committees: Public Safety

Ad-Hoc Subcommittees: Solid Waste & Recycling Agreements, Programs and Services

(e) Councilmember Abel Pineda

Assignment/Memberships: West County Integrated Waste Management/Recyclemore JPA Authority (Alternate); West Contra Costa Transportation Advisory Committee (Alternate); Governing Board of the Green Empowerment Zone (GEZ) (Alternate)

Standing Committees: Community Services

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe; Smart 5G Policy Projects; Solid Waste & Recycling Agreements, Programs and Services; External & Internal Technology Feasibility Projects; Explore Amendment to City's Adopted Local Economic & Opportunity Policy

ADJOURNMENT

Adjourn to Monday, December 16, 2024 at 6:00 pm., in memory of Mr. Robert Christopher Hix Dunning, son to Councilmember Elizabeth Pabon-Alvarado.