

EXHIBIT A:
POTENTIAL SITE SELECTION AND PRELIMINARY COST OPTIONS FOR
HOSTING THE CC MAYORS' CONFERENCE

Event Date: September 5, 2019

OPTION #1:

Locations: a). **Business Meeting:** Wildcat Creek Room at SP Library
b). **Dinner:** Maple Hall

Dinner Cost: \$5,000 (100 count); +/- \$100 for table linen cleaning)

Projected Event Cost: \$5,000
CCMC Event Subsidy: (\$2,200)

NET EVENT COST: \$2,800

Note: Since these are City facilities, there are no facility use fees for a City sponsored event at these locations.

OPTION #2:

Locations: a). **Business Meeting:** San Pablo Community Center Room
b). **Dinner:** Blacktop Behind SPCC / Helms Middle School (RENTAL TENT)

Dinner Cost: \$5,000 (100 count; +/- \$100 for table linen cleaning)

Rental Cost: \$7,463 (Tent set-up and removal)

Projected Event Cost: \$12,463
CCMC Event Subsidy: (\$2,200)

NET EVENT COST: \$10,263

City Budget Shortfall: (\$5,263) est. (Additional event attendees may offset budget shortfall)

Note: Since these are City facilities or access controlled by City, there are no facility use fees for a City sponsored event at these locations.

OPTION #3:

Locations: a). **Business Meeting:** Fireside Hall at Contra Costa College
b). **Dinner:** Aqua Terra Grill at Contra Costa College (Culinary Program)

Dinner Cost: \$4,500± (all-inclusive for 100 count); \$500± budget for miscellaneous, (i.e. table centerpieces, etc.)

Projected Event Cost: \$5,000
CCMC Event Subsidy: (\$2,200)

NET EVENT COST: \$2,800

Note: Contra Costa County College District has waived all facility use fees for use of Fireside Hall and Aqua Terra Grill for the Conference event.
